

**MANSFIELD TOWNSHIP  
BURLINGTON COUNTY**

**ORDINANCE 2023-2**

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF  
BURLINGTON, STATE OF NEW JERSEY AMENDING THE CODE OF THE  
TOWNSHIP CHAPTER 42 – “SALARIES”**

**BE IT ORDAINED** by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that:

**SECTION 1:**

Chapter 42 of the Code of the Township of Mansfield is hereby amended to set Titles and Salary Ranges for various positions within the Township of Mansfield for the year January 1, 2023 through December 31, 2023:

**TOWNSHIP COMMITTEE:**

Mayor	\$ 3,000.00 - \$ 7,350.00
Township Committee Members	\$ 3,000.00 - \$ 6,825.00

**MUNICIPAL CLERK/ADMINISTRATOR OFFICE:**

Municipal Clerk (Certified)	\$ 40,000.00 - \$ 84,000.00
Deputy Clerk	\$ 37,500.00 - \$ 57,750.00
Deputy Clerk (hourly)	\$ 15.00 - \$ 31.50
Township Office Assistant (salaried)	\$ 35,000.00 - \$ 50,000.00
Township Administrator (full-time)	\$ 80,000.00- 133,000.00
Administrative Liaison To Township Committee	\$ 5,000.00 - \$ 10,500.00
Director of Community Engagement	\$ 50,000.00 - \$65,000.00

**FINANCE:**

Chief Financial Officer (part-time)	\$30,000.00 - \$ 55,000.00
Chief Financial Officer (full-time)	\$30,000.00- \$ 93,000.00
Deputy Treasurer/Payroll Benefits Coordinator	\$ 45,000.00 - \$ 70,000.00
Purchasing Assistant	\$ 7,000.00 - \$ 15,000.00
Tax Collector	\$ 30,000.00 - \$ 62,500.00
Assistant Tax Collector (hourly)	\$ 15.00 - \$ 31.50
Tax Assessor (full-time)	\$ 30,000.00 - \$ 57,000.00
Tax Assessor (part-time)	\$ 15,000.00 - \$ 42,000.00
Administrative Assist. To Tax Assessor	\$ 7,000.00 - \$15,000.00
Qualified Purchasing Agent	\$ 15,000.00 \$23,000.00

**CONSTRUCTION:**

Construction Official	\$ 20,000.00 - \$ 53,000.00
Sub-Code Official: (Bldg., Elec., Fire, Plum.)	\$ 12,000.00 - \$ 90,000.00
Inspectors: (Bldg., Elec., Fire, Plum.) (hourly)	\$ 25.00 - \$ 50.00
Construction Manager	\$ 25,000.00 - \$ 50,000.00

Technical Asst. to Construction Official (salaried)	\$ 16,000.00 - \$57,000.00
Construction Office Assistant (part-time/hourly)	\$ 15.00 - \$ 31.50

**UNIFORM FIRE CODE:**

Fire Official (Unif. Fire Code) P/T	\$ 10,000.00 - \$ 20,000.00
Fire Prevention Inspectors P/T (hourly)	\$ 10.50 - \$ 27.00

**PROPERTY MAINTENANCE/ZONING OFFICIAL**

Part-Time Zoning Admin Officer/Official	\$ 3,000.00 - \$13,750.00
Property Maintenance Officer P/T	\$1,000.00 - \$11,000.00

**LAND USE OFFICE:**

Land Use Coordinator	\$ 8,900.00 - \$ 42,000.00
Land Use Secretary	\$15,000.00 - \$ 26,250.00

**PUBLIC WORKS:**

Township Superintendent (salaried)	\$15,000.00 - \$20,000.00
Public Works Foreman (salaried)	\$65,000.00 - \$95,000.00
Public Works Assistant Foreman (salaried)	\$50,000.00 - \$68,000.00
Public Works' Laborer (non-union)	\$22.00 - \$35.00
Public Works' Seasonal (hourly non-union)	\$15.00 - \$ 17.00
Administrative Assistant to Public Works Supervisor And Township Superintendent	\$4,000.00 - \$15,000.00

