

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY**

RESOLUTION 2020-12-2

**RESOLUTION OF THE TOWNSHIP OF MANSFIELD, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY, APPROVING A
CORRECTIVE ACTION PLAN FOR THE 2019 AUDIT**

WHEREAS, the Township of Mansfield, County of Burlington, State of New Jersey received its 2019 Audit, dated November 19, 2020, and submitted to the Township for review on December 16, 2020; and
WHEREAS, the Township will implement the 2019 Corrective Action Plan for the findings therein as follows:

**CORRECTIVE ACTION PLAN - 2019 AUDIT
TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY**

Recommendation Number 2019-001 - During the audit it was noted that the Township expended certain Trust Funds without an approved Dedication by Rider from the State of New Jersey, Division of Local Government Services. \$194,890.00 in Police Outside Employment Trust Funds were expended without a 2019 Budget Appropriation or approved Dedication by Rider.

Corrective Action: The Township submit a request for a Dedication by Rider for Police Outside Employment to the State of New Jersey, Division of Local Government Services. This finding has been resolved by adoption of Resolution 2020-11-2 with same having been forwarded to the State of New Jersey, Division of Local Government Services requesting permission for the Dedication by Rider for the Township of Mansfield Outside Employment of Off-Duty Municipal Police Officers Trust Fund Required by LFN 2000-14.

Recommendation Number 2019-002 - During the audit it was noted that the Township provided contributions to a duly incorporated Emergency Medical Service (EMS) Company but did not follow certain requirements of N.J.S.A. 40:5-2. During the calendar year 2019, the Township disbursed \$200,000.00 to the EMS Company; however, the Township did not perform the following requirements in connection with N.J.S.A. 40:5-2:

- a) Obtain a request from the EMS Company that additional funds are needed because it is experiencing extraordinary need directly related to the performance of the EMS Company's duties;
- b) Obtain an audit from the EMS Company resulting from contributions exceeding \$70,000.00;
- c) Control the disbursement of funds in excess of \$105,000.00 (\$70,000.00 + \$35,000.00) to determine that first aid, ambulance, rescue or other emergency vehicles, equipment, supplies and materials for use by this EMS Squad were placed in the Township's name and for these uses.

Corrective Action: The Township follow the requirements of N.J.S.A. 40:5-2 with respect to contributions to the Emergency Medical Service Company.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, implement the Corrective Action Plan as outlined above by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Township Clerk of the Township of Mansfield, be directed to forward certified copies of this resolution to the New Jersey Division of Local Government Affairs, in compliance with State statute.

MOTION: CAIN SECOND: OCELLO
ROLL CALL VOTE
AYES: CAIN, OCELLO, HIGGINS, MAGEE, DIGIUSEPPE
NAYS: NONE ABSENT: NONE ABSTAIN: NONE

CERTIFICATION

I, **LINDA SEMUS, RMC, CMR** Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Regular Meeting held on December 16, 2020 at 7:00PM at the Mansfield Township Municipal Complex.



LINDA SEMUS, RMC, CMR, Municipal Clerk