

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2019-11-3

**A RESOLUTION ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE
WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER
RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS**

Whereas, the Township of Mansfield is a member of the BURLCO JIF which secures insurance protection through the New Jersey Municipal Excess Liability Joint Insurance Fund (NJ MEL); and

Whereas, through its membership in the BURLCO JIF, the Township of Mansfield enjoys cyber liability insurance coverage to protect the Township of Mansfield from the potential devastating costs associated with a cyber related claim; and

Whereas, in an attempt to prevent as many cyber related claims as possible, the NJ MEL developed and released to its members the NJ MEL Cyber Risk Management Plan; and

Whereas, the NJ MEL Cyber Risk Management Plan outlines a set of best practices and standards broken out into Tier 1 & Tier 2 standards that if adopted and followed will reduce many of the risks associated with the use of technology by the Township of Mansfield; and

Whereas, in addition to the reduction of potential claims, implementing the following best practices and standards will enable the Township of Mansfield to claim a reimbursement of a paid insurance deductible in the event the member files a claim against the Township of Mansfield's cyber insurance policy, administered through the BURLCO JIF and the Municipal Excess Liability Joint Insurance Fund;

Now Therefore Be It Resolved, that the Township of Mansfield does hereby adopt the following best practices and standards, a copy of which is attached hereto and incorporated herein by reference, in accordance with Tier 1 of the NJ MEL Cyber Risk Management Plan;

- **System and data back-up**
- **Security and system patching**
- **Defensive software**
- **Security Awareness Training**
- **Incident Response Plan**

BE IT FURTHER RESOLVED, that a copy of this resolution along with all required checklists and correspondence be provided to the NJ MEL Underwriter for their consideration and approval.

MOTION: CAIN

SECOND: HIGGINS

ROLL CALL VOTE

AYE: CAIN, HIGGINS, DIGIUSEPPE, MAGEE, GABLE

NAY: ABSENT: ABSTAIN:

CERTIFICATION

I, **LINDA SEMUS, RMC, CMR**, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of the Resolution adopted by the Mansfield Township Committee at their Regular Meeting held on November 26, 2019 at 4:00PM at the Municipal Complex.

**LINDA SEMUS, RMC, CMR
MUNICIPAL CLERK**