

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
REGULAR MEETING MINUTES
February 4, 2021
7:00 PM**

The Regular Meeting of the Mansfield Township Committee was held on the above mentioned date with the following in attendance: **Mayor Magee, Deputy Mayor Tallon, Committeeman Higgins, Committeeman Golenda, Committeeman Ocello, Solicitor Prime, Engineer Johnson, Administrator Michael Fitzpatrick, CFO Grouser Deputy Clerk Ashley Jolly and Municipal Clerk Linda Semus.**

Clerk Semus called the meeting to order at 7:00 PM. It was noted that this meeting is being conducted during the current National Emergency with remote participation in accordance with guidance provided by the New Jersey Division of Local Government Services, Department of Community Affairs, as set forth in the Public Notice of this meeting.

The following Opening Statement was read by **Clerk Semus** followed by the flag salute.

“Adequate Notice” has been provided for this Meeting and has been posted on the Official Bulletin Board of the Township of Mansfield, Noticed to the Trenton Time and the Burlington County Times on January 8, 2021, placed on the official website for the Township and filed with the Municipal Clerk of the Township of Mansfield, notice of which contained the date, time, place, audio conference call number and pin/participant code for telephonic access to said meeting and purpose of this meeting stating that formal action may be taken on any and all subjects involving Mansfield Township, as so noted in NJSA 10:4.-8(d), Amended 1981, by including Section 10:4-18 which addresses Regular Meetings of a Public Body, which is addressed under “Annual Notice”.

ENGINEERS REPORT:

Engineer Johnson explained that his office has been working with the Township Planner on the Zoning map updates. Tax map updates and information was received from the County.

Mansfield Road Route 206 Warehouse: They are continuing with the storm pipe install after being shut down because of weather.

Margolis Warehouse Phase II: This project will be starting with soil erosion measures and some clearing in the next week.

Committeeman Golenda had asked for more information on the zoning map update.

Engineer Johnson explained that there were various updates in regards to zoning designations over the years and the current map was not up to date. His office is currently working with the Township Planner to make the correct changes.

Deputy Mayor Tallon questioned if said map would be added to the website so the public can view it.

Attorney Prime confirmed that the zoning map is currently on the website therefore the new one will be added once it is completed.

Committeeman Higgins questioned the cost for the updated tax maps.

CFO Grouser explained that it was considered a special emergency appropriation and it will be deferred over several years. This is currently the second year.

A motion to accept the Engineers Report was offered by **Committeeman Golenda** and seconded by **Committeeman Ocello**. All ayes. Motion carried.

FINANCE:

Second Reading/Public Hearing/Final Adoption:

ORDINANCE 2021-2

CALENDAR YEAR 2021

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and members of Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2021

budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$58,392.65 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and members of Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2021 budget year, the final appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$204,374.28, and that the CY 2021 municipal budget for the Township of Mansfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

CFO Grouser explained that this ordinance will allow an increase of appropriation by an additional 1%. Local CAP law allows for an additional 2.5% thereby the increase allowable would be 3.5%.

A motion to adopt Ordinance 2021-2 was offered by **Committeeman Higgins** and seconded by **Committeeman Ocello**.

Mayor Magee opened the meeting up for public hearing on Ordinance 2021-2.

There were no comments from the public.

The above motion carried on a roll call vote recorded as follows:

AYE: Higgins, Ocello, Golenda, Tallon, Magee

NAY: None ABSENT: None

ORDINANCE:

First Reading/ Introduction:

ORDINANCE 2021-3

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY DELETING AND REPEALING CHAPTER 48 OF THE CODE OF THE TOWNSHIP OF MANSFIELD ENTITLED “STORMWATER CONTROL” IN ITS ENTIRETY AND AMENDING THE CODE OF THE TOWNSHIP OF MANSFIELD TO ADOPT AND ENACT A NEW CHAPTER 48 “STORMWATER CONTROL”.

BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

Section 1.

The New Jersey Department of Environmental Protection has adopted new stormwater control regulations at N.J.A.C. 7:8 effective March 2, 2021 and has required all municipalities in New Jersey to adopt ordinance(s) incorporating the new stormwater regulations.

Section 2.

The Code of the Township of Mansfield is hereby amended by deleting and repealing Chapter 48 “Stormwater Control”.

