

**TOWNSHIP OF MANSFIELD
BURLINGTON COUNTY
MEETING MINUTES
June 19, 2019
Regular Session 7:00PM**

The Regular Meeting of the Mansfield Township Committee was held on the above mentioned date with the following in attendance: **Mayor Sean Gable, Deputy Mayor Michael Magee, Committeeman Robert Higgins, Committeeman Frederick Cain, Committeewoman Janice DiGiuseppe, Township Administrator Michael Fitzpatrick, Township Engineer John Pyne, Township Solicitor John Gillespie, Chief Financial Officer Joseph Monzo, Deputy Treasurer Bonnie Grouser, Deputy Clerk Caitlin Midgette, and Municipal Clerk Linda Semus.**

Mayor Gable called the meeting to order at 6:01PM, followed by the following opening statement read by **Municipal Clerk Semus.**

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given via Resolution 2019-3-14, which was adopted by the Mansfield Township Committee on March 20, 2019. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, posted on the official website, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting, and filing having been accomplished as of March 21, 2019.

EXECUTIVE SESSION

**RESOLUTION 2019-6-1
RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION**

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exists.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows:
Potential Litigation, Litigation, Contract Negotiations, Personnel
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

A motion was offered by **Committeeman Cain** and seconded by **Deputy Mayor Magee** to adopt Resolution 2019-6-1 and convene into Executive Session. Motion carried. Township Committee convened into Executive Session at 6:02PM.

A motion was offered by **Committeeman Cain** and seconded by **Committeewoman DiGiuseppe** to exit Executive Session and return to the public portion of the meeting. Motion carried. Township Committee returned to the dais at 7:09PM.

Township Solicitor Gillespie explained that the purpose of Executive Session was to discussion contract negotiations, personnel matters, and pending lawsuits. Additionally, it will be necessary for Township Committee to reconvene into Executive Session after the conclusion of the public portion of the meeting to discuss matters of potential litigation and attorney-client privilege. Mr. Gillespie stated that formal action will be taken on items discussed in closed session related to personnel.

The regular meeting was called to order by **Mayor Gable** followed by the flag salute and a moment of silence.

ENGINEER'S REPORT

Township Engineer John Pyne summarized the Engineer's Report as follows: authorization for the update of the tax maps is still pending; an update on the status of the boiler at the Municipal Building will be provided at a later meeting; the fiscal year 2020

NJDOT grant will be submitted for Railroad Avenue; the design for the resurfacing of Mt. Pleasant Road has been completed and submitted to the NJDOT for review; a grant in the amount of \$250,000 was received for White Pine Road, and a proposal was submitted for the engineering costs of same; the 2015 Axe Factory Roadway project was finalized and reimbursement was received for same; a preconstruction meeting for the Margolis Warehouse Project is set to take place this Friday; and roadway issues related to a project at NJ Manheim Auto are being corrected.

Committeeman Higgins inquired about the boiler replacement for the Municipal Building. **Mayor Gable** stated that a proposal needs to be received for same. Mr. Higgins then inquired how the same will be funded. Mr. Gable stated that the costs for the new boiler will be provided for through a previous bond ordinance for upgrades/improvements to the Municipal Complex. **Township Administrator Fitzpatrick** stated that a meeting regarding the status of the boiler will take place within the following week between staff and necessary professionals.

A motion was offered by **Committeeman Cain** and seconded by **Committeewoman DiGiuseppe** to accept the Engineer's Report. Motion carried.

ORDINANCES – FIRST READING

ORDINANCE 2019-12

BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS PIECES OF EQUIPMENT AND COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, NEW JERSEY; APPROPRIATING THE SUM OF \$250,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$237,500; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Burlington, New Jersey (not less than two-thirds of all the members thereof affirmatively concurring), pursuant to the provisions of the Local Bond Law, Chapter 169 of the Laws of 1960 of the State of New Jersey, as amended and supplemented ("Local Bond Law"), as follows:

Section 1. The purposes described in Section 7 hereof are hereby authorized as general improvements to be made or acquired by the Township of Mansfield, County of Burlington, New Jersey ("Township").

Section 2. It is hereby found, determined and declared as follows:

- (a) the estimated amount to be raised by the Township from all sources for the purposes stated in Section 7 hereof is \$250,000;
- (b) the estimated amount of bonds or bond anticipation notes to be issued for the purposes stated in Section 7 hereof is \$237,500; and
- (c) a down payment in the amount of \$12,500 for the purposes stated in Section 7 hereof is currently available in accordance with the requirements of Section 11 of the Local Bond Law, *N.J.S.A. 40A:2-11*.

Section 3. The sum of \$237,500, to be raised by the issuance of bonds or bond anticipation notes, together with the sum of \$12,500, which amount represents the required down payment, are hereby appropriated for the purposes stated in this bond ordinance ("Bond Ordinance").

Section 4. The issuance of negotiable bonds of the Township in an amount not to exceed \$237,500 to finance the costs of the purposes described in Section 7 hereof is hereby authorized. Said bonds shall be sold in accordance with the requirements of the Local Bond Law.

