

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
February 6, 2020
Executive Session – 6:00PM
Regular Session – 7:00PM**

The Regular Meeting of the Mansfield Township Committee was held on the aforementioned date with the following in attendance: **Mayor DiGiuseppe, Deputy Mayor Frederick Cain, Committeeman Robert Higgins, Committeeman Michael Magee, Committeeman Rudy Ocello, Township Administrator Michael Fitzpatrick, Solicitor Timothy Prime & Tyler Prime, Chief Financial Officer Bonnie Grouser, Township Engineer Douglas Johnson, Deputy Clerk Ashley Jolly, and Municipal Clerk Linda Semus.**

Mayor DiGiuseppe called the meeting to order at 6:00PM, followed by the following opening statement read by **Municipal Clerk Semus**:

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given via Resolution 2020-1-8, which was adopted by the Mansfield Township Committee on January 6, 2020. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, posted on the official website, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of January 10, 2020

EXECUTIVE SESSION

RESOLUTION 2020-2-1

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows:
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

A motion was offered by **Deputy Mayor Cain** and seconded by **Committeeman Ocello** to adopt Resolution 2020-2-1 and convene into Executive Session. Motion carried. Township Committee entered the same at 6:07PM.

A motion was offered by **Deputy Mayor Cain** and seconded by **Committeeman Ocello** to exit Executive Session and return to the public portion of the meeting. Motion carried. Township Committee returned to the dais at 7:03PM.

Solicitor Timothy Prime stated that the purpose of Executive Session was to discuss matters of personnel and pending litigation. No action will be taken on the matters discussed.

The above was followed by a Flag Salute and moment of silence.

ENGINEER'S REPORT:

Township Engineer Johnson summarized the Engineer's Report as follows:

Margolis Warehouse: Engineer is working with all involved to get a schedule on the resurfacing of Mill Lane and Sharps Road. He anticipates that within the next couple of weeks as long as the weather is warm enough. Will coordinate with Township Administrator and Police Chief on same.

Boiler Proposal: The proposal covers the engineering design to retrofit upgrade the existing boiler to ensure the new boiler proposed will work efficiently with the existing systems. It would take the project through bidding/advertisement, through construction to fully complete the project.

White Pine Road Proposal: Fiscal year 2019 NJDOT monies to resurface the road between Route 68 and North Island Road.

Railroad Avenue: Fiscal year 2020 NJDOT monies to resurface the roadway full length from each on and off ramp from Route 206. Engineer noted that the DOT has stressed that they would like the municipalities to spend the grant money, otherwise they have threatened to rescind the money or it would threaten future round money.

Administrator Fitzpatrick questioned if the Township Committee would like to move forward on the Engineers proposals.

Committeeman Higgins stated that a decision needs to be made on White Pine Road.

Administrator Fitzpatrick stated that White Pine Road and Railroad Avenue is grant money and the Township should consider moving on these items.

Mayor DiGiuseppe made a recommendation to move on both NJDOT items.

A motion was offered by **Committeeman Magee** and seconded by **Deputy Mayor Cain** to move forward on the White Pine Road and Railroad Avenue project. Motion carried on a roll call vote recorded as follows:

AYES: Magee, Cain, Higgins, Ocello, DiGiuseppe

NAY: None ABSENT: None

Clerk Semus stated she will have a resolution memorializing same. She questioned if the Engineer can move forward with anything necessary starting now. The Township Committee confirmed that the Engineer may move forward as necessary.

ORDINANCE SECOND READING/FINAL ADOPTION (Withdrawing):

THIS ORDINANCE BEING WITHDRAWN DURING MEETING

TOWNSHIP OF MANSFIELD

BURLINGTON COUNTY

ORDINANCE 2020-1

CALENDAR YEAR 2020

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

Clerk Semus stated that there was an error in the dollar figure, so she asked for the above ordinance to be withdrawn and is reinstating under the first reading of 2020-2, which is exactly the same with the proper amount of monies.

A motion to withdraw Ordinance 2020-1 from the agenda was offered by **Committeeman Magee** and was seconded by **Mr. Ocello**. Motion carried on a roll call vote recorded as follows:

AYES: Magee, Cain, Higgins, Ocello, DiGiuseppe

NAY: None ABSENT: None

ORDINANCE FIRST READING/INTRODUCTION:

ORDINANCE 2020-2

CALENDAR YEAR 2020

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and members of Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$56,539.69 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and members of Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$197,888.92, and that the CY 2020 municipal budget for the Township of Mansfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

A motion to introduce the above resolution was offered by **Committeeman Higgins** and seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Higgins, Cain, Magee, Ocello, DiGiuseppe

NAY: None **ABSENT: None**

ORDINANCE FIRST READNG/INTRODUCTION:

