

**MANSFIELD TOWNSHIP
ZONING PERMIT APPLICATION**

Application Fees :

Residential/Owner Occupied: \$35.00

Do Not Write in This Space

Received _____ By _____

Cash _____ Check# _____

Application# _____ Control# _____

Approved _____ Denied _____

Reason for denial _____

Signature: _____

Block: _____ Lot: _____ Zone: _____

Work Site Address: _____

Applicant Name (Please print): _____ phone # (____) _____

Email Address: _____

Property Owner Name: _____ phone # (____) _____

Owner Address: _____

Number

Street

City

State

Zip

email Address: _____

Description of Work: _____

Prior Variance(s)?: Yes ____ No ____ Approval Date: _____ Resolution #: _____

- ☐ Please check **only** if you require a hard copy of your zoning approval or denial; otherwise, a copy will be **emailed** to the email address you provided.

PROJECT INFORMATION

- ☐ FENCE: Type: _____

Placement: On property lines. If on property line, indicate which on survey.
If other location, provide distances to property lines.

NOTE 1: Fences may not exceed 6ft in height above ground level

- ☐ POOL: Type: _____ Above Ground _____ In Ground

NOTE 1: Must be located 10ft from any property line & house. No closer to any street line than the existing setback line, but in no case, regardless of the building setback line, shall a pool be located less than 30 feet from the street line. This includes concrete and equipment.

NOTE 2: Must be 25 feet from well & septic

NOTE 3: A Certificate of Occupancy (CO) shall be required for all swimming pools prior to use.

- ☐ SHED: Type: Prefab _____ Other: _____

NOTE 1: Cannot exceed 200 square feet and no more than 12 feet high

NOTE 2: Setbacks are 10 feet from the rear and side yards and no closer to the front street than the rear extremity of the main building.

NOTE 3: Sheds and similar structures that are less than 200 square feet in area, 10 feet or less in height and are an accessory to a building of Use Groups R-2, R-3, R-4, and R-5 do not require a construction permit.

- ☐ GARAGE/POLE BARN:

NOTE 1: Cumulative size of garages shall not exceed 15 feet high.

NOTE 2: Setbacks are 10 feet from rear and side yards and no closer to the front street than the rear extremity of the main building

- ☐ PATIO/TERRACE

NOTE 1: Must be 10 feet from all property lines. They may be built at any size within the building envelope but may not be outside the building envelope.

NOTE 2: For a patio requiring footings, retaining wall, or steps, a construction permit must be obtained.

- ☐ OTHER: Description: _____

DIMENSIONS OF THE PROJECT: Length: _____ Width: _____
Height: _____ Depth: _____

DIMENSIONS OF FENCE (Fence & Pool Permits only):
Height _____ Total Length: _____

ALL APPLICATIONS: ON SURVEY COPY, DRAW ARROWS FROM PROJECT TO ALL FOUR PROPERTY LINES. WRITE DISTANCES IN FEET ON THE ARROWS.

TO FRONT LINE: _____(ft.) TO REAR LINE: _____(ft.)

TO SIDE LINE (1): _____(ft.) TO SIDE LINE (2): _____(ft.)

TOTAL SQUARE FOOTAGE OF PROJECT: _____sq. ft. (not for fence application)

LOT SIZE: Width _____ Depth _____ Square Footage _____

Percentage of impervious lot coverage (prevents water from passing through i.e. structures, sidewalks, driveway, pool, decks, concrete patio, not pavers set in sand without cement).

Existing Lot Coverage _____sq. ft. + Proposed Lot Coverage _____sq. ft. =

Total _____sq. ft _____%

I, _____ give my permission to _____ to apply on
my Owner Contractor

Print Name: _____ Signature _____ Date: _____

1. Application fees are non-refundable.
2. Two copies of your property survey must be submitted with a drawing of the proposed work indicated on the survey. Use a color pen or marker that contrasts with the color of the survey ink.
3. A survey must be updated if it does not accurately reflect *current* property features. You can manually update the survey yourself by drawing the features that are missing. You must provide exact dimensions of the features.
4. **The Zoning Permit Application is only for Zoning approval.** Applicants must still obtain all applicable State, County, Local Building, and Private Homeowner Association approvals
5. As of October 14, 2005, any existing dwelling with a well or septic which applies for a permit for an outside improvement must seek approval from the Burlington County Health Department by calling 609-265-5548. Health Department approval for well/septic properties is required to ensure there are no encroachments and/or conflicts with the well/septic systems.

6. For those properties located in an area with a Homeowners' Association, approval from the association must be documented *before* applying for a zoning permit.
7. For ANY Property being rented or use of the property being changed, a zoning application and \$35.00 fee MUST be submitted and approved prior to Occupancy

APPLICATION CHECKLIST

- _____ Two (2) property surveys showing existing conditions and marked with the proposed changes to the property.
- _____ Where applicable, 1 copy of your Homeowners Association approval for the proposed change.
- _____ Where applicable, your Burlington County Health Department- Well/Septic Approval.
- _____ Application completed and appropriate fee submitted - \$35.00