

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
February 19, 2020
Executive Session – 6:00PM
Regular Session – 7:00PM**

The Regular Meeting of the Mansfield Township Committee was held on the aforementioned date with the following in attendance: **Mayor DiGiuseppe, Deputy Mayor Frederick Cain, Committeeman Michael Magee, Committeeman Rudy Ocello, Township Administrator Michael Fitzpatrick, Solicitor Timothy Prime & Tyler Prime, Chief Financial Officer Bonnie Grouser, Township Engineer Douglas Johnson, Deputy Clerk Ashley Jolly, and Municipal Clerk Linda Semus.** **Committeeman Robert Higgins** was not in attendance.

Mayor DiGiuseppe called the meeting to order at 6:00PM, followed by the following opening statement read by **Municipal Clerk Semus**:

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given via Resolution 2020-1-8, which was adopted by the Mansfield Township Committee on January 6, 2020. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, posted on the official website, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 10, 2020

Attorney Timothy Prime referred to the "Vacancy in Office Act" wherein, a State Statute states that, if any member of Committee is absent for 4 consecutive meetings and/or 8 weeks, whichever is longer, their office is automatically vacant, unless excused by remaining members of the committee. He recommended the Committee to accept the motion to formally excuse Mr. Higgins from the meeting so his absence wouldn't count. This can be done at every meeting plus at the Planning Board. . A motion was offered by **Committeeman Magee** and duly second by **Deputy Mayor Cain** to approve **Committeeman Higgins' absence.** **Mayor DiGiuseppe** said that, since she will not be in attendance at the next Planning Board Meeting, she appoints **Committeeman Ocello** for that particular meeting.

A motion was offered by **Deputy Mayor Cain** and duly second by **Committeeman Ocello** to go into executive session as per the following resolution.

RESOLUTION 2020-2-13

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.

1. The general nature of the subject matter to be discussed is as follows: potential litigation and personnel.

3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

Upon conclusion of the executive session, a motion was offered by **Deputy Mayor Cain** and second by **Committeeman Ocello** to adjourn to the regular meeting.

ENGINEER'S REPORT

Douglas Johnson, Engineer, reported that the clerk is to resubmit for the Municipal Park Grant. His tax liaison is meeting with the Tax Assessor to have a kick off meeting to get the tax map project started.

The survey crews should be in the township in a week or two to proceed with the surveying of White Pine Road and Railroad Avenue.

In regard to Planning Board Projects. The Margolis site is moving along and will be

**ORDINANCES
SECOND READING/FINAL ADOPTION**

ORDINANCE NO. 2020-3

**AN ORDINANCE AMENDING CHAPTER 65, ENTITLED “ZONING” IN THE TOWNSHIP
OF MANSFIELD, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY**

WHEREAS, the Township Committee of the Township of Mansfield desires to amend Chapter 65, entitled “Zoning;” and

NOW, THEREFORE, BE IT RESOLVED Chapter 65 is hereby amended as follows:

ARTICLE IX: C-1 NEIGHBORHOOD COMMERCIAL DISTRICT

The zoning map prepared by Remington Vernick and Arrango is hereby amended to incorporate the following blocks and lots as part of the C-1 district in the Township of Mansfield and made a part of the official tax map:

Block 28, Lot 1

Block 28, Lot 2

Block 28, Lot 3

REPEALER, SEVERABILITY AND EFFECTIVE DATE

A. Repealer. Any and all Ordinance inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Mayor DiGiuseppe opened the public hearing. With no comments or questions, the public hearing was closed.

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to adopt Ordinance 2020-3. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

ORDINANCE 2020 – 4

**AN ORDINANCE AMENDING CHAPTER 60A “TREES, SHRUBBERY AND LANDSCAPING”,
CHAPTER 60B “TREE REMOVAL”, CHAPTER 63A “WATER RESOURCE BUFFER CONSERVATION
ZONES” AND CHAPTER 27, ARTICLE III, SECTION 27-30.7 “CHECKLISTS FOR APPLICATIONS
FOR DEVELOPMENT”**

WHEREAS, the Township Committee of the Township of Mansfield declares and finds that the current Township Ordinances governing landscaping plans and tree removal are in need of revision; and

WHEREAS, the Township Committee further finds and declares that the current Township Ordinance governing Water Resource Buffer Conservation Zones requires clarification if a waiver of submission of a management plan is requested; and

WHEREAS, the Township Committee further declares and finds that the Township checklists for submission of applications for development need to be amended to include the submission of the plans required by the Code provisions herein amended.