Section 5. In order to temporarily finance the purposes described in Section 7 hereof, the issuance of bond anticipation notes of the Township in an amount not to exceed \$237,500 is hereby authorized. Pursuant to the Local Bond Law, the Chief Financial Officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver the same to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their date to delivery thereof. The Chief Financial Officer is hereby directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this Bond Ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The amount of the proceeds of the obligations authorized by this Bond Ordinance which may be used for the payment of interest on such obligations, accounting, engineering, legal fees and other items as provided in Section 20 of the Local Bond Law, *N.J.S.A. 40A:2-20*, shall not exceed the sum of \$50,000.

Section 7. The improvements hereby authorized and the purposes for which said obligations are to be issued; the estimated costs of each said purpose; the amount of down payment for each said purpose; the maximum amount obligations to be issued for each said purpose and the period of usefulness of each said

purpose within the limitations of the Local Bond Law are as follows:

<u>Purpose/Improvement</u>	<u>Estimated Total Cost</u>	<u>Down Payment</u>	<u>Amount of Obligations</u>	<u>Period of Usefulness</u>
A. Acquisition of Various Equipment for the Police Department including, but not limited to, Sport Utility Vehicles, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	\$150,000	\$7,500	\$142,500	5 years
B. Reconstruction and/or Repaving of Various Township Streets including, but not limited to, White Pine Road, together with the acquisition of all materials and equipment and completion of all work necessary therefor or related thereto	100,000	5,000	95,000	10 years
Total	\$250,000	\$12,500	\$237,500	

Section 8. The average period of useful life of the several purposes for the financing of which this Bond Ordinance authorizes the issuance of bonds or bond anticipation notes, taking into consideration the respective amounts of bonds or bond anticipation notes authorized for said several purposes, is not less than 7.00 years.

Section 9. Grants or other monies received from any governmental entity, if any, will be applied to the payment of, or repayment of obligations issued to finance the costs of the purposes described in Section 7 above.

Section 10. The supplemental debt statement provided for in Section 10 of the Local Bond Law, N.J.S.A. 40A:2-10, was duly filed in the office of the Clerk prior to the passage of this Bond Ordinance on first reading and a complete executed duplicate original thereof has been filed in the Office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. The supplemental debt statement shows that the gross debt of the Township, as defined in Section 43 of the Local Bond Law, N.J.S.A. 40A:2-43, is increased by this Bond Ordinance by \$237,500 and that the obligations authorized by this Bond Ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 11. The full faith and credit of the Township are irrevocably pledged to the punctual payment of the principal of and interest on the bonds or bond anticipation notes authorized by this Bond Ordinance, and to the extent payment is not otherwise provided, the Township shall levy *ad valorem* taxes on all taxable real property without limitation as to rate or amount for the payment thereof.

Section 12. The Capital Budget is hereby amended to conform with the provisions of this Bond Ordinance to the extent of any inconsistency therewith, and the resolution promulgated by the Local Finance Board showing full detail of the amended Capital Budget and Capital Program as approved by the Director of the Division of Local Government Services, is on file with the Clerk and available for inspection.

Section 13. The Township hereby declares its intent to reimburse itself from the proceeds of the bonds or bond anticipation notes authorized by this Bond Ordinance pursuant to Income Tax Regulation Section 1.150-2(e), promulgated under the Internal Revenue Code of 1986, as amended ("Code"), for "original expenditures", as defined in Income Tax Regulation Section 1.150-2(c)(2), made by the Township prior to the issuance of such bonds or bond anticipation notes.

Section 14. The Township hereby covenants as follows:

(a) it shall take all actions necessary to ensure that the interest paid on the bonds or bond anticipation notes authorized by the Bond Ordinance is exempt from the gross income of the owners thereof for federal income taxation purposes, and will not become a specific item of tax preference pursuant to Section 57(a)(5) of the Code;

(b) it will not make any use of the proceeds of the bonds or bond anticipation notes or do or suffer any other action that would cause the bonds or bond anticipation notes to be "arbitrage bonds" as such term is defined in Section 148(a) of the Code and the Regulations promulgated thereunder;

(c) it shall calculate or cause to be calculated and pay, when due, the rebatable arbitrage with respect to the "gross proceeds" (as such term is used in Section 148(f) of the Code) of the bonds or bond anticipation notes;

(d) it shall timely file with the Internal Revenue Service, such information report or reports as may be required by Sections 148(f) and 149(e) of the Code; and

(e) it shall take no action that would cause the bonds or bond anticipation notes to be "federally guaranteed" within the meaning of Section 149(b) of the Code.

Section 15. The improvements authorized hereby are not current expenses and are improvements that the Township may lawfully make. No part of the cost of the improvements authorized hereby has been or shall be specially assessed on any property specially benefited thereby.

Section 16. All ordinances, or parts of ordinances, inconsistent herewith are hereby repealed to the extent of such inconsistency.

Section 17. In accordance with the Local Bond Law, this Bond Ordinance shall take effect twenty (20) days after the first publication thereof after final passage.

CFO Monzo stated that the purpose of the above bond ordinance is to provide funds for road improvements to White Pine Road and the purchase of new vehicles for the Police Department. The 5% down payment required for same will be provided through capital improvement funds.

A motion was offered by **Committeeman Cain** and seconded by **Committeewoman DiGiuseppe** to introduce Ordinance 2019-12. Motion carried.