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
ORDINANCE NO. 2020-3**

**AN ORDINANCE AMENDING CHAPTER 65, ENTITLED “ZONING” IN THE TOWNSHIP
OF MANSFIELD, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY**

WHEREAS, the Township Committee of the Township of Mansfield desires to amend Chapter 65, entitled “Zoning;” and

NOW, THEREFORE, BE IT RESOLVED Chapter 65 is hereby amended as follows:

ARTICLE IX: C-1 NEIGHBORHOOD COMMERCIAL DISTRICT

The zoning map prepared by Remington Vernick and Arrango is hereby amended to incorporate the following blocks and lots as part of the C-1 district in the Township of Mansfield and made a part of the official tax map:

Block 28, Lot 1

Block 28, Lot 2

Block 28, Lot 3

REPEALER, SEVERABILITY AND EFFECTIVE DATE

A. Repealer. Any and all Ordinance inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.

B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

Clerk Semus explained that the property for the General Store is not coded properly through the zoning regulations. At the recommendation of the Planner the Township is now rectifying the situation. This ordinance will allow for commercial and residential uses.

A motion to introduce the above ordinance was offered by **Deputy Mayor Cain** and was seconded by **Committeeman Magee**. Motion carried on a roll call vote recorded as follows:

AYES: Cain, Magee, Higgins, Ocello, DiGiuseppe

NAY: None **ABSENT: None**

RESOLUTIONS:

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY**

**RESOLUTION TO AMEND RESOLUTION 2020-1-25
“RESOLUTION OF THE TOWNSHIP OF MANSFIELD,
COUNTY OF BURLINGTON, NEW JERSEY, SETTING THE
2020 TEMPORARY BUDGET”**

WHEREAS, Section 40A-4-19 provides that temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of adoption of the budget; and

WHEREAS, the date of this resolution is within the first thirty days of the 2020 budget year; and

WHEREAS, the total of the following temporary appropriations does not exceed 26.25% of the total amount of the appropriations made for all purposes in the 2019 budget (exclusive of Debt Service, Capital Improvement Fund and Public Assistance).

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at a meeting held February 6, 2020 that the following amended temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer after adoption.

Current Fund

<u>Department</u>	<u>Amount</u>
A&E: Salary and Wages	20,000.00
A&E: Miscellaneous	5,000.00
M&C: Salary & Wage	5,555.00
CLERK: Salary & Wage	23,000.00
CLERK: Miscellaneous	8,500.00
FIN: Salary & Wage	26,000.00
FIN: Miscellaneous	7,500.00
AUDIT: Miscellaneous	5,000.00
TAX C: Salary & Wage	15,250.00
TAX C: Miscellaneous	4,000.00
TAX A: Salary & Wage	19,000.00
TAX A: Miscellaneous	5,000.00
LEGAL: Miscellaneous	30,000.00
ENG: Miscellaneous	25,000.00
PLAN: Miscellaneous	10,000.00
ZONING: Miscellaneous	1,000.00

LAND USE: Salary & Wage	11,000.00
LAND USE: Miscellaneous	4,000.00
OCE: PM: Salary & Wage	4,200.00
OCE: PM: Miscellaneous	550.00
ZONING OFFICER: Salary & Wage	1,350.00
ZONING OFFICER: Miscellaneous	300.00
LIABINS: Liability Insurance	50,000.00
WCOMP: Workers Compensation	70,000.00
EMPLOYER GROUP Health Insurance	150,000.00
UNEMPLOYMENT Insurance	315.00
POLICE: Salary & Wages	175,000.00
POLICE: Miscellaneous	30,000.00
EMGMT: Salary & Wage	1,250.00
EMGMT: Miscellaneous	4,000.00
AID TO FIRE COMPANIES: Miscellaneous	20,000.00
AID TO AMBULANCE: Miscellaneous	23,350.00
OCE: FIRE: Salary & Wage	4,800.00
OCE: FIRE: Miscellaneous	1,400.00
PROS: Other Professional	5,250.00
ROAD: Salary & Wage	35,000.00
ROAD: Miscellaneous	6,000.00
SWASTE: Miscellaneous	44,000.00
RECYCLING: Salary & Wage	2,350.00
B&G: Miscellaneous	22,000.00
VMAINT: Miscellaneous	15,000.00
PHEALTH: Salary & Wage	500.00
PHEALTH: Miscellaneous	3,000.00
EHEALTH: Salary & Wage	325.00
EHEALTH: Miscellaneous	1,500.00
ANIMAL: Miscellaneous	950.00