WHEREAS, the Township Council for the Township of Medford deems it to be in the best interests of its residents to adopt this Ordinance.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Mansfield, in the County of Burlington and State of New Jersey, as follows:

SECTION ONE: The first sentence of Chapter 60A, Article IV, Section 60A-9(A), "Landscape plan required", is hereby deleted and repealed, and replaced as follows:

“A. All applications for development, as defined in the New Jersey Municipal Land-Use Law, 40:55D-3 et seq., except for minor subdivisions and variance applications not requiring a site plan or subdivision approval, shall include a landscape plan in the form and with the details and specifications required by this Ordinance.”

SECTION TWO: The first sentence of Chapter 60A, Article III, Section 60A-6(B) "Buffers and landscape screens" is hereby deleted and repealed and replaced as follows:

“B. When any lot or parcel of land is submitted for site plan or subdivision approval, appropriate landscaping and screening shall be provided by the applicant from all adjacent uses, including streets and roadways, and shown as part of the landscape plan.”

SECTION THREE: The first sentence of Chapter 60A, Article VII, Section 60A-23 "Fees" is hereby deleted and repealed and replaced as follows:

“A landscape plan shall be submitted for all applications for development except for minor subdivisions and variance applications not requiring a site plan or subdivision approval, and therefore no additional fees shall be charged under this Chapter.”

SECTION FOUR: Article III, Section 27-30.7 entitled "Checklist for Applications for Development", and “Checklist A: General Checklist”, “Checklist B: Site Plan Checklist (preliminary and final)”, and “Checklist C: Major Subdivision Checklist (preliminary and final)” are hereby amended to add as a checklist submission requirement, unless waived by the Board, the submission of a landscape plan in accordance with Chapter 60A of the Mansfield Township Code.”

SECTION FIVE: Chapter 60B, Section 60B-5 "Permit, site plan information" is hereby amended to add the following provisions to said Section:

“In the case of an application for development for site plan, major subdivision, minor subdivision, or a variance that may involve tree removal regulated by this ordinance, no separate fee shall be required in addition to the fees charged for the application for development. The application for development shall include, either a tree removal site plan in accordance with subsection B, below, including a tree survey on tracts of land of 50 acres or more, if required by subsection C, below, or an application for a no-tree verification required by subsection D, below, to be reviewed by the Township Forester, and for tracts of three acres or more, the Environmental Commission in accordance with Section 60B-6.”

SECTION SIX: Article III, Section 27-30.7 entitled "Checklist for Applications for Development", and “Checklist A: General Checklist”, “Checklist B: Site Plan Checklist (preliminary and final)”, “Checklist C: Major Subdivision Checklist (preliminary and final)”, “Checklist D: Minor Subdivision Checklist” and “Checklist E: Appeals to Zoning Board of Adjustment” are all hereby amended to add as a checklist submission requirement, unless waived by the Board, the submission of a tree removal site plan in accordance with subsection 60B-5(B), including a tree survey on tracts of land of 50 acres or more, if required in accordance with subsection 60B-5(C), or an application for a no-tree verification in accordance with subsection 60B-5(D), as set forth in Chapter 60B of the Mansfield Township Code.”

SECTION SEVEN: Chapter 63A of the Mansfield Township Code "Water Resource Buffer Conservation Zones", Section 63A-10 entitled “Management Plan”, subsection E is hereby repealed and deleted and replaced as follows: “E. Water Resource Buffer Conservation Zone management plan is not required where the WRBCZ is not being disturbed and conservation easements/deed restrictions are applied to ensure there will be no future clearing or disturbance of the WRBCZ. Either a Water Resource Buffer Conservation Zone management plan as required by Section 63A-10, or a request for a waiver of the Water Resource Buffer Conservation Zone management plan pursuant to this section, shall be submitted with the application for development.”