RESOLUTIONS

**RESOLUTION 2019-6-2
RESOLUTION APPROVING THE 2018 LOSAP CERTIFICATION LIST
FOR QUALIFICATION OF FRANKLIN FIRE COMPANY
VOLUNTEER HOURS**

WHEREAS, pursuant to N.J.S.A. 40A:14-191, emergency service organizations participating in a Length of Service Awards Program (LOSAP) shall annually certify to the sponsoring agency a list of all volunteer members who have qualified for credit for the previous year, and;

WHEREAS, the certification shall be based on records maintained by the emergency service organization in accordance with the sponsoring agency's adopted point system, and;

WHEREAS, the required certification has been presented by the Franklin Fire Company to the Local Plan Administrator within, and;

WHEREAS, Local Plan Administrator has reviewed the annual list, requested supporting documentation from Franklin Fire Company to substantiate the information provided, and is satisfied that the list is complete and accurate;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the certified list of volunteer members of the Franklin Fire Company who have qualified for credit under LOSAP for the year 2018 is hereby approved, and

BE IT FURTHER RESOLVED that the approved certification list was posted at the office of the Municipal Clerk, then returned to the Franklin Fire Company for posting at its location for an additional 30 day period which allowed sufficient time for the membership's review.

A motion was offered by **Committeeman Higgins** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-2. Motion carried on a Roll Call Vote, as follows:

AYE: HIGGINS, CAIN, DIGIUSEPPE, MAGEE
NAY: ABSTAIN: GABLE ABSENT:

**RESOLUTION 2019-6-3
A RESOLUTION APPOINTING PART TIME, AS NEEDED
MAINTENANCE/RECYCLING/PUBLIC WORKS EMPLOYEE, SHAWN M. ALLEN**

WHEREAS, the Mansfield Township Public Works Department is in need of summer help for the maintenance/recycling/Public Works departments of the Township; and

WHEREAS, SHAWN M. ALLEN was interviewed and found to meet the qualifications that best meets the needs of the departments.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their Regular Meeting held on June 19, 2019 at the Municipal Complex at 7:00 PM memorializes the appointment of **SHAWN M. ALLEN**, as part time, as needed maintenance/recycling/sanitation employee at the rate of \$12.00 per hour, with no benefits and holidays, effective June 17, 2019.

A motion was offered by **Committeeman Higgins** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-3. Motion carried on a Roll Call Vote, as follows:

AYE: HIGGINS, CAIN, MAGEE, GABLE
NAY: ABSTAIN: DIGIUSEPPE ABSENT:

**RESOLUTION 2019-6-4
RESOLUTION AUTHORIZING THE REFUND OF SOLAR PANEL PERMIT
FOR BLOCK 42.11, LOT 38 (29 Chestnut Hill Lane)**

WHEREAS, construction permit #18-176 was issued on February 2, 2018 for the purpose of installing solar panels on Block 42.11, Lot 38, also known as 29 Chestnut Hill Lane; and

WHEREAS, fees in the amount of \$601.00 were received for said permit; and

WHEREAS, the applicant, Vivint Solar Developer LLC, did not utilize the aforementioned permit and is now requesting a refund for same; and

WHEREAS, the Construction Official, by way of correspondence dated October 23, 2018, has recommended a refund to the applicant in the amount of \$577.00, as certain fees that total \$24.00 are deemed nonrefundable by Ordinance 2009-12; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, that a refund in the amount of \$577.00 to Vivint Solar Developer LLC is hereby approved and authorized.

A motion was offered by **Committeeman Cain** and seconded by **Committeeman Higgins** to adopt Resolution 2019-6-4. Motion carried on a Roll Call Vote, as follows:

AYE: CAIN, HIGGINS, DIGIUSEPPE, MAGEE, GABLE
NAY: ABSTAIN: ABSENT:

RESOLUTION 2019-6-5
RESOLUTION EXTENDING CONTRACT FOR
INFORMATION TECHNOLOGY SERVICES

WHEREAS, the Township is in need of continuing maintenance and consulting services with respect to its computer system; and

WHEREAS, Networks Plus, LLC has been performing the duties of the Township’s information technology service since April 27, 2005; and

WHEREAS, the Township Committee is satisfied with the performance of Networks Plus, LLC; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that:

1. The Township Committee hereby extends the contract with Networks Plus for information technology services and equipment, pursuant to the existing contract, annexed hereto, from May 1, 2019 and ending April 30, 2021; and
2. The Mayor and Township Clerk, as necessary, are hereby authorized to extend the existing Contract with Networks Plus, LLC.

This award is made available through account numbers:

- | | |
|---------------------------|------------|
| a. 01-201-20-130-159..... | \$3,800.00 |
| b. 01-201-20-120-159..... | \$3,800.00 |
| c. 01-201-25-240-159..... | \$3,800.00 |
| d. 01-201-20-150-159..... | \$3,800.00 |
| e. 18-201-20-100-9..... | \$3,800.00 |

A motion was offered by **Committeeman Higgins** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-5. Motion carried on a Roll Call Vote, as follows:

AYE: HIGGINS, CAIN, DIGIUSEPPE, MAGEE, GABLE
NAY: ABSTAIN: ABSENT:

RESOLUTION 2019-6-6
RESOLUTION AUTHORIZING A MEMBERSHIP WITH SOURCEWELL (FORMERLY KNOWN AS NJPA) FOR COOPERATIVE PURCHASING AGREEMENT CONTRACTS PURSUANT TO LOCAL FINANCE NOTICE 2012-10, DATED MAY 14, 2012