CONSS: Contrib. Social Services	1,300.00
RECREATION: Salary & Wage	3,000.00
REC: Miscellaneous	4,500.00
CPEVNT: Other Contractual	1,500.00
ELEC: Miscellaneous	8,000.00
SLIGHT: Miscellaneous	25,000.00
TELE: Miscellaneous	12,000.00
WATER: Miscellaneous	8,000.00
PETRO: Gasoline	7,500.00
Landfill: Miscellaneous	40,000.00
FICA: Employer Liability	50,000.00
Community Services Act: Condo Reimburse	14,500.00
COURT: Salary & Wage	50,000.00
COURT: Miscellaneous	5,500.00
PUBD: Other Professional	1,000.00
EMS: Salary & Wage	17,500.00
EMS: Miscellaneous	2,350.00
Capital Improvement Fund	10,000.00

\$1,158,845.00

Utility Fund

Operating Expenses \$ 15,000.00

CFO Grouser explained that this resolution amends the original temporary budget. It adds some provisions that were left out of the original temporary budget.

A motion to approve the above resolution was offered by **Committeeman Magee** and was seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Cain, Magee, Higgins, Ocello, DiGiuseppe

NAY: None ABSENT: None

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-02-3
RESOLUTION FOR THE REDEMPTION OF MUNICIPAL TAX LIEN**

WHEREAS, at the Mansfield Township Tax Sale held on June 26, 2019, a lien was sold to The Township of Mansfield on Block 42.07, Lot 25, also known as 4 Willowood Court for 2018 delinquent taxes; and,

WHEREAS, NOVAD Management Consulting has affected redemption of Certificate #18-00009 on January 24, 2020, and this resolution memorializes that redemption.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, hereby memorializes that redemption.

<u>Lien Holder</u>	<u>Lien #</u>	<u>Amount</u>
Township of Mansfield	18-00009	\$4,853.68

CFO Grouser explained that there was a municipal tax lien on this property and management consulting has redeemed it from the Township; therefore the amount of \$4,853.68 comes back to the Township.

A motion to approve the above resolution was offered by **Committeeman Ocello** and was seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Ocello, Cain, Magee, Higgins, DiGiuseppe
NAY: None **ABSENT: None**

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-2-4
RESOLUTION FOR THE AUTHORIZATION
FOR AERIAL LARVAL MOSQUITO CONTROL**

WHEREAS, in an attempt to keep the mosquito population as low as possible and thus reduce the risk of disease affecting the human population, the Burlington County Division of Mosquito Control will conduct aerial applications of pesticides for mosquito control over Mansfield Township during 2020.

WHEREAS, the Mansfield Township Committee has agreed to accept their proposal on behalf of the Citizens of Mansfield Township to treat areas that contain larval populations of mosquitoes that are considered a nuisance, a health hazard, or both; and

WHEREAS, this application will take place in the Township between the dates of April 1st through November 30, 2020 during the daylight hours and not on Sundays or holidays;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, authorizes these application to be done by the Burlington County Highway Department-Division of Mosquito Control and allow the Mayor and/or the Municipal Clerk to sign the authorization.

Mayor DiGiuseppe stated that the Assessor would like to come forward and comment on the above resolution.

Assessor Burd stated he was concerned with the aerial spraying for mosquitos. There are numerous bee keepers that have hives in Mansfield Township and the spraying of mosquito control may pose a threat to the bees as well as possibly other livestock. He is asking when this will be taking place and how it will be delivered.

Mayor DiGiuseppe stated she will make sure that the Township speaks to the County regarding that issue.

A motion to approve the above resolution with the caveat that the Township speak with the County in regards to the above concerns was offered by **Deputy Mayor Cain** and seconded by **Committeeman Ocello**. Motion carried on a roll call vote recorded as follows:

AYES: Cain, Ocello, Magee, Higgins, DiGiuseppe

NAY: None

ABSENT: None

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-2-5**

RESOLUTION TO AMEND RESOLUTION 2020-1-11 ENTITLED "CASH MANAGEMENT PLAN OF THE TOWNSHIP OF MANSFIELD IN THE COUNTY OF BURLINGTON, NEW JERSEY"

I. STATEMENT OF PURPOSE.

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Township of Mansfield, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN.

- A. The Plan is intended to cover the deposit and/or investment of the following funds of the Township of Mansfield:

Current
State and Federal Grants
Capital
Animal Control
Payroll
Public Defender
Recreation Revenue
Recreation Developers
Special Law Enforcement
Unemployment
Construction Code
Special Events
Fire Safety
COAH

Police Off Duty Employment
Developers Escrow
Public Assistance
Law Enforcement
Sewer Utility Operating and Capital
Sidewalk Contribution
Federal Forfeiture
Clearing Account

- B. It is understood that this Plan is not intended to cover certain funds and accounts of the Township of Mansfield, specifically: Not Applicable

III. DESIGNATION OF OFFICIALS AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN.

The Chief Financial Officer and the Comptroller of the Township of Mansfield, (the "Designated Officials") are hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such officials of the Township of Mansfield are directed to supply to all depositories or any other parties with whom the Deposits or Permitted Investments are made a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgment kept on file with such officials.