SECTION EIGHT: Article III, Section 27-30.7 entitled "Checklist for Applications for Development", and “Checklist A: General Checklist”, “Checklist B: Site Plan Checklist (preliminary and final)”, “Checklist C: Major Subdivision Checklist (preliminary and final)”, “Checklist D: Minor Subdivision Checklist” and “Checklist E: Appeals to Zoning Board of Adjustment” are all hereby amended to add as a checklist submission requirement, unless waived by the Board, for any application for development within a Water Resource Conservation Buffer Conservation Zone established by Mansfield Code Section 63A, submission of either a Water Resource Buffer Conservation Zone management plan as required by Section 63A-10, or a request for a waiver of the Water Resource Buffer Conservation Zone management plan pursuant to Section 63A-10E, with the application for development.

REPEALER, SEVERABILITY AND EFFECTIVE DATE

- A. Any and all Ordinances and provisions thereof inconsistent with the provisions of this Ordinance shall be and are hereby repealed to the extent of such inconsistency
- B. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid and effective.
- C. This Ordinance shall take effect immediately upon final passage and publication according to law.

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to introduce Ordinance 2020-4. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

Attorney Prime explained the following ordinance to consolidate the Land Use Board which is permitted for municipalities with a population of less than 15,000. This will abolish the Zoning Board indicating that the Planning Board will now act as the Zoning Board.

ORDINANCE 2020 – 5

AN ORDINANCE TO ESTABLISH A CONSOLIDATED LAND USE BOARD IN THE TOWNSHIP OF MANSFIELD

WHEREAS, The New Jersey Municipal Land Use Law (MLUL), N.J.S. 40:55D-25 (c) states that, in a municipality having a population of 15,000 or less, a nine-member planning board, if so provided by ordinance, shall exercise, to the same extent and subject to the same restrictions, all the powers of the Zoning Board of Adjustment; and

WHEREAS, according to the most recent U.S census, Mansfield Township had a population of 8,544; and is therefore eligible to create a consolidated land use board by ordinance; and

WHEREAS, the Township Committee finds that the creation of a consolidate land use board would be more cost effective for the residents of Mansfield Township, would result in a more efficient processing of land use applications in the Township, and would, therefore, be in the overall best interests of the Township and its residents.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Mansfield, in the County of Burlington and State of New Jersey, as follows:

SECTION ONE: Pursuant to the provisions of N.J.S. 40:505D-25 (c) of the MLUL, a Consolidated Land Use Board is hereby created in the Township of Mansfield, pursuant to which the duly constituted Planning Board shall exercise, to the extent and subject to the same restrictions, all of the powers of the Zoning Board of Adjustment, but the Class I and the Class III members shall not participate in the consideration of applications for development which involve relief pursuant to N.J.S. 40:55D-70 of the MLUL.

SECTION TWO: Any reference in the various chapters of the Code of the Township of Mansfield entitled "Land Use Legislation" to the "Planning Board" or "Zoning Board" are hereby amended to refer to the "Consolidated Land Use Board of Mansfield Township."

SECTION THREE: Chapter 27 of the Code of the Township of Mansfield, Article II, entitled "Zoning Board of Adjustment", is hereby amended as follows:

- (a) Section 27-9 entitled "Establishment; Composition; Vacancies" (of the Zoning Board) is hereby repealed and deleted.
- (b) Section 27-10 entitled "Officers" (of the Zoning Board) is hereby repealed and deleted, it being the intent hereof that the Consolidated Land Use Board will have Officers as set forth in Article I "Planning Board", Section 27-4.
- (c) Section 27-11 entitled "Attorney" (of the Zoning Board) is hereby repealed and deleted, it being the intent hereof that the Consolidated Land Use Board will have an attorney as set forth in Article I "Planning Board", Section 27-5.
- (d) Section 27-12 entitled "Experts and Staff" (of the Zoning Board) is hereby repealed and deleted, it being the intent hereof that the Consolidated Land Use Board will have experts and staff as set forth in Article I "Planning Board", Section 27-6.
- (e) Section 27-13 entitled "Rules and Regulations" (of the Zoning Board) is hereby repealed and deleted, it being the intent hereof that the Consolidated Land Use Board will have rules and regulations as set forth in Article I "Planning Board", Section 27-7.
- (f) The balance of Article II, entitled "Zoning Board of Adjustment", Sections 27-14 "Powers"; 27-15 "Appeals and Applications"; 27-16 "Power to Reverse or Modify Decisions"; 27-17 "Expiration of Variance"; 27-18 "Powers Granted by Law"; 27-19 "Additional Powers", and 27-20 "Time Limit for Decision" are all saved from repeal but all references there in to the Zoning Board are amended to reference the Consolidated Land Use Board of Mansfield Township, when the Planning Board is sitting as a Zoning Board of Adjustment.