WHEREAS, Sourcewell (formerly known as NJPA), maintains National Cooperative Purchasing Agreement Contracts, which are competitively awarded national leverage cooperative purchasing contracts, through which members can make purchases; and

WHEREAS, the Township of Mansfield, membership number 29991, by joining Sourcewell, at no cost, can participate in the National Cooperative Purchasing Agreement Contracts to continue to use GovDeals for the auctioning of municipal property; and

WHEREAS, the State of New Jersey passed Public Law 2011, Chapter 139, that allows local contracting units to utilize national cooperative contracts as an acceptable procurement method, explained in detail in the New Jersey Department of Community Affairs, Division of Local Government Services, and Local Finance Notice No. LFN 2012-10, dated May 14, 2012; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that it authorizes the Township clerk to executive the membership agreement with the Sourcewell for the purposes of purchasing from their cooperative contracts.

A motion was offered by **Committeewoman DiGiuseppe** and seconded by **Deputy Mayor Magee** to adopt Resolution 2019-6-6. Motion carried on a Roll Call Vote, as follows:

AYE: DIGIUSEPPE, MAGEE, CAIN, HIGGINS, GABLE
NAY: ABSTAIN: ABSENT:

RESOLUTION 2019-6-7
Resolution Authorizing the Execution of a Contract Renewing Membership In The
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Township of Mansfield (hereinafter the “MUNICIPALITY”) is a member of the Burlington County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2020 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management, and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial, and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed, or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

A motion was offered by **Committeeman Higgins** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-7. Motion carried on a Roll Call Vote, as follows:

AYE: HIGGINS, CAIN, DIGIUSEPPE, MAGEE, GABLE
NAY: ABSTAIN: ABSENT:

RESOLUTION 2019-6-8
C REED'S INC.: T/A C REED'S PLACE
2019-2020 LIQUOR LICENSE RENEWAL

WHEREAS, C. Reed's Inc. T/A C. Reed's Place, Plenary Retail Consumption License #0318-33-003-002 located at 5234 Route 130, PO Box 92, Columbus, NJ 08022 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic beverages at their establishment; and,

WHEREAS, said application for the 2019-2020 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$630.00 to Mansfield Township and \$200.00 to the State of New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation indicating that C. Reed's Inc. T/A "C. Reed's Inc." is in compliance with Chapter 161, Laws of NJ 1955; and,

WHEREAS, a satisfactory report has been received by the Mansfield Township Chief of Police and no other written or verbal complaints have been received by the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Consumption License #0318-33-003-002 in the name of C. Reed's Inc. be renewed for the 2019-2020 Licensing Year.

RESOLUTION 2019-6-9
CABOBE, INC: T/A "CORNER HOUSE"
2019-2020 LIQUOR LICENSE RENEWAL

WHEREAS, Cabobe, Inc., T/A "Corner House" Plenary Retail Consumption License #0318-33-001-003 located at 24549 East Main Street, Columbus, NJ 08022 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic beverages at their establishment; and,

WHEREAS, said application for the 2019-2020 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$630.00 to Mansfield Township and \$200.00 to the State of New Jersey Division of Alcoholic Beverage Control; and,

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation indicating that Cabobe, Inc., T/A "Corner House" is in compliance with Chapter 161, Laws of NJ 1955; and,

WHEREAS, a satisfactory report has been received by the Mansfield Township Chief of Police and no other written or verbal complaints have been received by the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Consumption License #0318-33-001-003 in the name of Cabobe, Inc., T/A "Corner House" be renewed for the 2019-2020 Licensing Year.

RESOLUTION 2019-6-10
LIQUOR MART, INC.:
2019-2020 PLENARY RETAIL DISTRIBUTION LICENSE RENEWAL

WHEREAS, Liquor Mart, Inc. Plenary Retail Distribution License #0318-44-004-001, located at 3224 Route 206, Bordentown, NJ 08505 has applied to the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey for renewal of said license to permit the sale of alcoholic at their establishment; and

WHEREAS, said application for the 2019-2020 Licensing Year has been received with required fees submitted as prescribed by Ordinance in the amount of \$2,500.00 to Mansfield Township and \$200.00 to the State of new Jersey Division of Alcoholic Beverage Control; and

WHEREAS, a Tax Clearance Certificate has been received from the Division of Taxation indicating that the Liquor Mart Inc. is in compliance with Chapter 161, Laws of NJ 1955; and,

WHEREAS, a satisfactory report has been received by the Mansfield Township Chief of Police and no other written or verbal complaints have been received by the Township Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the Plenary Retail Distribution License #0318-44-004-001 in the name of Liquor Mart Inc. be renewed for the 2019-2020 Licensing Year.

A motion was offered by **Deputy Mayor Magee** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-8, Resolution 2019-6-9, and Resolution 2019-6-10. Motion carried.

**RESOLUTION 2019-6-11
RESOLUTION AUTHORIZING THE SALE OF SURPLUS PROPERTY**

WHEREAS, the Township Committee has found that certain motor vehicles and are no longer needed for public use by the township, and

WHEREAS, the Township Committee believes that it would be advantageous to dispose of its surplus property, and

WHEREAS, N.J.S.A. 40A:12-13 and 40A:12-13.1 permit the Township to dispose of surplus property no longer needed for public use by auction and to authorize such action by Resolution of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey as follows:

1. The following motor vehicles are hereby declared to be surplus property and no longer needed for public use:
2001 F56 Ford Dump Truck VIN # 1FDAF56S81EB08214
2. The Township Superintendent and Township Clerk are directed to arrange for public auction of the vehicles.