IV. DESIGNATION OF DEPOSITORIES.

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

- TD Bank
- 1st Constitution
- The Bank of Princeton
- First Bank

All such depositories shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

V. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the Township of Mansfield referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits.

New Jersey Cash Management
New Jersey Arbitrage Rebate Management (NJ ARM)

All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgment to the Designated Official(s) referred to in Section III above.

VI. AUTHORIZED INVESTMENTS.

A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash management plan);
- (2) Government money market mutual funds;

- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. sec. 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940," 15 U.S.C. sec.80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act," P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest

rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

B. Notwithstanding the above authorization, the monies on hand in the following funds and accounts shall be further limited as to maturities, specific investments or otherwise as follows:

Not Applicable

VII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN.

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the Township of Mansfield, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Township of Mansfield to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investments that involve securities shall be executed by a "delivery versus payment" method to insure that such Permitted Investments are either received by the Township of Mansfield or by a third party custodian prior to or upon the release of the Township of Mansfield's funds.

To assure that all parties with whom the Township of Mansfield deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that Plan in writing, a copy of which shall be on file with the Designated Official(s).

VIII. REPORTING REQUIREMENTS.

On the first day of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the governing body of the Township of Mansfield a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Township of Mansfield as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Township of Mansfield.

IX. TERM OF PLAN.

This Plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a resolution of the governing body of the Township of Mansfield approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Committee, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the

originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

CFO Grouser explained that the original cash management plan that was adopted previously had depositories listed incorrectly. This resolution corrects those errors.

A motion to approve the above resolution was offered by **Deputy Mayor Cain** and seconded by **Committeeman Ocello**. Motion carried on a roll call vote recorded as follows:

AYES: Cain, Ocello, Magee, Higgins, DiGiuseppe
NAY: None **ABSENT: None**

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-2-6
RESOLUTION FOR THE RELEASE OF PERFORMANCE GUARANTEE FOR
45 HOMESTEAD DRIVE**

WHEREAS, Danmik Inc posted a cash Performance Guarantee, in the amount of \$7,895.49 on September 26, 2019 and;

WHEREAS, Laura J. Mannion, President of Generation Builders Inc. dba Danmik Inc., has requested the release of Performance Guarantee;

WHEREAS, **Remington & Vernick** Engineers has recommended the release of said Performance Guarantee in communication dated January 15, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, as follows:

1. Agrees to release the Performance Guarantee Generation Builders Inc. in the amount of \$7,895.49.
2. Remington & Vernick Engineers recommends that the Maintenance Guarantee be posted in the amount of 15% or the cost of the stormwater improvements or \$18.00.
3. Authorizes the Land Use Coordinator to forward a certified copy of this Resolution to Generation Builders Inc.
4. The Land Use Coordinator is authorized and directed to forward the Performance Guarantee to Generation Builders Inc. once all conditions above are met.

AND IT IS FURTHER RESOLVED by the Township Committee, as aforesaid, that this release is conditioned upon the payment of all fees incurred by the municipality to the engineer or other professionals in connection with any inspections and reports concerning the improvements covered by said bond or other performance guarantee; and if there be a sufficient sum held in escrow by the township for the purpose of paying for said inspections and reports, said escrow may be utilized for that purpose and in the absence of a sufficient escrow said fees shall be paid by the obligor directly, pursuant to N.J.S.A. 40:55D(2)h.

Committeeman Magee questioned if the engineers approved the release. **Clerk Semus** stated as per their letter date January 15, 2020 the release was approved.

A motion to approve the above resolution was offered by **Committeeman Magee** and seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Magee, Cain, Higgins, Ocello, DiGiuseppe
NAY: None **ABSENT: None**

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
RESOLUTION 2020-2-7
RESOLUTION TO AMEND RESOLUTION 2020-1-6, "APPOINTMENT OF MUNICIPAL
POSITIONS/BOARDS/EMPLOYEES"**

BE IT HEREBY RESOLVED that the following individuals were recommended by the Mansfield Township Committee as members to various boards and committees for the year 2020; and

WHEREAS, Resolution 2020-1-6, which was adopted by the Mansfield Township Committee at their Reorganization Meeting of January 6, 2020, be and is hereby amended as follows:

RECREATION COMMITTEE:

Secretary/Recreation Coordinator: Paul Narwid

Colleen Herbert, Brian Morro, Brian Sisz, Pete Mosteller, Tammie Caloiaro, Robert Siverio, Blaze Pecenak, Gregory Gamble, Leah DiFilippo, Corrine Konopka, Brenda Lawyer

SUB-COMMITTEE UNDER RECREATION:

SPECIAL EVENTS COMMITTEE:

Leah DiFilippo, Dawn Pietrzykowski, Corrine Konopka, Jolyn Vitale, Colleen Herbert, Barbara Crammer

Clerk Semus explained the above resolution amends the prior resolution done at reorganization. The Special Events Committee will now be a sub-committee under Recreation.

