

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2021-4-14

**A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING A PART-TIME
MANSFIELD TOWNSHIP ADMINISTRATIVE ASSISTANT TO THE TAX ASSESSOR**

WHEREAS, the Mansfield Township Tax Assessor is in need of a part-time Administrative Assistant at this time; and

WHEREAS, said part-time position is not to exceed seven (7) hours per week; and

WHEREAS, the compensation for the position is \$7,500.00 per year; and

WHEREAS, Jeannie E. Pompei, who has been employed by the Township since July 18, 2018 and has demonstrated exceptional work ethics and skills; and

WHEREAS, Ms. Pompei had expressed interest in assuming the duties and position of Administrative Assistant to the Tax Assessor and was found to meet the qualifications that best meet the needs of the department;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on April 21, 2021 at the Municipal Complex at 7:00 PM that **Jean E. Pompei** is hereby appointed as a part time Administrative Assistant to the Tax Assessor at the compensation of \$7,500.00 per year and not to exceed seven (7) hours per week, effective April 26, 2021.

MOTION: HIGGINS SECOND: OCELLO

ROLL CALL:

AYES: HIGGINS, OCELLO, GOLEND, TALLON, MAGEE

NAYS: NONE ABSTAIN: NONE ABSENT: NONE

CERTIFICATION

I, LINDA SEMUS, RMC, RMC, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the Resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their regular meeting held on April 21, 2021 at 7:00 PM.

LINDA SEMUS, RMC, CMR, Municipal Clerk