SECTION FOUR: Article 1, "Planning Board", Section 27-1 "Establishment; Composition", Sub-section 27-1(E) is hereby deleted and repealed, and replaced as follows:

"(E) Alternate members, four in number, meeting the qualifications of Class IV members.

(1) Alternate members shall be designated at the time of appointment by the Mayor as "Alternate No. 1", "Alternate No. 2", "Alternate No. 3" and "Alternate No. 4". The terms of "Alternate No. 1" and "Alternate No. 2" shall be for two years, and the terms of "Alternate No. 3" and "Alternate No. 4" shall be for one year. A vacancy occurring otherwise than by expiration of term shall be filled by the appointing authority for the unexpired term only.

(2) No alternate member shall be permitted to act on any matter in which he has either directly or indirectly any personal or financial interest. An alternate member may, after public hearing if he requests one, be removed by the governing body for cause.

(3) Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member. When the Consolidated Land Use Board, is sitting as a seven member Zoning Board of Adjustment, the alternate members may not vote in place of the Class I and Class III members who are not permitted to sit and vote. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote first, then Alternate No. 2, then Alternate No. 3 and finally Alternate No. 4."

REPEALER, SEVERABILITY AND EFFECTIVE DATE

- D. Any and all Ordinances and provisions thereof inconsistent with the provisions of this Ordinance shall be and are hereby repealed to the extent of such inconsistency
- E. If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision and the remainder of this ordinance shall be deemed valid and effective.
- F. This Ordinance shall take effect immediately upon final passage and publication according to law.

A motion was offered by **Deputy Mayor Cain** and second by **Committeeman Ocello** to introduce Ordinance 2020-5. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CAIN, OCELLO, MAGEE, DIGIUSEPPE

NAY: NONE

ABSENT: HIGGINS

ABSTAIN: NONE

ORDINANCE 2020 – 6

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF MANSFIELD AT CHAPTER 57, ENTITLED “TOURIST ACCOMMODATIONS”

Attorney Prime explained that the foregoing ordinance is to be removed from the agenda because of necessary amendments. An updated version will be prepared for the Committee’s review.

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to remove the ordinance from the agenda. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

RESOLUTIONS

RESOLUTION 2020-2-14

RESOLUTION TO RESCIND RESOLUTUION 2019-12-22 AND REPLACE WITH SAID RESOLUTION WHICH AUTHORIZES THE SALE OF MUNICIPALLY-OWNED REAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, the Township of Mansfield is the owner of certain property known as 23789 Columbus Rd., also known as Block 33.01, Lot 21, which property was acquired by the Township through a foreclosure action, and the Township Committee has determined that said property is not needed for public use; and

WHEREAS, the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq. authorizes the sale of municipal property not needed for public use, at public auction subject to certain terms and conditions; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that the Purchasing Agent and Township Administrator are hereby authorized and directed to take such action as is necessary to place said property for sale, at public auction, in accordance with the provisions of N.J.S.A. 40A:12-13, said sale to be conducted by no later than March 31, 2020.

BE IT FURTHER RESOLVED that the following conditions shall apply to said sale:

1. Sales Price: for property 23789 Columbus Road: No minimum bid price shall be required. The highest, most responsible bidder will be considered by the Township Committee. A ten percent (10%) deposit shall be required at the time of the bid.
2. The Township Committee reserves the right to reject any and all bids for any reason that it deems appropriate and in the municipality’s best interest.
3. The successful bidder will be required to enter into an Agreement of Sale, a copy of which shall be on file with the Township Clerk. The Agreement of Sale will then be submitted to the governing body for its approval and/or rejection. If approved, Closing shall take place no later than thirty (30) days from the date of the governing body’s approval by Resolution of the acceptance of the bid.
4. Said property shall be sold “as is, where is”, and the governing body makes no warranties or representations regarding the condition of title. Title shall be conveyed by way of Quitclaim Deed.