A motion to approve the above resolution was offered by **Committeeman Magee** and seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Magee, Cain, Higgins, Ocello, DiGiuseppe

NAY: None ABSENT: None

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-2-8
RESOLUTION ADOPTING THE BURLINGTON COUNTY MULTI-JURISDICTIONAL HAZARD
MITIGATION PLAN**

WHEREAS, the Township of Mansfield has experienced natural hazards that result in public safety hazards and damage to private and public property;

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk;

WHEREAS, the New Jersey Office of Emergency Management provided federal mitigation funds to support development of the mitigation plan;

WHEREAS, a *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* has been developed by the Mitigation Planning Committee;

WHEREAS, FEMA Region II has approved the *Burlington County Multi-Jurisdictional Hazard Mitigation Plan*; the purpose of this Plan is to reduce the loss of life and property due to natural disaster;

WHEREAS, the implementation of the *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* will protect the health, safety, and welfare of the residents of the (name of municipality) as well as reduce potential damage and shorten the disaster recovery period;

WHEREAS, the *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS, the County of Burlington conducted a web-based public survey from March 2019 to December 2019 to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield:

1. The *Burlington County Multi-Jurisdictional Hazard Mitigation Plan* is hereby adopted as an official plan of the Township of Mansfield; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Mansfield Township departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Mansfield Township Committee, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.

Clerk Semus explained that the OEM Coordinator, Mr. Borgstrom, stated the County needs this authorization from the Township to move forward with the mitigation plan which is in place through the County.

A motion to approve the above resolution was offered by **Committeeman Ocello** and seconded by **Deputy Mayor Cain**.

AYES: Ocello, Cain, Higgins, Magee, DiGiuseppe

NAY: None

ABSENT: None

**TOWNSHIP OF MANSFIELD
COUNTY OF BURLINGTON
RESOLUTION NO. 2020-2-9**

RESOLUTION AWARDING CONTRACT TO WINNER FORD FOR THE ACQUISITION OF A 2020 FORD F150 4X4 CREW CAB FOR THE MANSFIELD TOWNSHIP CONSTRUCTION DEPARTMENT

WHEREAS, the Township of Mansfield is desirous to acquire a 2020 F150 Crew Cab pick-up truck to be used by the Mansfield Township Construction Department; and

WHEREAS, said vehicle is being purchased through the Mansfield Township's Construction Rider; and

WHEREAS, said purchase is being made through State Contract; and

WHEREAS, the Chief Financial Officer, Bonnie Grouser, has determined that sufficient funds are available through the Rider to finance same; and

WHEREAS, the vehicle is to be titled to the Township of Mansfield.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that:

1. The Township Committee hereby awards a Contract to Winner Ford, 250 Haddonfield Berlin Rd, Cherry Hill, NJ 08034 in accordance with the Mansfield Township's Construction Department's specification and their proposal in the amount of \$30,729.00.

2. The Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, does hereby authorize the Mayor and Township Clerk to execute any and all documents necessary for said purchase.

3. The vehicle is to be titled to the Township of Mansfield.

4. This award is made available through the following account: **18 201 20 1099**

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon adoption hereof.

Committeeman Higgins commented that this would be paid out of the trust account at no cost to the tax payers.

CFO Grouser confirmed same.

A motion to approve the above resolution was offered by **Committeeman Higgins** and seconded by **Committeeman Ocello**. Motion carried on a roll call vote recorded as follows:

AYES: Higgins, Ocello, Magee, Cain, DiGiuseppe

NAY: None **ABSENT: None**

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-2-10
RESOLUTION TO APPOINT DEPUTY TREASURER**

WHEREAS, Deputy Treasurer, Bonnie Grouser, has secured the full-time CFO/Treasurer position within the Township of Mansfield effective July 1, 2019 thereby leaving the Deputy Treasurer position vacant; and

WHEREAS, Jean E. Pompei has been employed by Mansfield Township since July 23, 2018 working in the capacity of part-time purchasing assistant/tax assistant to both the Finance and Tax Departments; and

WHEREAS, Ms. Pompei has also taken on the job duties of the Deputy Treasurer's position since becoming vacant on July 1, 2019 and is willing to continue same; and

WHEREAS, Ms. Pompei has shown exceptional work ethics and CFO/Treasurer Bonnie Grouser along with the Township Committee are satisfied with the performance of Ms. Pompei and wish to appoint Ms. Pompei as the Deputy Treasurer and compensate her for such services.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield at their Regular Meeting held on February 6, 2020 at 7:00 PM at the Municipal Complex that, **Jean E. Pompei** shall be appointed to the position of Deputy Treasurer, as well as continuing in her positions as the purchasing assistant and tax assistant, at an annual salary of \$45,000.00 per year, with all benefits associated with full-time employment with the Township of Mansfield., effective January 27, 2020.

