

**TOWNSHIP OF MANSFIELD  
BURLINGTON COUNTY  
RESOLUTION 2022-1-36**

**RESOLUTION APPOINTING ACTING MUNICIPAL COURT ADMINISTRATOR**

**WHEREAS**, the position as the Mansfield/Springfield/Southampton Municipal Court Administrator became vacant on January 1, 2022, through the retirement of Lori Hall-David; and

**WHEREAS**, Suzanne Morales, who has been employed by the Township since January 2, 2017 as the Deputy Court Administrator and has demonstrated exceptional work ethics and skills; and

**WHEREAS**, the Township Committee is pleased with Ms. Morales' performance in fulfilling said role, and is desirous of affording her an opportunity to compete for the permanent position of the Mansfield/Springfield/Southampton Municipal Court Administrator; and

**WHEREAS**, applications were received and interviews conducted by officials within the Administrative Offices of the Court, the Township Administrator and the Township Human Resource Official for said position. A decision has not been reached and further interviews are anticipated to take place, and

**WHEREAS**, until said time that an individual is appointed to the permanent position, Ms. Morales is hereby appointed as the "Acting Municipal Court Administrator," effective January 1, 2022 and commencing until she or a duly qualified successor has been appointed; and

**WHEREAS**, the Township Committee has determined that Ms. Morales should be compensated at the annual salary of \$55,000.00, to serve as the "Acting Municipal Court Administrator" as follows: Forty Thousand Eight Hundred Twenty-One Dollars (\$40,821.00) for Mansfield Township and an annual stipend of Six Thousand (\$6,000.00) each for both Springfield Township and Southampton Township, along with an On Call Stipend of Two Thousand One Hundred Seventy Nine Dollars (\$2,179.00).

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township Mansfield, County of Burlington, and State of New Jersey that Suzanne Morales be and is hereby appointed as the "Acting Municipal Court Administrator" for the Mansfield/Springfield/Southampton Municipal Court, effective January 1, 2022 and shall have all of the powers and perform all of the duties and responsibilities of a Municipal Court Administrator in accordance with all rules and regulations governing said position.

**MOTION: TALLON      SECOND: OCELLO**

**ROLL CALL VOTE**

**AYES:      TALLON, OCELLO, SISZ, GOLEND, MAJENA**

**CERTIFICATION**

**I, LINDA SEMUS, RMC, CMR**, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey do hereby certify this to be a true and accurate copy of the Resolution adopted by the Mansfield Township Committee at their Regular Meeting held on January 19, 2022 at 7:00 p.m.

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**LINDA SEMUS, RMC, CMR**

**Municipal Clerk**