Mayor DiGiuseppe explained that this municipally owned property is no longer needed and Therefore, is being sold.

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to adopt the foregoing resolution. Motion carried on A Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

RESOLUTION 2020-2-15

RESOLUTION TO RESCIND RESOLUTION 2019-12-22 AND REPLACE WITH SAID RESOLUTION WHICH AUTHORIZES THE SALE OF MUNICIPALLY-OWNED REAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, the Township of Mansfield is the owner of certain property known as

29 Chesterfield Rd., also known as Block 11, Lot 3, which property was acquired by the Township through a foreclosure action, and the Township Committee has determined that said property is not needed for public use; and

WHEREAS, the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-1 *et seq.* authorizes the sale of municipal property not needed for public use, at public auction subject to certain terms and conditions; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that the Purchasing Agent and Township Administrator are hereby authorized and directed to take such action as is necessary to place said property for sale, at public auction, in accordance with the provisions of N.J.S.A. 40A:12-13, said sale to be conducted by no later than March 31, 2020.

BE IT FURTHER RESOLVED that the following conditions shall apply to said sale:

5. Sales Price: for property 29 Chesterfield Road: No minimum bid price shall be required. The highest, most responsible bidder will be considered by the Township Committee. A ten percent (10%) deposit shall be required at the time of the bid.
6. The Township Committee reserves the right to reject any and all bids for any reason that it deems appropriate and in the municipality’s best interest.
7. The successful bidder will be required to enter into an Agreement of Sale, a copy of which shall be on file with the Township Clerk. The Agreement of Sale will then be submitted to the governing body for its approval and/or rejection. If approved, Closing shall take place no later than thirty (30) days from the date of the governing body’s approval by Resolution of the acceptance of the bid.
8. Said property shall be sold “as is, where is”, and the governing body makes no warranties or representations regarding the condition of title. Title shall be conveyed by way of Quitclaim Deed.

Mayor DiGiuseppe explained that this resolution is the sale of municipally owned property on Chesterfield Road.

A motion was offered by **Deputy Mayor Cain** and second by **Committeeman Ocello** to adopt Resolution 2020-2-15. Motion carried on a Roll Call Vote, recorded as follows:

AYE: CAIN, OCELLO, MAGEE, DISGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

RESOLUTION 2020-2-16

RESOLUTION MEMORIALIZING ACTION TAKEN BY THE TOWNSHIP OF MANSFIELD TO ENTER INTO AN AGREEMENT WITH REMINGTON AND VERNICK ENGINEERS, FOR THE ENGINEERING/DESIGN, BID DOCUMENTS/SPECIFICATIONS, BIDDING/ADVERTISEMENT SUPPORT, CONTACT ADMINISTRATION AND CONSTRUCTION OBSERVATION SERVICES FOR IMPROVEMENTS TO WHITE PINE ROAD (FROM ROUTE 68 TO NORTH ISLAND ROAD)

WHEREAS, Mansfield Township has received a grant from the State of New Jersey, Department of Transportation in the amount of \$250,000.00 for improvements to White Pine Road (from Route 68 to North Island Road); and

WHEREAS, Remington and Enrick Engineers had submitted a proposal on June 7, 2019, in an amount not to exceed \$43,545.00 to provide the engineering services required for the engineering/design, bid documents/specifications, bidding/advertisement support, contact administration and construction observation services for improvements to White Pine Road (from Route 68 to North Island Road).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey at their regular meeting held on February 19, 2020, at the Municipal Complex at 7:30 PM that:

1. Memorialize the action taken at the February 6, 2020 Township Committee meeting awarding a contract to Remington Enrick Engineers for the Engineering/Design/Bid Documents/Specifications/Bidding/Advertisement Support, Contact Administration and Construction Observation Services For Improvements To White Pine Road (from Route 68 to North Island Road) for a sum not to exceed \$43,545.00.

2. This award is made available through the following account:
01 201 20 165 167
3. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a contract and any related documents necessary to effectuate this award in a form substantially the same as that included in the specifications.