CFO Grouser explained that this employee was working in a part time capacity assisting finance and Tax Collecting department. It was discussed with the Township Committee and decided it was in the best interest of the department to make this employee full-time.

A motion to approve the above resolution was offered by **Committeeman Higgins** and was seconded by **Committeeman Magee**. Motion carried on a roll call vote recorded as follows:

AYES: Higgins, Magee, Ocello, Cain, DiGiuseppe

NAY: None **ABSENT: None**

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
RESOLUTION 2020-2-11
RESOLUTION AWARDED A CONTRACT TO MICHAEL J. ROGERS, SR. TO PROVIDE FOR
CONTINUED ACCREDITATION SERVICES FOR THE MANSFIELD TOWNSHIP POLICE
DEPARTMENT**

WHEREAS, The Mansfield Township Police Department was granted the status as an Accredited Agency on November, 10, 2011; and

WHEREAS, the accreditation is a testament to the dedication and hard work put forth by the officers and staff of the police department; and

WHEREAS, in reaching the goal of the Police Department to maintain the State Accreditation, received a formal quote to provide continued accreditation management services from Michael J. Rogers, Accreditation Manager, Freehold, New Jersey; and

WHEREAS, the award is being made as a quotation under the 15% bid threshold as provided by law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, that the Mayor and Clerk are hereby authorized and directed to execute a contract with Michael J. Rogers in an amount not to exceed \$3,000 (up to 75 hours at \$40/hr)

A motion to approve the above resolution was offered by **Committeeman Higgins** and was seconded by **Committeeman Magee**. Motion carried on a roll call vote recorded as follows:

AYES: Higgins, Magee, Ocello, Cain, DiGiuseppe

NAY: None **ABSENT: None**

**TOWNSHIP OF MANSFIELD
COUNTY OF BURLINGTON
RESOLUTION 2020-2-12
RESOLUTION TO RESCIND RESOLUTION 2017-12-29 ENTITLED "RESOLUTION FOR THE
TRANSFER OF
TAX SALE PREMIUM TO MUNICIPALITY"**

WHEREAS, at the Mansfield Township Tax Sale held on October 5, 2012, a lien was sold on Block 29, Lot 22, also known as 24991 West Main Street, and assessed to Peter and Elizabeth Poblete for 2011 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate # 12-00007 was sold to US Bank, Custodian for Crestar Capital, LLC and was subsequently assigned to US Bank, Custodian for PFS Financial, LLC; and

WHEREAS, a Premium of \$10,200.00 was bid on the Certificate; and,

WHEREAS, N.J.S.A 54:5-33 states that if a Certificate that contains a Premium is not redeemed within 5 years from the Date of Sale, the amount of the Premium escheats to the Municipality; and,

WHEREAS, the 5 Year Limit was reached on October 5, 2017, and said Certificate has not been redeemed; and

DISCUSSION

- A. UPS Panel: Administrator Fitzpatrick** stated this system was meant to be a backup if the power were to go out. There has been numerous conversations regarding this system and we are now able to move forward on getting this piece of equipment removed because it is not working properly. The lines can then be moved to the generator. The quotes to do the work were \$9,475 and \$13,570. He would like to move forward on the \$9,475.

A motion to approve moving forward with the \$9,475 quote to remove the UPS Panel and re-run the lines was offered by **Committeeman Magee** and seconded by **Committeeman Ocello**. Motion carried on a roll call vote recorded as follows:

AYES: Magee, Ocello, Higgins, Cain, DiGiuseppe

NAY: None ABSENT: None

- B. Liberty Lake: Solicitor Tim Prime** explained this is a redevelopment plan for Liberty Lake. He has reviewed the update plan and Attorney Gillespie's review of same and his comments in his October 23rd letter. The comments have been reflected in the plan as revised. The proper procedure would be to refer the plan to the Planning Board for their review, before coming back to the Township Committee.