Public Works' Laborer (hourly) ( <i>salary based on current bargaining unit contract</i> )	\$ 22.00 - \$ 35.00
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**RECREATION:**

Recreation Coordinator And Secretary	\$ 5,000.00 - \$15,000.00
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**HEALTH/ENVIRONMENTAL REALTED OFFICES:**

Board of Health Secretary	\$ 1,200.00 - \$ 2,625.00
Recycling Coordinator	\$ 1,200.00 - \$ 2,100.00
Rabies Clinic Personnel (a day)	\$ 60.00 - \$ 80.00
Environmental Commission Secretary	\$ 1,200.00 - \$ 2,100.00
Clean Communities Coordinator	(5% of grant award)

**SAFETY:**

Coordinator – Emergency Management Serv.	\$ 3,675.00 - \$11,500.00
Assist Coordinator – Emergency Management Serv	\$1,000 - \$3,675.00

**EMS:**

Emergency Medical Services Administrator	\$ 70,000.00 - \$ 110,000.00
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**POLICE DEPARTMENT:**

Chief of Police	\$ 87,000.00 - \$ 140,400.00
Lieutenant	\$ 80,000.00 - \$ 129,600.00
Police Officer (P/T) (hourly)	\$ 15.00 - \$ 30.00
Senior Police Records Clerk (salaried)	\$45,000.00 - \$65,000.00
Police Records Clerk (salaried)	\$45,000.00 - \$55,000.00
Court Security Guard (hourly)	\$ 15.00 - \$ 26.25

Police Officer (salary based on current bargaining unit contract )

**MUNICIPAL COURT:**

Municipal Judge	\$ 15,000.00 - \$ 47,250.00
Municipal Judge Stipend for Springfield Twp.	\$ 13,500.00
Municipal Judge Stipend for Southampton Twp.	\$ 10,000.00
Court Administrator	\$ 25,000.00 - \$ 63,000.00
Court Administrator Stipend for Springfield Twp.	\$ 6,000.00
Court Administrator Stipend for Southampton Twp	\$ 6,000.00
Court Administrator On-Call Stipend	\$ 2,179.00
Deputy Court Administrator (salaried)	\$ 45,000.00 - \$ 63,000.00
Dep Court Administrator Stipend Springfield Twp	\$ 4,000.00
Dep Court Administrator Stipend Southampton	\$ 4,000.00
Deputy Court Administrator On-Call Stipend	\$ 2,179.00
Violations Clerk (salaried)	\$40,000.00 - \$50,000.00
Violations Clerk Stipend Springfield Twp	\$ 2,000.00
Violations Clerk Stipend Southampton Twp	\$ 2,000.00
Data Entry Clerk	\$ 15.00 - \$ 20.00

**SECTION 2:**

The aforementioned Salaries and Position Titles are effective January 1, 2023 through December 31, 2023. The Township Committee reserves the right to pay a Salary to any new employee at any figure within the Salary Range, not necessarily the highest figure of said Salary Range.

The adoption of this Ordinance shall operate to provide increments only to those employees who have performed satisfactorily the duties of their positions.

This Ordinance shall take effect immediately after final passage according to law.

**SECTION 3:**

The Mansfield Township Committee hereby repeals all prior Salary Ordinances and declares that all Ordinances and parts of Ordinance inconsistent with this Ordinance are hereby repealed to the extent of said inconsistency.

**REPEALER, SEVERABILITY AND EFFECTIVE DATE.**

- A. **Repealer.** Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. **Severability.** In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then

the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.

- C. **Effective Date.** This Ordinance shall take effect upon proper passage in accordance with the law.

**CERTIFICATION**

I, **Linda Semus, RMC, CMR, Municipal Clerk** of the Township of Mansfield, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of Ordinance 2023-1 which was introduced on February 1, 2023 with second reading and public hearing is scheduled for February 15, 2023 at 7:00 PM.

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**LINDA SEMUS, RMC, CMR**  
**Municipal Clerk**

**Introduced: 2-1-23**

**Approved:**