

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2019-1-8

**FIXING TIME AND PLACE OF REGULAR MEETINGS OF THE TOWNSHIP
COMMITTEE AND THE BOARD OF HEALTH, MAKING PROVISIONS RELATIVE
TO SPECIAL AND EMERGENCY MEETINGS AND ADOPTING CERTAIN
PROCEDURES AND FORMS**

WHEREAS, the “Open Public Meetings Act” requires that advance written notice of all meetings of the Township Committee be posted in one public place designated by the Township Committee and faxed, mailed, telephoned, telegraphed or hand delivered to two newspapers designated by resolution and mailed to all persons requesting a copy of same upon payment of an established fee, let the following be known that:

1. Written notice of all **Agenda Sessions, Regular Meetings** and **Special Meetings** of the Mansfield Township Committee shall be posted *in advance* by the Municipal Clerk on the official Bulletin Board located in the main hallway of the Municipal Complex at 3135 Rt. 206 S, Suite 1, Columbus, New Jersey. Written notice of all **Emergency Meetings** will be so posted *as soon as possible* following the calling of such meeting in accordance with said Act.
2. All advance written notice of said meetings of the Township Committee shall be given to the following two newspapers: Burlington County Times and Trenton Times.
3. All advance written notices of said meetings of the Township Committee throughout the year shall be mailed to all persons requesting a copy of same after payment by such persons of a fee of \$10.00. News media shall be exempt from such fees.
4. The times and places of said official Township Committee meetings for the period from this meeting until the Reorganization Meeting in January 2019 shall be in accordance with the dates, times and places for such meetings annexed hereto under the title “Notice of Annual Scheduled Meetings”, which is hereby adopted as the form of notice to be given of said meetings and so used by the Municipal Clerk for that purpose.

NOTICE OF ANNUAL SCHEDULED MEETINGS

NOTICE is hereby given by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that all Regular Township Committee Meetings will be held at 6:00PM on the schedule of meetings listed below except as otherwise specifically provided. Work sessions will be held at 6:00PM as listed below.

All Regular Meetings of the Mansfield Township Committee are open to the public, in compliance with the Open Public Meetings Act., N.J.S.A. 10:4-6 to 10:4-21. Formal, official action may be taken at any said open public meeting on any and all issues involving the Township of Mansfield.

Note: Executive/Closed Sessions of the Mansfield Township Committee will be held at 5:30 PM as needed in accordance with said Act and prior to the Regular Township Committee meetings

scheduled. In the event that an Executive/Closed Session is not necessary, the 5:30 PM meeting will simply be cancelled.

Mansfield Township Board of Health Meetings will take place prior to the Mansfield Township Committee meetings at 5:45 on the following dates: March 20, June 19, September 18, and December 18.

**2019 Mansfield Township Committee
Notice of Annual Schedule Meetings**

January 7th Monday at 5:30PM and January 15th Tuesday

February 7th (wk session) and 20th

March 7th (wk session) and 20th

April 4th (wk session) and 17th

May 2nd (wk session) and 15th

June 19th

July 17th

August 21st

September 5th (wk session) and 18th

October 3rd (wk session) and 16th

November 7th

November 26th (Tuesday-Special Meeting-RFP Review & paying Township Bills and any other action that may be necessary 4:00 PM)

December 5th (wk session) & 18th

January 6, 2020 Monday- (Re-organization-6:00 PM)

First Regular Meeting in 2020 – January 9, 2020 Thurs at 6:00 PM

MOTION: CAIN

SECOND: MAGEE

ROLL CALL VOTE

AYES: CAIN, MAGEE, DIGIUSEPPE, GABLE

NAYS:

ABSTAIN:

ABSENT: HIGGINS

CERTIFICATION

I, LINDA SEMUS, RMC, CMR, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at their Reorganizational Meeting held on January 3, 2019 at the Mansfield Township Complex at 6:00 pm.

LINDA SEMUS, RMC, CMR
Municipal Clerk