Section 3.

The Code of the Township of Mansfield is hereby amended by adding thereto a new Chapter 48 “Stormwater Control” to replace Chapter 48 hereinabove repealed, the provision of said new Chapter 48 “Stormwater Control” attached hereto and expressly and specifically incorporated herein.

Section 4.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Clerk Semus explained that the second reading and public hearing on Ordinance 2021-3 is scheduled for February 17, 2021 at 7:00PM.

A motion to introduce Ordinance 2021-3 was offered by **Committeeman Ocello** and seconded by **Committeeman Golenda**. Motion carried on a roll call vote recorded as follows:

AYE: Ocello, Golenda, Higgins, Tallon, Magee

NAY: None ABSENT: None

ORDINANCE 2021-4

AN ORDINANCE TO AMEND, BY DELETING A PORTION THEREOF, OF CHAPTER 60-20A OF THE CODE OF THE TOWNSHIP OF MANSFIELD

Be it enacted by the Mansfield Township Committee as follows:

The Code of the Township of Mansfield is hereby amended by deleting a portion thereof of Chapter 60-20A to now read as follows:

§60-20. Parking Prohibited on Public Roads, Streets, Right of Ways or other improved road surfaces when snow exceeds 3 inches.

- A. No parking on any street when snow covered. Parking on any street, road, alley or other improved road surface used by motorized vehicles and maintained by the Township shall be prohibited when snowfall is in excess of three (3) inches, as measured on the municipal parking lot and posted on the Township's official website, or that sufficient ice or slippery conditions have developed so as to create driving and walking hazards. Vehicles found to be parked on said roadways shall be ticketed.

Said section shall now read as follows:

§60-20. Parking Prohibited on Public Roads, Streets, Right of Ways or other improved road surfaces when snow exceeds 3 inches.

- A. No parking on any street when snow covered. Parking on any street, road, alley or other improved road surface used by motorized vehicles and maintained by the Township shall be prohibited when snowfall is in excess of three (3) inches, or that sufficient ice or slippery conditions have developed so as to create driving and walking hazards. Vehicles found to be parked on said roadways shall be ticketed.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

A. Repealer. Any and all Ordinance inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in Accordance with the law.

A motion to introduce Ordinance 2021-4 was offered by **Deputy Mayor Tallon** and seconded by **Mayor Magee**. Motion carried on a roll call vote recorded as follows:

AYE: Tallon, Magee, Golenda, Higgins, Ocello

NAY: None ABSENT: None

CONSENT AGENDA:

Note: Consent Agenda Items are considered to be routine and Expenditures are supported by Certification of Funds. Any items requiring discussion will be removed from the Consent Agenda.

RESOLUTION 2021-2-1

RESOLUTION APPOINTING ASHLEY JOLLY AS LAND USE COORDINATOR AND TECHNICAL ASSISTANT TO THE CONSTRUCTION CODE OFFICIAL AND LINDA SEMUS AS JOINT LAND USE BOARD SECRETARY FOR THE TOWNSHIP OF MANSFIELD

WHEREAS, the Mansfield Township Committee has determined the need to fill, the vacant positions of Land Use Coordinator and Joint Land Use Board Secretary and Technical Assistant to the Construction Code Official to efficiently and economically provide necessary services to the Township; and

WHEREAS, said positions will fall under the supervision of the Township Administrator; and

WHEREAS, **Ashley Jolly** has been employed by the Township in previous years as its Land Use Coordinator, and at said time, demonstrated exceptional work ethics; and

WHEREAS, **Linda Semus** has been employed by the Township for 18 years as the Township Clerk, Registrar of Vital Statistics and many other positions, and has demonstrated exceptional work ethics; and

WHEREAS, said Land Use Coordinator and Joint Land Use Board positions having become available within the Township, **Ms. Jolly and Ms. Semus** have agreed to assume these respective positions with their responsibilities on an as-needed basis and expressly in addition to Ashley Jolly's position as Deputy Township Clerk and Linda Semus' position as Township Clerk, and