The Township Clerk shall assure that proper public notice of the auction is made, as required by law.

A motion was offered by **Committeewoman DiGiuseppe** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-11. Motion carried on a Roll Call Vote, as follows:

AYE: DIGIUSEPPE, CAIN, HIGGINS, MAGEE, GABLE

NAY: ABSTAIN: ABSENT:

**RESOLUTION 2019-6-12
RESOLUTION TO AMEND RESOLUTION 2019-1-6, "APPOINTMENT OF MUNICIPAL
POSITIONS/BOARDS/EMPLOYEES"**

BE IT HEREBY RESOLVED that the following individuals were recommended by the Mansfield Township Committee as members to various positions/boards and committees and for the year 2019; and

WHEREAS, Resolution 2019-1-6, which was adopted by the Mansfield Township Committee at their Reorganization Meeting of January 3, 2019, be and is hereby amended as follows:

RECREATION COMMITTEE:

Blaze Pecenak

A motion was offered by **Committeewoman DiGiuseppe** and seconded by **Deputy Mayor Magee** to adopt Resolution 2019-6-12. Motion carried.

**RESOLUTION 2019-6-13
RESOLUTION REFUND OF TAX OVERPAYMENTS**

WHEREAS, Property Taxes were overpaid on the property listed below; and

WHEREAS, this overpayment was due to a payment by Ditech, and they are requesting a refund;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on June 19, 2019 hereby authorizes the refunding of the following Ditech by the Tax Collector.

BLOCK	LOT	PROPERTY OWNER	AMOUNT
42.23	3	Kenneth Ibach	\$1,329.83

A motion was offered by **Deputy Mayor Magee** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-13. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, CAIN, DIGIUSEPPE, HIGGINS, GABLE

NAY: ABSTAIN: ABSENT:

A motion was offered by **Committeeman Higgins** and seconded by **Committeewoman DiGiuseppe** to amend the agenda to include Resolution 2019-6-14, Resolution 2019-6-15, and Resolution 2019-6-16. Motion carried.

**RESOLUTION 2019-6-14
A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING
BONNIE GROUSER AS CFO/TREASURER FOR THE TOWNSHIP OF MANSFIELD, COUNTY
OF BURLINGTON, STATE OF NEW JERSEY**

WHEREAS, the CFO/Treasurer, Joseph P. Monzo, will retire effective June 30, 2019 after 14 ½ years of service to the Township, rendering a vacancy; and

WHEREAS, Bonnie Grouser has served as the Deputy Treasurer to the CFO/Treasurer since February 13, 2008 and had expressed her interest in becoming the CFO/Treasurer for Mansfield Township; and

WHEREAS, Ms. Grouser has taken all required certification courses and examinations to become a Certified Financial Officer; and

WHEREAS, on June 19, 2019, Ms. Grouser was notified that she had successfully passed the examination which she took on June 5, 2019, and is, therefore, duly qualified as a Certified Financial Officer and Treasurer.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that Bonnie Grouser is hereby appointed as the CFO/Treasurer for the Township of Mansfield, effective July 1, 2019 and with a 4 year term effective as of January 1, 2019 through December 31, 2022 at an annual salary of \$80,000 per year.

A motion was offered by **Committeeman Higgins** and seconded by **Deputy Mayor Magee** to adopt Resolution 2019-6-14. Motion carried on a Roll Call Vote, as follows:

AYE: HIGGINS, MAGEE, CAIN, DIGIUSEPPE, GABLE

NAY: ABSTAIN: ABSENT:

RESOLUTION 2019-6-15

RESOLUTION ESTABLISHING STIPENDS FOR CERTAIN COURT PERSONNEL

WHEREAS, both Mansfield Township and Southampton Township, adjacent municipalities, have entered into a shared service agreement within the Court System to save costs and provide efficient services to their respective citizens; and

WHEREAS, due to the increased work load for the staff within Mansfield Township, it is hereby agreed that a stipend be given to certain court personnel.

WHEREAS, due to said increased work load, it has also been determined that the hours of **Valerie Pallay**, Recording Secretary, are to be increased by one full day a week.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey, that in addition to the already established court shared services stipend for Springfield Township, the following additional stipends, for Southampton Township shall be awarded as follows: **Lori Hall-David**, Court Administrator, is hereby awarded a stipend in the sum of \$6,000 annually, **Suzanne Morales**, Deputy Court Administrator, is hereby awarded a stipend in the sum of \$4,000 annually, **Cheryl Hartman**, Violation's Clerk, is hereby awarded a stipend in the sum of \$2,000 annually, **James Fattorni**, Public Defender, is hereby awarded a stipend in the sum of \$12,000 annually and the **Honorable Dennis McInnerney** is awarded a stipend in the sum of \$10,000 annually. All stipends will be effective and pro-rated to July 1, 2019.

Mayor Gable explained that the purpose of the above resolution is to provide for stipends and additional work hours for certain court personnel in relation to the Municipal Court Shared Services Agreement with Southampton Township, with said stipends effective July 1, 2019 and will be pro-rated for this year. **Committeeman Higgins** stated that Southampton Township will provide Mansfield with \$125,000 for said services, and the stipends will be offset from that revenue.

