

**MANSFIELD TOWNSHIP  
BURLINGTON COUNTY**

**ORDINANCE 2020-9**

**AN ORDINANCE ESTABLISHING AND CREATING THE POSITION OF JOINT LAND USE  
BOARD SECRETARY FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON,  
AND STATE OF NEW JERSEY**

**WHEREAS**, the Township Committee, for purposes of efficiency and economy, wishes to establish a new clerical position within the Land Use Department; and

**WHEREAS**, the responsibilities assigned to said position are enumerated under Article I below; and

**WHEREAS**, The Township Committee deems it to be in the best interest of the Township of Mansfield to establish a new position of Joint Land Use Board Secretary, to set forth the duties and responsibilities for said position, and to establish the salary and compensation for said position.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED** by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

**ARTICLE I. NEW SECTION.**

There is hereby created the position of the Joint Land Use Board Secretary within the office of the Land Use Department.

- A. Compensation: The range of compensation will be between \$15,000.00 (fifteen thousand) and \$25,000.00 (twenty-five thousand) dollars
  
- B. Powers and Duties; Responsibilities. The daily functions of the Joint Land Use Board Secretary shall include, but not limited to the following:
  - (1) Attend all meetings of the Joint Land Use Board;
  - (2) Prepare Minutes of all Joint Land Use Board Meetings;
  - (3) Assist the Land Use Coordinator on routine clerical and administrative work.

**ARTICLE II.** Salary Ordinance 2019-19, covering the 2020-2021 years, is amended to include the position of Joint Land Use Board Secretary.

**ARTICLE III. REPEALER, SEVERABILITY AND EFFECTIVE DATE.**

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
  
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
  
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

**I, LINDA SEMUS, RMC, CMR**, Municipal Clerk of Mansfield Township, County of Burlington, State of New Jersey do hereby certify the foregoing to be a true and accurate copy of the Ordinance which was introduced by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey on June 17, 2020 and will be considered for final adoption, after the public hearing, by the Township Committee, at their meeting to be held on July 15, 2020.

**Introduced: 6-17-20  
Adopted: 7-15-20**

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**LINDA SEMUS, RMC, CMR**  
**Municipal Clerk**