WHEREAS, the Township Committee, has accepted the recommendation of the Township Administrator to appoint **Ms. Jolly** as the Land Use Coordinator and Technical Assistant to the Construction Official and **Ms. Semus** as the Joint Land Use Board Secretary.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 4, 2021 hereby appoints **Ashley Jolly** as Land Use Coordinator and Technical Assistant to Construction Code Official and **Linda Semus** as Joint Land Use Board Secretary. **Ms. Jolly's** annual salary will be \$25,000.00 (\$8,750.00 as the Land Use Coordinator and \$16,250.00 as Technical Assistant to the Construction Code Official) and **Ms. Semus'** annual salary will be \$15,000.00 as the JLUB Secretary, the newly appointed positions are effective as of January 21, 2021, together with such regular raises that shall be provided to all Management/Supervisory personnel in the Township. The duties in these positions are in addition to Ashley Jolly's position as Deputy Township Clerk and Linda Semus' position as Township Clerk, with all benefits afforded to a full-time Township employees, including full health benefits, and vacation, sick time and personal time.

RESOLUTION 2021-2-2
RESOLUTION APPOINTING EDWARD RUGGIANO AS PART-TIME PROPERTY MAINTENANCE OFFICIAL WHILE CONTINUING TO SERVE IN THE CAPACITY AS THE PART-TIME ZONING OFFICIAL FOR THE TOWNSHIP OF MANSFIELD

WHEREAS, the Mansfield Township Committee has determined the need to fill, in a part-time capacity, the vacant position of Property Maintenance Official to efficiently and economically provide a necessary service for the Township; and

WHEREAS, said part-time position will fall under the supervision of the Township Administrator; and

WHEREAS, **Edward Ruggiano** had been employed by the Township in previous years as its Property Maintenance Official and Zoning Official and during said time, demonstrated exceptional work ethics; and

WHEREAS, with said part-time Property Maintenance Official position becoming available within the Township, **Mr. Ruggiano** has agreed to once again serve as the part-time Property Maintenance Official while continuing to serve in the capacity as the part-time Zoning Official; and

WHEREAS, the Township Committee has accepted the recommendation of the Township Administrator to appoint **Edward Ruggiano** as the part-time Property Maintenance Official.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 20, 2021 hereby appoints **Edward Ruggiano** as the part-time Property Maintenance Official an annual salary of \$9,500, effective January 21, 2021, and continue his part-time Zoning Official responsibilities at an annual salary of \$12,000.00, together with such regular raises that shall be provided to all Management/Supervisory personnel in the Township but with no benefits associated with said part-time positions.

RESOLUTION 2021-2-3
RESOLUTION RECLASSIFYING JENNIFER PIELOCH AS A FULL-TIME SENIOR POLICE RECORDS CLERK

WHEREAS, Police Chief Ronald Mulhall has recommended that part-time Senior Police Records Clerk, Jennifer Pieloch be reclassified as the full-time Senior Police Records Clerk within the Mansfield Police Department; and

WHEREAS, the Township Committee has accepted the recommendation of the Chief Ronald Mulhall and Township Administrator Michael Fitzpatrick to re-classify Ms. Pieloch from part-time to full-time Senior Police Records Clerk.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that Jennifer Pieloch is hereby reclassified as the full-time Senior Police Records Clerk for the Township of Mansfield commencing February 1, 2021.

RESOLUTION 2021-2-4
RESOLUTION AUTHORIZING THE APPOINTMENT OF SALDUTTI LAW GROUP FOR A CORRECTIVE FORECLOSURE

WHEREAS, on or about April 29, 2019, Mansfield Township obtained a final judgment for several tax sale foreclosure parcels: and

WHEREAS, one of the parcels was Block 30, Lot 12 on the Township tax map, commonly known as 3195 Route 206 (the "Property"); and

WHEREAS, on August 20, 2020, the Township entered into an agreement to sell the property to CPLB Land Associates, LLC ("Purchaser"); and

WHEREAS, during the due diligence period, the Purchaser discovered that the Purchaser's title to the Property could not be insured. The Township confirmed with two additional title companies that Purchaser's title to the Property cannot be insured and a corrective foreclosure must be filed; and

WHEREAS, in order to correct the foreclosure deficiency and finalize the sale as agreed, the Township has agreed to retain the services of a specialty tax foreclosure firm to finalize and correct the foreclosure of the Property.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey hereby appoints the Saldutti Law Group for the purposes of correcting and finalizing the tax sale foreclosure of Block 30, Lot 12 on the Township tax map, commonly known as 3195 Route 206 (the "Property") in accordance with its proposal attached hereto and made a part hereof as Exhibit A.