A motion was offered by **Deputy Mayor Magee** and seconded by **Committeewoman DiGiuseppe** to adopt Resolution 2019-6-15. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, DIGIUSEPPE, CAIN, HIGGINS, GABLE

NAY: ABSTAIN: ABSENT:

RESOLUTION 2019-6-16

RESOLUTION APPOINTING DAWN TOOMER-CLAYTON AS VIOLATIONS CLERK FOR THE MANSFIELD/SPRINGFIELD/SOUTHAMPTON MUNICIPAL COURTS

WHEREAS, the Mansfield/Springfield/Southampton Township Municipal Courts is in need of a full-time Violations Clerk; and

WHEREAS, the Municipal Court Administrator hereby recommends Dawn Toomer-Clayton to fill said position; and

WHEREAS, the Township's salary range for said position provides for an hourly rate of between \$12.00 and \$25.00 per hour, and the Township Committee has determined that the appropriate compensation for Ms. Toomer-Clayton is \$31,000 annually, with all benefits associated with said position.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that Dawn Toomer-Clayton is hereby appointed as a full-time Violations Clerk for the Mansfield/Springfield/Southampton Township Municipal Court, effective June 20, 2019.

BE IT FURTHER RESOLVED that **Dawn Toomer-Clayton**, Full-Time Violations Clerk, is hereby awarded a stipend, representing compensation for the court shared services with Springfield Township, in the sum of \$2,000 annually effective and pro-rated to said employee's start date. Additionally, said employee will be awarded an additional stipend, representing compensation for the court shared services with Southampton Township, in the sum of \$2,000 annually which is to be effective and pro-rated to July 1, 2019 and/or said employee's start date, whichever comes first.

A motion was offered by **Committeeman Higgins** and seconded by **Deputy Mayor Magee** to adopt Resolution 2019-6-16. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, DIGIUSEPPE, CAIN, HIGGINS, GABLE
NAY: ABSTAIN: ABSENT:

BILL LIST – Regular and Escrow

A motion was offered by **Committeeman Cain** and seconded by **Committeewoman DiGiuseppe** to approve the bill list. Motion carried on a Roll Call Vote, as follows:

AYE: CAIN, DIGIUSEPPE, HIGGINS, MAGEE, GABLE
NAY: ABSENT:
ABSTAIN: HIGGINS (9220) MAGEE (9220)

REGULAR MINUTES

- May 15, 2019

A motion was offered by **Committeewoman DiGiuseppe** and seconded by **Committeeman Cain** to approve the above listed minutes. Motion carried on a Roll Call Vote, as follows:

AYE: DIGIUSEPPE, CAIN, HIGGINS, GABLE
NAY: ABSTAIN: MAGEE ABSENT:

REPORTS

- Clerk, Court, Construction, Zoning, Police, Ambulance, Tax, Finance

A motion was offered by **Committeeman Cain** and seconded by **Deputy Mayor Magee** to accept the above listed reports. Motion carried.

DISCUSSION

A. 2nd Street Drainage Issue: **Township Administrator Fitzpatrick** explained that a pipe, which was used to drain the sump pumps of surrounding homes, has broken and caused flooding issues. However, how and when the pipe was installed remains undetermined, and therefore the party responsible for correcting same remains unidentified. **Committeewoman DiGiuseppe** stated that the limited documents available regarding drainage in that area have been reviewed, and no explanation of said pipe was noted. Additionally, sump pumps are the responsibility of the homeowner. **Committeeman Higgins** stated that drainage from sump pumps cannot be released onto roadways/sidewalks, but believes that an ordinance exists that allows sump pumps to be released into stormwater drains.

Brian Gasper, 329 2nd Street, further explained the drainage issues and the damage constant flooding has done to his property. Additionally, Mr. Gasper noted that stormwater drains on parallel streets frequently get clogged, which exacerbates the issue. **Township Administrator Fitzpatrick** noted that drainage issues existed in the area before Mr. Gasper's house was built, and that minutes of the time support this conclusion.

Township Engineer Pyne stated that upon investigation of the area, it appears that there are two separate issues leading to the drainage issue on 2nd street. First, there are no drainage facilities along the roadway, and secondly, the area where the broken pipe drains does not contain a proper channel to handle continuous water flow from the sump pumps.

Jeffrey Hemmes, 327 3rd Street, stated that he experiences flooding issues, unrelated to sump pumps, because the storm drains fail to collect excess water.

Cynthia Constantine, 329 2nd Street, stated that the drainage ditch on her property was filled in by the previous owner because it collected enough stagnant rainwater that it let off an odor and attracted bugs. At that time, Lippincott & Lippincott opened the ditch and connected same to the nearest creek, and then installed a plastic pipe which was subsequently buried. Ms. Constantine stated that she believes the pipe was installed with the assistance of the township, as residents could not undertake a large project on their own and could not have completed same without obtaining permits/permission.

Discussion ensued on this issue between Township Committee, residents, and support staff.

Mayor Gable stated that it may have been possible that the township intervened in the past for the benefit of the residents, even though it wasn't the township's responsibility. Today, it would be difficult to conduct similar work on private property and the population has grown too large for such problems to be resolved for every resident. Accordingly, the information provided will be reviewed to determine if the township has any responsibility in the matter.