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to adopt Resolution 2020-2-16. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE'
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

RESOLUTION 2020-2-17
RESOLUTION MEMORIALIZING ACTION TAKEN BY THE TOWNSHIP OF MANSFIELD TO ENTER INTO AN AGREEMENT WITH REMINGTON AND VERNICK ENGINEERS, FOR THE ENGINEERING/DESIGN, BID DOCUMENTS/SPECIFICATIONS, BIDDING/ADVERTISEMENT SUPPORT, CONTACT ADMINISTRATION AND CONSTRUCTION OBSERVATION SERVICES FOR IMPROVEMENTS TO RAILROAD AVENUE (FROM US ROUTE 206 TO US ROUTE 206)

WHEREAS, Mansfield Township has received a grant from the State of New Jersey, Department of Transportation in the amount of \$231,500.00 for improvements to Railroad Avenue (from US Route 206 to US Route 206); and

WHEREAS, Remington and Enrick Engineers had submitted a proposal on January 27, 2020, in an amount not to exceed \$47,995.00 to provide the engineering services required for the engineering/design, bid documents/specifications, bidding/advertisement support, contact administration and construction observation services for improvements to Railroad Avenue (from US Route 206 to US Route 206).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey at their regular meeting held on February 19, 2020, at the Municipal Complex at 7:00 PM that:

1. Memorialize the action taken at the February 6, 2020 Township Committee meeting awarding a contract to Remington Enrick Engineers for the engineering/design/bid documents/specifications/bidding/advertisement support, contact administration and construction observation services for improvements to Railroad Avenue (from US Route 206 to US Route 206) for a sum not to exceed \$47,995.00.
2. This award is made available through the following account:
01 201 20 165 167
3. The Mayor and Township Clerk, as necessary, are hereby authorized to execute a Contract and any related documents necessary to effectuate this award in a form Substantially the same as that included in the specifications.

A motion was offered by **Committeeman Ocello** and duly second by **Committeeman Magee** to adopt Resolution 2020-2-17. Motion carried on a Roll Call Vote, recorded as follows:

AYE: OCELLO, MAGEE, CAIN, DIGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

A motion was offered by **Committeeman Magee** and duly second by **Deputy Mayor Cain** to approve the following Resolutions in regard to overpayment of taxes, cancellation of taxes and refund of tax overpayment. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE
NAY: NONE ABSENT: HIGGINS ABSTAIN: NONE

RESOLUTION 2020-2-18

RESOLUTION APPLYING OVERPAYMENT OF TAXES

WHEREAS, taxes were overpaid for prior years, and

WHEREAS, there are open balances on subsequent years on the same properties,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey memorializes the application of overpayment of taxes by the Tax Collector to the following:

Block 6.05, Lot 5	Bafana, George & Justine	\$ 1,325.77	(2018 – 2019)
Block 10, Lot 16.01	Rivera, Lucian R Estate	\$ 1.00	(2018 – 2019)
Block 10.01, Lot 7	Blades, Karen V	\$ 2,122.38	(2018 – 2019)
Block 10.02, Lot 1.02	American Tower Corporation	\$ 463.60	(2019 – 2020)
Block 13.03, Lot 2.18	Virk, Par winder & Raman deep K	\$ 3,486.41	(2018 – 2019)
Block 13.04, Lot 1.02Q	Palmieri, Douglas & Loretta	\$ 68.55	(2019 - 2020)
Block 17, Lot 4	Stobie, John & Kelly D	\$ 85.62	(2019 – 2020)
Block 17, Lot 6	Garmer, Lance W	\$ 2,998.35	(2019 – 2020)
Block 22, Lot 7.08	Mahan, Michael G & Keterina M etal	\$ 104.32	(2019 – 2020)
Block 23.01, Lot 114	Bula, Walter & Katheryna	\$ 1,875.12	(2018 – 2019)
Block 26, Lot 2.03	US Bank Trust c/o Resicap	\$ 450.42	(2019 – 2020)
Block 31, Lot 9.02Q	D’Imperio, Mark & Lisa	\$ 35.84	(2019 – 2020)
Block 33.01, Lot 10.02Q	Underwood, Gary W & Kathleen	\$ 646.57	(2019 – 2020)
Block 33.01, Lot 12.05	Vazquez, R & Montes Padilla, N N	\$ 1,420.86	(2019 – 2020)
Block 37, Lot 1	Skopas, Konstantinos	\$ 121.27	(2019 – 2020)
Block 42.02, Lot 63	Pike, Jacqueline A	\$ 125.00	(2019 – 2020)
Block 42.07, Lot 104	Varanyak, Jeffrey	\$ 1,135.65	(2018 – 2020)
Block 42.17, Lot 5	Krause, Raymond	\$ 30.01	(2019 – 2020)
Block 45.01, Lot 2.02	Unisite/Omnipoint PA TWR VNTR	\$ 4,193.65	(2019 – 2020)
Block 52, Lot 3.01	Durr, Lawrence & Carol	\$1,497.89	(2019 – 2020)
Block 58, Lot 43.01Q	Gazi, Mukaram & Jadeja, Poiyniba	\$ 34.28	(2018 – 2019)
Block 58, Lot 43.02Q	Gazi, Mukaram & Jadeja, Poiyniba	\$ 26.49	(2018 – 2019)
Block 58, Lot 43.03Q	Gazi, Mukaram & Jadeja, Poiyniba	\$ 81.02	(2018 – 2019)
Block 65, Lot 2.01	Ruth Restucchio Testamentary Trust	\$ 429.65	(2019 – 2020)