**RESOLUTION 2021-2-5
RESOLUTION FOR THE REFUND OF TAX OVERPAYMENTS DUE TO
DELETED LOT**

WHEREAS, 2020/2021 Property Taxes were overpaid on the property listed below; and
WHEREAS, this overpayment was due to Block 47.01, Lot 12 was consolidated into Block 47.01, 11.02 so a refund is needed;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 4, 2021 hereby authorizes the refunding of the following to VA Florence CO, LLC by the Tax Collector.

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Amount</u>
47.01	12	VA Florence Co, LLC	\$3,082.10

A motion to adopt all of the above resolutions (2021-2-1 through 2021-2-5) was offered by **Deputy Mayor Tallon** and seconded by **Committeeman Golenda**. Motion carried on a roll call vote recorded as follows:

AYE: Tallon, Golenda, Higgins, Ocello, Magee

NAY: None ABSENT: None

BILL LIST: Regular and Escrow

A motion to approve the bill list both regular and escrow was offered by **Deputy Mayor Tallon** and seconded by **Committeeman Golenda**. Motion carried on a roll call vote recorded as follows:

AYE: Tallon, Golenda, Higgins, Ocello, Magee

NAY: None ABSENT: None

DISCUSSION/ACTION:

A. Recycling Yard:

Administrator Fitzpatrick explained that Township property (190 Atlantic Ave) was sold on GovDeals and is currently in the process of settling however, there is currently no space for the buyers to install a septic system. He questioned if the Township Committee would be interested in selling the buyers the recycling yard. The Public Works team has cleaned it out and is getting prepared to move the yard to the municipal complex. The lot lines however, will need to be adjusted in order to sell the property.

Attorney Prime explained that a minor subdivision would need to be done before the JLUB to separate the baseball field from the recycling yard. The property at 190 Atlantic along with the yard will need to be re-bid. The recycling yard can be bid separately however if someone else bids on it, this would not solve the septic system issues at 190 Atlantic.

Some further discussions took place regarding the bidding of the property. **Attorney Prime** explained that he would need to do more legal research on how to handle this situation.

Committeeman Higgins commented that although properties have been sold downtown there has not been a lot of action. Many of the properties have been sitting stagnant for a number of years, which is concerning.

Administrator Fitzpatrick mentioned that he has been in contact with the owners of the Columbus Inn and they are trying to save as much of the building as they can instead of demolishing it. He explained the difficulty of trying to operate a business in New Jersey during this time.

Committeeman Golenda added that he would be in favor of selling the old recycling yard and moving the yard to the Municipal Complex.

Attorney Prime explained that since the lot is undersized the township would not be required to go out to bid however the subdivision would need to be handled carefully.

Committeeman Higgins commented on price and Administrator Fitzpatrick stated that the property sold for \$250,000. Attorney Prime explained that the recycling yard can be prorated based on the price of the property already sold.

PUBLIC COMMENT:

Colleen Herbert, 2 Millennium Drive – She has concerns with the properties in town specifically the Columbus Inn. She questioned if it would increase the value to rebid the property in town with the additional lot. She also questioned with the gas tanks on the property, who would be responsible to cleaning it up.

Administrator Fitzpatrick stated the Township would not be held responsible for anything on that lot. There is a gas tank that is above ground however the property would be sold as-is. He is not in favor of re-bidding the property because there were not many people interested.

Ms. Herbert thinks the Township needs to be more proactive for the redevelopment of properties downtown.

Some brief discussions regarding helping develop downtown ensued including tax abatements.

The Township Committee members agreed that there are many properties downtown that need to be cleaned up.

Clerk Semus added that a few years ago the township had sent out letters to homeowners offering them an incentive to clean up their properties; not one resident was interested.

Committeeman Tallon questioned if any of the properties could be considered by low and moderate income housing.

Attorney Prime explained that the affordable housing plan does provide for some rehabilitation of existing homes to convert them to affordable housing. One of the benefits of the warehouses would be that they generate money for the affordable housing trust fund which can be used to

rehabilitate and rebuild houses for affordable housing. Subsequently, a non-profit agency would purchase the property and would be responsible for renting same.