Fred Wainwright, former resident, reflected on the previous drainage issues in the above area, and how the same was brought to the attention of Burlington County, as Kinkora Road is the property of said entity.

B. Recreation:

i. Facilities Use Permit – Hounds Baseball Camp: A motion was offered by **Committeewoman DiGiuseppe** and seconded by **Deputy Mayor Magee** to approve said facilities use permit. Motion carried.

ii. Lighting Mansfield Community Park: **Committeewoman DiGiuseppe** stated that the Recreation Committee would like permission to place temporary lighting at Mansfield Community Park. Paul Narwid, Recreation Coordinator, continued by stating that the Civic Club Park is the only soccer field with lights, but the field needs to be rested for this coming season. Accordingly, the Recreation Committee would like to use Mansfield Community Park between the hours of 6:00PM-9:00PM with temporary lighting for soccer practice. A motion was offered by **Deputy Mayor Magee** and seconded by **Committeewoman DiGiuseppe** to approve temporary lighting at the Mansfield Community Park for recreation purposes. Motion carried.

C. Facilities Use Permit – EMS: A motion was offered by **Committeeman Cain** and seconded by **Deputy Mayor Magee** to approve said facilities use permit. Motion carried.

D. Shared Service Agreement – Northern Burlington Regional School District: **Mayor Gable** stated that the township owns fueling stations at the former municipal complex, and since there is intention to sell same, there is a need to acquire fuel for DPW vehicles. Accordingly, Northern Burlington High School is interested in entering into a shared services agreement which would allow the township to use the school's fueling stations. Additionally, the fueling stations also includes a more efficient back-up generator for emergency management. **Mayor Gable** stated that approval from Township Committee is necessary to move forward with said shared services agreement. **Township Solicitor Gillespie** stated that since his firm also represents the school district, the appointment of special counsel will be needed. Township Committee agreed to move forward with said shared services agreement and to seek counsel from Eileen Fahey, Esq.

E. Colorcraft Sign: **Township Administrator Fitzpatrick** stated that the corrections to the directional sign for the entrance to the Municipal Complex as discussed at a previous meeting have been made.

A motion was offered by **Committeewoman DiGiuseppe** and seconded by **Committeeman Cain** to approve the purchase of the aforementioned sign. Motion carried on a Roll Call Vote, as follows:

AYE: DIGIUSEPPE, CAIN, HIGGINS, MAGEE, GABLE

NAY: ABSTAIN: ABSENT:

F. Mt. Pleasant Road Farm Signage: Municipal Clerk Semus stated that a request was received to install farm/tractor crossing signage along Mt. Pleasant Road. Both the Chief of Police and Burlington County have reviewed and approved same. A motion was offered by **Deputy Mayor Magee** and seconded by **Committeeman Cain** to approve the installation of said signage. Motion carried.

G. Tax Maps Update: Mayor Gable stated that a quote was received in the amount of \$80,000 to update the township's tax maps. **CFO Monzo** stated that a special emergency appropriation will need to be adopted to fund the tax maps update, and that the same can be paid off over the course of five years. **Township Engineer Pyne** explained that the State of New Jersey is going to require that tax maps be digitized within the next year.

A motion was offered by **Deputy Mayor Magee** and seconded by **Committeewoman DiGiuseppe** to approve the update of tax maps in the amount of \$80,000 by means of a special emergency appropriation. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, DIGIUSEPPE, HIGGINS, GABLE
NAY: CAIN **ABSTAIN:** **ABSENT:**

H. Public Road Property: Mayor Gable explained that 153 Public Road was offered for sale to adjoining property owners for \$85,000. Said price was counteroffered at \$30,000. Accordingly, Township Committee must decide whether to accept the counteroffer, or move forward in a different direction in order to sell the property. **Township Solicitor Gillespie** stated that if Committee chooses to accept the counteroffer, the ordinance authorizing the sale must be amended to reflect the change in price. A motion was offered by **Committeewoman DiGiuseppe** to sell the property at \$30,000. No second was given, and the motion failed.

Discussion ensued on whether the lot may be buildable. **Deputy Mayor Magee** stated that if the lot can be purchased at a higher price if the same is deemed buildable, then that avenue should be pursued. **Committeeman Higgins** agreed with Mr. Magee. A motion was offered by **Deputy Mayor Magee** to sell the property by means of a public auction. No second was given, and the motion failed.

Committeeman Cain suggested that the price be negotiated with the adjoining property owner, and if the negotiations fail, then a public auction should be considered. A motion was offered by **Committeeman Cain** and seconded by **Deputy Mayor DiGiuseppe** to negotiate the price with said adjoining property owner. Motion carried on a Roll Call Vote, as follows:

AYE: CAIN, DIGIUSEPPE, HIGGINS, MAGEE, GABLE
NAY: **ABSTAIN:** **ABSENT:**

I. Downtown Property (Block 28, Lots 2 & 3): Mayor Gable explained that the township owns two small lots of property on Main Street, and suggested that the same be placed for sale to adjoining property owners. A motion was offered by **Deputy Mayor Magee** and seconded by **Committeewoman DiGiuseppe** to authorize the sale of Block 28, Lots 2 & 2 to adjoining property owners. Motion carried.