A motion to send the redevelopment plan to the Planning Board was offered by **Committeeman Magee** and seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Magee, Ocello, Higgins, Cain, DiGiuseppe

NAY: None ABSENT: None

- C. Sale of Police/Fire/PW Garage: Administrator Fitzpatrick** stated he has been in conversation with some individuals regarding purchase of these properties. There are however a lot of questions. If the Township were to sell off the buildings would there be a place for Public Works, which is currently using the garage attached to the buildings. **Committeeman Ocello** commented on keeping a portion of the building for Public Works. **Administrator Fitzpatrick** stated he was not sure if that would be a possibility. **Committeeman Higgins** stated there has been discussion on what the Public Works department needs at this facility. One of the items was the fueling station, but that was resolved. He suggests sitting with Mr. Jones and finding out what he needs to move his equipment from the current garage to the municipal complex. **Mayor DiGiuseppe** stated this will be discussed.

- D. Second Floor Office: Mayor DiGiuseppe** stated there is an office that was leased on the 2nd floor which expired in 2018. She would like to put out to Committee that perhaps the Township should lease it again or use it as a Mayor and Township Committee office. **Committeeman Higgins** stated he previously rented that office. He agrees with utilizing it as well as the conference room next to it.

- E. Budget Meeting Scheduling: CFO Grouser** explained that Mr. Fitzpatrick and she had a meeting with department heads regarding their needs for the 2020 budget and any capital

projects that they were hoping to do. She asked the committee to have a special meeting and have the department heads present and express their needs, wants, and capital needs to the Committee. This meeting will need to happen sometime in February as the budget introduction and approval will take place on March 18th and the adoption of the budget will be April 15th. There was discussion regarding dates for said meeting. It was decided to have the meeting on February 19th prior to the Township meeting at 3:00pm.

- F. New Members for Fire House: Clerk Semus** stated the new members would be Davin Eget, William Lonergan, Michael Robertson, Ryan Shearer and Jeremy Stephens. They have gone through the process through the fire company, who is recommending they be added as volunteer members for the Township.

A motion to approve the above individuals as volunteer fire department members was offered by **Committeeman Ocello** and seconded by **Deputy Mayor Cain**. Motion carried on a roll call vote recorded as follows:

AYES: Cain, Ocello, Higgins, Magee, DiGiuseppe
NAY: None **ABSENT: None**

- G. 29 Chesterfield Road & Columbus Road: Mayor DiGiuseppe** explained these are Township owned properties. A resolution was passed in December to auction these properties; however, she is asking to amend that resolution because the sale due date was January 23rd which has passed. Additionally, she does not believe it is necessary to have certain language in their in regards to who will handle the sale. The purchasing agent is promulgated to handle the sale of municipal properties. The statute also allows for no fixed price, however a caveat must be added to the advertisement that the high bid or all bids may be rejected. She asked for a new resolution to sell the two properties on for the next meeting. **Solicitor Tim Prime** explained it is best to do two separate resolutions for these properties. He will provide the resolutions for no fixed price for either property. All agreed on the above.

- H. Tree Ordinance: Solicitor Prime** explained that the Township has two tree ordinances Chapter 60A is Trees Shrubbery and Landscaping; Chapter 60B is Tree Removal. A buffer is required for certain instances. A landscape plan must accompany all applications. The second chapter requires a permit from the forester for removal of certain trees. The request from the forester was to have the tree removal ordinance included on the checklist for land use applications, so the applicant would know to submit a tree removal plan or a landscape plan. An ordinance would need to be done amending the checklist ordinance to require that submission for site plans and subdivisions. **Solicitor Tim Prime** will ensure the ordinances are corrected and they provide the correct procedure.

- I. Facilities Use Permit Approval:**

Mansfield Ambulance Corp – Clerk Semus explained that they do training for the residents and they are requesting use of the upstairs.

Committeeman Magee stepped out at 7:50pm.

A motion to approve the above facilities use permit was offered by **Deputy Mayor Cain** and seconded by **Committeeman Ocello**. Motion carried on a roll call vote recorded as follows:

AYES: Cain, Ocello, Higgins, DiGiuseppe

NAY: None

ABSENT: None

NOT VOTING: Magee

J. Recreation Permit Approvals:

South Jersey Mystics

Jersey Outlaws

A motion to approve the above recreation permits was offered by **Committeeman Higgins** and seconded by **Committeeman Ocello**. All ayes. Motion carried.

- K. 2020 Census: Deputy Mayor Cain** explained that the US Census will be taken this year. There was a meeting with Township Officials and a representative from the Census. The intent is to try and get everyone on board in the community. There will be letters going out to each individual and you may go online and fill out the census. There will be at least 2 presentations on this matter. **Committeeman Ocello** mentioned there is a job opportunity that goes along with this and it is a part-time opportunity at \$20 per hour. There will be a meeting at Four Seasons February 28th. **Deputy Mayor Cain** stated he is trying to get a date secured in Homestead for March 3rd.