Attorney Prime added that although the money is available in the trust fund it cannot yet be spent and same may only be spent on affordable housing.

Some additional discussion took place regarding placing time limits for development of the downtown properties in the future.

Administrator Fitzpatrick added that the Columbus Inn has in the past asked for a tax abatement however that unfortunately did not occur.

The Township Committee had agreed that they would be interested in offering the owners of the Columbus Inn a five year abatement.

Committeeman Higgins commented that he believes a legitimate proposal was never submitted to the committee for said abatement from the Columbus Inn property owners.

The Township Committee agreed to allow Administrator Fitzpatrick to continue his talks with the owners of the Columbus Inn and to move forward with an application for a tax abatement.

Steve Knezick – He questioned what would be going into the old municipal complex.

Administrator Fitzpatrick added that the Township is not sure of that at the moment, since it is now privately owned.

Carl Schwartz, 40 Fitzgerald Lane – He questioned the schedule for the adoption of the budget.

Mayor Magee stated there is a meeting scheduled for February 10th at 6PM.

Mr. Schwartz questioned the space for the recycling yard and if there was enough room for same at the municipal building.

Committeeman Ocello assured that there is enough space in the back of the building.

Mr. Schwartz then mentioned developing downtown and added that maybe Mansfield should reach out to other Township's to see how they handled similar situations.

Administrator Fitzpatrick explained that it is important that the township continues to be involved even after the sale of properties as well as, offering tax abatements.

Committeeman Higgins added that the biggest issue with downtown is the lack of sewer.

Joe VanMater, 26954 Mt. Pleasant Road – He mentioned the first reading of the stormwater ordinance and asked the committee to consider exceeding the minimum standards for environmental concerns.

Katherine Tallon, 53 Oak Lane, New Egypt – She asked the committee to exceed the minimum standards in regards to the stormwater ordinance. She is the president of the Crafts Creek Watershed Association. She does a lot of work at the state, county and local level on stormwater management. It would be in the Township’s best interest to enhance said Ordinance. The Township is already over 20% of impervious surface within the watershed which has impaired all of the streams and freshwater in the area. With the current development there will be a 30% - 50% increase in flooding issues within the Township.

Carl Schwartz, 40 Fitzgerald Lane – He asked for an explanation on the other ordinance 2021-4, which was introduced.

Attorney Prime explained that is in regards to snow removal and it is clarifying a definition in the snow removal ordinance.

Todd Kokotjlo, 12 Summerhill Court – He would like to make sure that the Township is doing their due diligence in regards to the stormwater ordinance. He then questioned snow removal specifically in Country Walk. He was not sure who was responsible for the roadways in that development.

Administrator Fitzpatrick clarified that the Township has taken over those roads.

Mr. Kokotjlo mentioned that he lives at the end of Summerhill Court and the plow truck had only made one swipe down the road and there is currently 6 to 7 inches of ice on the road currently. He asked to pass the information along to the PW department.

Committeeman Higgins asked Mr. Kokotjlo to call extension 1033 with any ice/snow removal concerns.

John O’Callaghan, 53 Oak Lane New Egypt – He questioned if the stormwater ordinance was written to the minimum criteria.

Mayor Magee added that as previously stated by the Attorney, the Township will not be going into specifics of an Ordinance during first reading because that is for the public hearing.

Attorney Prime confirmed that he prefers to have public comment during the public hearing.

A motion to close public comment was offered by **Committeeman Higgins** and seconded by **Committeeman Ocello**. All ayes. Motion carried.

MAYOR/COMMITTEE COMMENT:

Committeeman Golenda – He thanked the public for their participation.

Committeeman Higgins – He thanked the public and expressed his appreciation for the Public Works Department.

Committeeman Ocello – He thanked the public and the Public Works Department and he feels the Township is moving in the right direction.

Deputy Mayor Tallon – He thanked the public for being involved and explained that he is working on bringing back the Environmental Commission. He is hoping the first reading of the ordinance will be on February 17th.

Mayor Magee – He thanked the public and the Public Works Department.

ADJOURNMENT:

A motion to adjourn was offered by **Committeeman Ocello** and seconded by **Deputy Mayor Tallon**. All ayes. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Ashley Jolly, Deputy Clerk

Linda Semus, RMC, CMR