RESOLUTION 2020-2-19

RESOLUTION APPLYING OVERPAYMENT OF TAXES

WHEREAS, taxes were paid in error on the properties of the Qfarm Lot, or other lot; and

WHEREAS, there are open balances on the Mother Lots for the same Block and Lot,

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey memorializes the application of overpayment of taxes by the Tax Collector to the following:

FROM		TO	
Block 51.02, Lot 11.02 Qfarm	\$ 63.88	Block 51.02, Lot 11	\$ 63.88
Potts, Laura & Rabeau, Christine		Potts, Laura & Rabeau, Christine	
Block 70, Lot 2.01 Qfarm	\$ 9.35	Block 70, Lot 2.01	\$ 9.35
McVay, Lawrence	\$ 469.46	Block 2, Lot 5.01 Qfarm	\$ 469.46
Butt, Ali & Rahmani, Arian		Butt, Ali & Rahmani, Arian	
Block 7, Lot 2.04 Qfarm	\$ 62.32	Block 7, Lot 2.04	\$ 62.32
Good, Randall & Christiana		Good, Randall & Christiana	
Block 9.01, Lot 1.04 Qfarm	\$ 112.25	Block 9.01, Lot 1.04	\$ 112.25
Santoro, James & Beaugwynn		Santoro, James & Beaugwynn	
Block 22, Lot 7.02 Qfarm	\$ 74.29	Block 22, Lot 7.02	\$ 74.79
Stricker, William C & Karen		Stricker, William C & Karen	
Block 24, Lot 36.04 Qfarm	\$ 31.16	Block 24, Lot 36.04	\$ 31.16
Schauer, Dale P & Rosemary E		Schauer, Dale P & Rosemary E	
Block 30, Lot 4 C01 & 4 Qfarm	\$ 5,038.69	Block 30, Lot 4	\$ 5,038.69
NJ American Water		NJ American Water	
Block 30, Lot 5.01 Qfarm	\$ 116.85	Block 30, Lot 5.01	\$ 116.85
Scioto Properties SP-16, LLC		Scioto Properties SP-16, LLC	
Block 47.01, Lot 9.01 Qfarm	\$ 448.99	Block 47.01, Lot 9.01	\$ 448.99
VA Florence CO LLC		VA Florence CO LLC	
Block 47.01, Lot 9.02 Qfarm	\$ 380.40	Block 47.01, Lot 9.02	\$ 380.40
VA Florence CO LLC		VA Florence CO LLC	
Block 47.01, Lot 11 Qfarm	\$ 912.02	Block 47.01, Lot 11	\$ 912.02
CLPF Urban Renewal Mansfield LLC		CLPF Urban Renewal Mansfield LLC	
Block 51.01, Lot 4.04 Qfarm	\$ 84.23	Block 51.01, Lot 4.04	\$ 84.23
Moser, Thomas & Tracy		Moser, Thomas & Tracy	

RESOLUTION 2020-2-20

RESOLUTION FOR THE CANCELLATION OF TAXES DUE TO VETERAN EXEMPTION

WHEREAS, N.J.S.A.54:4-3.30A allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute; and,

WHEREAS, the properties listed below are owned by a 100% Disabled Veteran;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, hereby memorializes the cancellation of the following **2019** taxes:

Block	Lot	Property Owner	Amount
8.01	4	Gary White	\$4,132.50

RESOLUTION 2020-2-21

RESOLUTION FOR THE REFUND OF TAX OVERPAYMENTS DUE TO DEDUCTION ALLOWANCE

WHEREAS, Property Taxes for 2019 were overpaid on the property listed below due to the allowance of a Widow of a Veteran Deduction; and

WHEREAS the homeowner is due a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 19, 2020 hereby authorizes the refunding of the following by the Tax Collector.

Block	Lot	Deduction	Property Owner	Amount
43.07	24	Widow/Veteran	Marilyn Mazilli	\$250.00

RESOLUTION 2020-2-22

RESOLUTION FOR THE REFUND OF TAX OVERPAYMENTS

WHEREAS, Property Taxes were overpaid on the property listed below; and

WHEREAS, this overpayment was due to a payment by JLL, and they are requesting a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 19, 2020, hereby authorizes the refunding of the following to JLL by the Tax Collector.

Block	Lot	Property Owner	Amount
42.01	1	Danmik, Inc.	\$19,653.47

RESOLUTION 2020-2-23

RESOLUTION FOR THE REFUND OF TAX OVERPAYMENTS

WHEREAS, Property Taxes for 2019 were overpaid on the property listed below; and

WHEREAS, the homeowner is due a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on February 19, 2020 hereby authorizes the refunding of the following by the Tax Collector.

Block	Lot	Property Owner	Amount
46	1.01Qfarm	Gary Underwood	\$791.74

BILL LIST: Regular and Escrow

A motion was offered by **Committeeman Magee** and second by **Committeeman Ocello** to approve the bill list as submitted. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE (see below) **OCELLO, CAIN, DIGIUSEPPE**

NAY: NONE **ABSENT: HIGGINS** **ABSTAIN: MAGEE** (on check #10,085)

MINUTES:

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to approve the minutes from the February 6, 2020 meeting. Motion carried on a Roll Call Vote, recorded as follows:

AYE: MAGEE, CAIN, OCELLO, DIGIUSEPPE

NAY: NONE **ABSENT: HIGGINS** **ABSTAIN: NONE**

REPORTS: Clerk, Court, Construction, Zoning, EMS, Police, Recreation

A motion was offered by **Committeeman Ocello** and duly second by **Deputy Mayor Cain** to approve the reports as submitted. Motion carried.

DISCUSSION ITEMS

a. Correspondence from Township of Fredon, re: Elections

Clerk Semus referred to correspondence from Township Fredon in regard to school board elections and their request that municipalities go back in with them to separate school boards from the general elections to back the way we used to do it. She asked if the township is interested in the change or should it remain as is. It was decided to leave the election as is.

b. Temporary Mayor Designee re: Planning Board

Attorney Prime explained that due to **Mayor DiGiuseppe's** planned vacation and to **Committeeman Higgins** absence due to illness, **Committeeman Ocello** will be appointed by **Mayor DiGiuseppe** to fill that position for the February 24th meeting.

PUBLIC COMMENT

Fritz Wainwright questioned why no flag salute was done before the meeting. **Clerk**

Semus said the meeting had been opened with the flag salute followed by the executive session. **Attorney Prime** suggested that the flag salute is held before the regular meeting, not the executive session.

MAYOR AND COMMITTEE UPDATES/COMMENTS

Committeeman Ocello and **Deputy Mayor Cain** thanked the residents for attending and showing an interest in the government. They said they are here to answer any concerns.

Mayor DiGiuseppe spoke of trucks coming into town from Route 206 and turning left onto West Main Street. She was concerned with traffic past the residents as well as children going to school. She met with the County today to speak of the concerns. The County will start a count of trucks in that area.

MOTION TO ADJOURN

A motion was offered by **Committeeman Magee** and second by **Deputy Mayor Cain** to adjourn. Motion carried.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Barbara A. Crammer
Deputy Clerk

Linda Semus, RMC, CMR
Municipal Clerk