PUBLIC COMMENT:

Bob Tallon, 2454 Axe Factory Road - He asked that the Environmental Commission take a look at the mosquito control. **Clerk Semus** reminded Mr. Tallon that she sent same to him last year and the Environmental Commission was fine with it at that time. There has been no changes in the type of chemicals used by the County for mosquito control. **Mr. Tallon** just wanted another look at it. **Clerk Semus** will send the information. **Mr. Tallon** brought up the settlement agreement with Tower Gate. Friends of Crystal Lake Park had brought to the Township's attention that there may have been a conflict with one of the Attorney's representing the Township. He questioned if the Township was aware of this matter, were any actions taken. **Solicitor Tim Prime** stated the court was aware of the conflict issue. Chris Norman was appointed as the special conflict counsel for the Planning Board, when the current Solicitor decided he wanted to avoid the appearance of a conflict. Mr. Norman went over the amendment to the settlement agreement with the Planning Board. Same was presented to the court by Mr. Gillespie and Mr. Norman. There is no action for the Township Committee to take regarding this matter. He explained that it is a matter for the court in regards to any conflict or possibility of a conflict.

Leah DiFlippo, 2225A Old York Road – She stated there will be a volunteer day Sunday at the Grange from 2:30pm – 4:30pm.

Kate Tallon, 53 Oak Lane, New Egypt – In January she had brought up the playgrounds, specifically Mansfield Township Park and Hedding Park. She had given a written request with photographs. She is following up to find out if there are any plans for improving these parks. She would like to see some sort of plan or safety protocol to address the safety violations she believes

the park currently has. She stressed the importance of the parks for kids who do not play sports. She questioned if there was any kind of proposal for spending in regards to the two parks. **Committeeman Higgins** stated the Township has consistently improved the parks through grants. **Administrator Fitzpatrick** explained the Township was denied the grant for the first round, however there is another round coming up shortly and the Township can reapply. **Deputy Mayor Cain** mentioned the safety concerns that Ms. Tallon had brought to their attention. **Administrator Fitzpatrick** stated that the parks are inspected by JIF on a regular basis and Mr. Jones is out there often to make sure the parks are safe. The parks are inspected by JIF once per year to be sure there are no safety issues. Discussion ensued on the utilization of the grant monies if awarded. The grant was going to be used for an all-inclusive park in Mansfield Community Park. **Mayor DiGiuseppe** explained that the Township put in for ADA equipment for handicapped children through a County grant program. The Township's that were denied may resubmit for the next round. **Ms. Tallon** commented on the amount of mulch in the park, which she believes is low. She also mentioned the spraying of pesticides in the area. She would like the pesticide information available to the public. **Mayor DiGiuseppe** recommended that Ms. Tallon send an email to the Administrator to look into her concerns. **Ms. Tallon** then brought up Tower Gate. She questioned the Township Committee on the sewerage creating future infrastructure in the area and whether Tower Gate has come to the Township regarding future building in that area. **Solicitor Tim Prime** stated he is not aware of any further development in that area at this time. **Ms. Tallon** then suggested creating a housing board as well as amending the landscape ordinance. **Solicitor Tim Prime** clarified what he was amending in the landscape ordinance at this time. The tree ordinance will be on the agenda for the next meeting. **Ms. Tallon** then mentioned the Friends of Crystal Lake Park will be having a rain garden event on May 8th and she wanted to invite Township Officials.

Carl Schwartz, 40 Fitzgerald Lane – In regards to the budget he is not sure why it's optional for department heads to present their budgets. **Committeeman Higgins** commented that certain departments are only one person. **Mr. Schwartz** stated for those particular departments Administrator Fitzpatrick could present for those smaller departments. **Committeeman Higgins** assured Mr. Schwartz that the Township Committee reviews each budget for each department. **Mr. Schwartz** mentioned having a Mayors meeting or something similar to have better communication with the community. **Mayor DiGiuseppe** stated that is the reason she is looking into the 2nd floor.

A motion to close public comment was offered by **Committeeman Magee** and seconded by **Deputy Mayor Cain**. All ayes. Motion carried.

MAYOR AND COMMITTEEE COMMENTS:

All Township Committee members thanked the public and expressed their appreciation for the public's concerns, which they will take into consideration.

ADJOURNMENT

A motion was offered by **Committeeman Magee** and seconded by **Deputy Mayor Cain** to adjourn the meeting. Motion carried. Meeting adjourned at 8:38PM.

Prepared by:

Respectfully submitted by:

Ashley Jolly, Deputy Clerk

Linda Semus, Municipal Clerk, RMC, CMR

APPROVED: