

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY**

RESOLUTION 2020-1-27

**A RESOLUTION TO MEMORIALIZE THE HIRING OF A FULL TIME DEPUTY
MUNICIPAL CLERK, RECYCLING PROGRAM COORDINATOR AND CLEAN
COMMUNITIES PROGRAM COORDINATOR**

WHEREAS, the Deputy Clerk, Caitlin Midgette, has resigned from her position effective December 27, 2020 rendering a vacancy; and

WHEREAS, there is a need for a full time Deputy Clerk in the Municipal Clerk's Office; and,

WHEREAS, Ashley Jolly, had expressed an interest in returning to the Clerk's Office as the Deputy Clerk and was found to possess excellent qualifications for the scope of the position; and

WHEREAS, Ms. Jolly has taken all required certification courses and will be sitting for the State Examination this April to become an Registered Municipal Clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their meeting held on September 6, 2017 at the Municipal Building that Ashely Jolly be hired as Mansfield Township's Deputy Clerk at a full time status effective, December 30, 2019 at a starting salary of \$45,000.00 per year, with an additional salary of \$2,000.00 upon the completion of her State Certification as Registered Municipal Clerk through the Department of Community Affairs/Rutgers together with \$1,300.00 stipend as the Recycling Program Coordinator and the annual compensation for said Clean Communities Program Coordinator of 5% of the total amount of the annual Clean Communities Grant.

MOTION: **SECOND:**

ROLL CALL:

AYES:

NAYES:

ABSTAIN:

ABSENT:

I, LINDA SEMUS, RMC, CMR, Municipal Clerk of the Township of Mansfield, County of Burlington, State of New Jersey do hereby certify this to be a true and correct copy of the Resolution adopted at the January 9, 2020 meeting of the Mansfield Township Committee.

**LINDA SEMUS, RMC, CMR
Municipal Clerk**

