

**MANSFIELD TOWNSHIP RECREATION COMMITTEE
MONTHLY MEETING
Minutes**

Tuesday, April 11, 2017 – 8:00 p.m.

The April 2017 meeting of the Recreation Committee was called to order by Paul Narwid at 8:01 P.M. at the Mansfield Township Municipal Building. Everyone present participated in the Pledge of Allegiance.

Public notice of this meeting pursuant to the Open Public Meeting Act NJSA 10:4.6 to 10:4.21 has been satisfied. Notice of this meeting was properly given in the annual notice which was adopted by Mansfield Township Recreation Committee on January 12, 2016. The Annual Notice was transmitted to the Burlington County Times, filed with the Clerk of the Township of Mansfield, and posted on the official bulletin board at the Municipal Complex. All of the mailing, posting, and filing has been accomplished as of February 6, 2016.

Committee Members (11):

| | |
|-----------------|--------------|
| Tammy Caloiaro | Present |
| Randy Feig | Absent |
| John Kampo | Present |
| Colleen Herbert | Present |
| Brian Sisz | Present |
| Dave Visalli | Arrived 8:35 |
| Brian Pieloch | Arrived 8:14 |
| Brian Morro | Absent |
| Rob Siverio | Present |
| Pete Mosteller | Arrived 8:15 |
| Sam Wood | Present |

Township Committee Liaison: Laverne Cholewa

Approval of Minutes: Motion to approve the February 2017 Meeting Minutes and Monthly Meeting minutes was made by Brian Sizs and second by Tammy Caloiaro. All in attendance voted yes. Randy Feig, Sam Wood, Brian Morrow and Brian Pieloch abstained. Motion passed.

Open Public Forum: Northern Burlington Lacrosse Club-Joe Lippincott and Chris Wright attended and spoke to the committee about supporting NBLC as the Mansfield Township Lacrosse program. There was discussion on the subject and the committee felt this was a good idea.

Connor Howard- Updated the committee on his Eagle Scout Project of obtaining and installing flagpoles in Mansfield Community Park and the Civic Club. He is having difficulty obtaining donations to complete the project. The Committee members would try to reach out to friends and relatives outside of the realm on the Recreation Committee to help Connor.

Correspondence: None

Bills:

RECOMMEND APPROVAL OF BILLS:

| | | | |
|----------------------|---|-----------|---|
| Home Depot | Facility Lock | \$124 | Facility Trust |
| R.M.Palmer | Chocolate Bunnies | \$216.48 | Current Fund Special Events |
| Rutgers | SAFETY Clinic Materials | \$1372.50 | Current Fund Miscellaneous (Reimbursable) |
| BSN Sports | Baseball Supplies | \$696.95 | Current Fund Baseball |
| All About Appearance | Baseball Uniforms/T-Ball/ Rookie Baseball | \$2397.50 | Trust Fund Baseball |
| All About Appearance | Baseball Uniforms/NBIAA | \$8767.25 | Current Fund Baseball (Reimbursable) |

| | | | |
|------------------|---------------------------------------|-----------|-------------------------------|
| JIII Electronics | Key Cards | \$100.00 | Current Fund Miscellaneous |
| JIII | Service Call Video System Facility | \$110.00 | Facility Trust Fund |
| NBIAA | Final Basketball Invoice | \$1475.42 | Trust Fund Basketball |
| Paul Narwid | Egg Hunt Flyers | \$46.76 | Special Events |
| | 1&1 Web Hosting Fee | \$33.87 | Miscellaneous |
| | Logo Creation | \$59.99 | Miscellaneous |
| | Total | \$140.53 | |
| Colleen Herbert | Candy/Eggs | \$87.87 | Special Events |

Motion by John Kampo and second by Brian Sisz to accept the bills. All in favor. Colleen Herbert abstained from her reimbursement vote. Motion Carries.

Action Items: Use Permits

Permits: NJ Lacrosse Club and Tag'em Tournaments email vote for the facility permit.

| Organization | Contact | Dates | Fields |
|--------------|----------------|--|--|
| NBIAA | Tony Benedetti | All Seasons | All Fields Indoor Facility |
| Bulldogs 12U | Tim Boyd | 4/1/17-3/30/18 (Insurance Expires 5/17/17) | 50/70 Civic Indoor Country Walk |

Motion by John Kampo Second by Pete Mosteller to approve the permits. Motion carries.

Coordinator's Report:

Finance/Budget Update

Concession Stand Update - Targeted Completion 4/30/17

Projects already approved or in concept by the Committee

Georgetown Lighting Automation-Township will add to the 2017 Capital Improvement list. Will need to wait to see if it is approved.

Additional MCP Concession Stand Lights- On hold waiting for funding source. Motion by Pete Mosteller and Second by Tammy Caloiaro to pay for the lights from the Recreation Budget should no other source be found. All present in favor. Motion Carries.

Automate Bathroom lights MCP-Jef Completed late March

Change lock on the Indoor facility storage room-Done

Field Safety Upgrades-Fence capping received and awaiting installation

Soliciting Quotes for Indoor facility fence repair, Georgetown Fence repair

Key Card Access

Fingerprinting-All coaches and helpers must be printed.

The Committee directed the Coordinator to find out from the Township the definitive determination on the use of water for field irrigation in Mansfield Community Park and Civic Club.

Facilities Report: Colleen Herbert mentioned we need help with Spring Field cleanup. It is the same people all the time. Rob Siverio also mentioned he needs help installing the fence capping we purchased.

The shed in Town Hall park in in such disrepair, it needs to be replaced. Motion by Pete Mosteller and second by Tammy Caloiaro to replace the shed using Recreation Funds. All present in favor, motion carries. Paul Narwid to present to the Township, and coordinate.

Reports from Subcommittees:

Soccer: Brian Morrow-No Report

Basketball: Tammy Caloiaro-Report accepted

Baseball: Rob Siverio - Report accepted

Softball: Sam Wood - Report accepted

Football/Cheerleading: No report

Concessions: Colleen Herbert-Europa Pizza approached Colleen about running the concession stand. Committee agreed this is something to look into and Europa was advised to speak to the Township Administrator

Sponsorship: Colleen Herbert- No Report

Old business: Easter Egg hunt held April 9, 2017. Was again, a successful event.

New business: Northern Burlington Lacrosse League-There was discussion on the subject, and the committee believes this is a good idea. Motion by Brian Pielock and Second by Tammy Caloiaro to accept NBLC as Mansfield Lacrosse program. The suggestion was sent to the Township Committee for review and approval.

Discussion of having the Baseball/Softball tournament finals in Mansfield Park on Saturday June 3, 2017. Rob Siverio to coordinate.

Discussion on having a Baseball/Softball Player Appreciation day. Will see if this can be scheduled.

Discussed scholarship program for Northern Burlington Regional High School Seniors. Two \$150 scholarships this year. Funding source to be determined. Colleen Herbert to coordinate a dining fundraiser before June 2017 to help build a fund.

Discussed creating a Policy Committee to review/modify/create policies for the Recreation Committee. Colleen Herbert will head up the committee.

Discussed the purchase of a field grooming vehicle for the use of Recreation Committee members to assist Public Works with field maintenance. Request to be sent to the Township Committee.

Request to make sure the Mansfield Community Park bathrooms are on the housekeeping schedule. Paul Narwid to confirm with the Township.

Memorial Day services are May 21, 2017 in the park. Volunteer still needed to attend and present flowers from the Recreation Committee.

Adjournment: Motion to adjourn at 10:00 pm by Brian Pielock and second by Tammy Caloiaro. All present members approved and motion passed.

Respectfully prepared and submitted:

Paul Narwid, Secretary

NEXT MEETING:

TUESDAY May 9, 2017 at 8:00P.M.