J. White Pine Road Auction: Mayor Gable stated that 537 White Pine Road failed to sell at public auction at a minimum price of \$125,000. A motion was offered by **Deputy Mayor Magee** and seconded by **Committeeman Higgins** to authorize another public sale of said property at a minimum price of \$60,000. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, HIGGINS, CAIN, DIGIUSEPPE, GABLE
NAY: **ABSTAIN:** **ABSENT:**

A motion was offered by **Mayor Gable** and seconded by **Deputy Mayor Magee** to amend the agenda to include Resolution 2019-6-17. Motion carried.

RESOLUTION 2019-6-17
RESOLUTION AUTHORIZING SALE OF MUNICIPALLY-OWNED
REAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE

WHEREAS, the Township of Mansfield is the owner of certain property known as 537 White Pine Road, also known as Block 3, Lot 6.06, which property was acquired by the Township through a foreclosure action, and the Township Committee has determined that said property is not needed for public use; and

WHEREAS, the New Jersey Local Lands and Buildings Law, N.J.S.A. 40A:12-1 et seq. authorizes the sale of municipal property not needed for public use, at public auction subject to certain terms and conditions; and

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that the Township Administrator, Township Clerk and Township Solicitor are hereby authorized and directed to take such action as is necessary to place said property for sale, at public auction, in accordance with the provisions of N.J.S.A. 40A:12-13, said sale to be conducted by no later than **July 8, 2019**.

BE IT FURTHER RESOLVED that the following conditions shall apply to said sale:

1. Sales Price: A minimum price of Sixty Thousand Dollars (\$60,000.00) shall be required. A ten percent (10%) deposit shall be required at the time of the bid.
2. The prospective Buyer shall be made aware, in the course of the notice to be published in the newspaper, that the adjoining Lot 6.06 is the site of a small commercial shopping center.
3. The property shall be used solely for residential purposes, said property have been recently re-zoned by the governing body to an R-1 zoning designation.
4. The Township Committee reserves the right to reject any and all bids for any reason that it deems appropriate and in the municipality's best interest.
5. The successful bidder will be required to enter into an Agreement of Sale, a copy of which shall be on file with the Township Clerk, at the time of the bid, if said bid is the highest bid; the Agreement of Sale will then be submitted to the governing body for its approval and/or rejection. If approved, Closing shall take place no later than thirty (30) days from the date of the governing body's approval by Resolution of the acceptance of the bid.
6. Said property shall be sold "as is, where is", and the governing body makes no warranties or representations regarding the condition of title. Title shall be conveyed by way of QuitClaim Deed.

A motion was offered by **Deputy Mayor Magee** and seconded by **Committeeman Cain** to adopt Resolution 2019-6-17. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, CAIN, DIGIUSEPPE, HIGGINS, GABLE

NAY: ABSTAIN: ABSENT:

K. Municipal Building Architectural and Mechanical Review: Committeeman Cain stated that he would like to be provided with a list of equipment in the Municipal Building and the condition of same.

L. Memorial Day Services/Field Day Parade: Committeeman Cain suggested that the Township Committee be involved in the Annual Field Day Event. Mr. Cain also suggested that a public event be held for Memorial Day. Laverne Cholewa, 43 Vandevere Lane, stated that the historical society used to hold a Memorial Day service, but the turn out for same has significantly declined, especially because the Historical Society does not have the financial resources to fund same. Slight discussion ensued. **Mayor Gable** explained that Mr. Cain has suggested that the township get involved to help rejuvenate interest in the event for the future.

M. UPS System: Township Administrator Fitzpatrick stated that the company from which said equipment was purchased offered to buy back the same at approximately \$2,000. **Township Solicitor Gillespie** stated that the equipment may have to be sold at public auction depending on the market value of same.

A motion was authorized by **Deputy Mayor Magee** and seconded by **Committeeman Cain** to authorize the sale of the UPS System. Motion carried on a Roll Call Vote, as follows:

AYE: MAGEE, CAIN, DIGIUSEPPE, HIGGINS, GABLE

NAY: ABSTAIN: ABSENT:

PUBLIC COMMENT

Carl Schwartz, 40 Fitzgerald Lane, expressed that he thinks it would be helpful to have a list of capital expenses that may need to be funded in the future in order to anticipate any financial impact, and suggested that the township release a brief report noting the fiscal forecast of the township to keep the public informed.

CFO Monzo stated that tonight’s meeting will be his last after 15 years of service to the township. Mr. Monzo thanked the members of Committee, staff, and professionals that he has worked with throughout the years, and wished Bonnie Grouser success as the new Chief Financial Officer.

There being no further comments, the public comment portion of the meeting was closed.

MAYOR AND COMMITTEE COMMENTS

Township Committee thanked the public for attending and contributing to tonight’s meeting.

Committeeman Higgins commented on the upcoming projects within the township and the anticipated revenue from same.

EXECUTIVE SESSION

A motion was offered by **Committeeman Cain** and seconded by **Deputy Mayor Magee** to reconvene into Executive Session. Motion carried. Township Committee entered same at 9:19PM.

ADJOURNMENT

A motion was offered by **Committeeman Higgins** and seconded by **Committeewoman DiGiuseppe** to adjourn the meeting. Motion carried. Meeting adjourned at 9:40PM.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Caitlin Midgette, Deputy Clerk

Linda Semus, Municipal Clerk

APPROVED: JULY 29, 2019