MANSFIELD TOWNSHIP
BURLINGTON COUNTY

RESOLUTION 2021-1-5

APPOINTMENT OF PROFESSIONAL SERVICES RISK MANAGEMENT CONSULTANT AS REQUIRED THROUGH THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND/BURLINGTON COUNTY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND

WHEREAS, the Governing Body of Mansfield Township is a member of the **Burlington County Municipal Joint Insurance Fund**, a self-insurance pooling fund; and

WHEREAS, the Bylaws of said fund require that each municipality appoint a Risk Management Consultant to perform various "Professional Services" as detailed in said Bylaws; and,

WHEREAS, the Bylaws of the said Fund require that a fee **not to exceed** six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and,

WHEREAS, the Township publicly advertised for this contract by posting a Request for Qualifications in order to qualify, a person and/or firm that (a) possesses the professional, financial and administrative capabilities to provide the proposed services, and (b) obtains the terms and conditions determined by the Township to provide the greatest benefit to the taxpayers of Mansfield; and

WHEREAS, The Township has structured a procurement process to assure that each person and/or firm was provided an equal opportunity to submit their proposal in response to the RFQ. The RFQ respondent was required to comply with the provisions of NJSA. 10:5-31 et seq and NJAC. 17:27-1 et seq, if applicable; and

WHEREAS, the Township wishes to award a contract for these services by following a "fair and open process", as defined by NJSA.19 et seq.; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of Mansfield Township, County of Burlington, State of New Jersey does hereby appoint Timothy C. Irons of Haines & Haines-T.C. Irons Agency as its Risk Management Consultant in accordance with the "Fair and Open proposal" at the 4% fee; and,

BE IT FURTHER RESOLVED that the Governing Body is hereby authorized and directed to execute the Risk Management Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to the laws to the State of New Jersey.

MOTION: HIGGINS SECOND: TALLON
ROLL CALL VOTE
AYES: HIGGINS, TALLON, OCELLO, GOLENDA, MAGEE
NAYS: NONE ABSTAIN: NONE ABSENT: NONE

CERTIFICATION

I, LINDA SEMUS, RMC, CMR, Clerk of the Township of Mansfield, County of Burlington, State of New Jersey do hereby certify the foregoing to be a true and correct copy of the Resolution adopted by the Mansfield Township Committee, County of Burlington, State of New Jersey at their Reorganizational Meeting held on January 4, 2021 at 6:00 pm at the Municipal Complex.

LINDA SEMUS, RMC, CMR
Municipal Clerk