

**KMANSFIELD TOWNSHIP
BURLINGTON COUNTY
REGULAR MEETING MINUTES
January 19, 2022
ZOOM MEETING**

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance: **Mayor Marcial Mojena, Deputy Mayor Rudy Ocello, Committeeman Robert Tallon, Committeeman Daniel Golenda, Committeeman Brian Sisz, Township Solicitor Tim Prime, Engineer Doug Johnson, CFO Bonnie Grouser, Administrator Michael Fitzpatrick, Deputy Clerk Ashley Jolly and Clerk Linda Semus.**

Clerk Semus read the following opening statement.

“Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given via Resolution 2022-1-11. Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex, posted on the official website, filed with the members of this body and mailed to each person who has prepaid any charge fixed for such service. All of the mailing, posting and filing having been accomplished as of January 7, 2022.

A motion was offered by **Deputy Mayor Ocello** and second by **Committeeman Tallon** to go into Executive Session as per the following Resolution:

RESOLUTION 2022-1-25A

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION

WHEREAS, Section 7 of the Open Public Meetings Act, Chapter 213, P.L. 1975 [NJSA 10:4-12(B)] permits the exclusion of the public from a meeting in certain circumstances; and,

WHEREAS, this public body is of the opinion that such circumstances presently exists;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey as follows:

1. The public shall be excluded from discussion of, action on and reviewing the Minutes of the hereinafter specified matters.
2. The general nature of the subject matter to be discussed is as follows:
Personnel, Litigation and Potential Litigation
3. It is anticipated at this time that the above subject matter will be made public when the matter has been resolved and approved for release by the Township Solicitor.

A motion to come out of Executive Session was offered by **Deputy Mayor Ocello** and seconded by **Committeeman Sisz**. Motion carried unanimously.

ENGINEERS REPORT:

Mill Lane Culvert:

Engineer Johnson mentioned the construction for the replacement of the culvert within Mill Lane. There was a preconstruction meeting and due to availability of materials the start date will most likely be mid-February. There will be some disruptions for travelers along Mill Lane as the roadway will need to be shutdown.

FY 2021 Local Recreation Improvement Grant:

The Township has received a local recreation improvement grant in the amount of \$75,000. This will be going towards playground improvements at the Community Park.

2020 Industrial at Mansfield (Segme):

This project should begin site improvements as far as stormwater infrastructure piping as well as, retaining wall construction within the next few weeks.

Pheasant Run Subdivision:

There is ongoing construction at this site for the residential houses on Island Road.

Margolis Warehouse Distribution Facility Phase II:

This project is ongoing and Engineer Johnson has received word that the bridge will not be opened because of insurance issues. The bridge will more than likely not be opened until the construction of the phase II facility is complete.

PSE&G Substation:

Currently minimal site work and soil erosion measures.

APWC Worship House:

Is working on stormwater outfall work that must be installed before the permit expires.

This concludes the Engineers Report.

Deputy Mayor Ocello made a motion to hold all further warehouse development in Mansfield Township effective immediately. The residents in the Township have made clear that they do not want further warehouses in Mansfield. There are a number of projects already in motion, however he would like to propose that the Committee direct the Township Solicitor to prepare an Ordinance to stop further warehouse development in Mansfield Township to the extent that it is legally possible and with the understanding that any further proposals would have to be evaluated on a case by case basis and decided upon with direct input and guidance from the residents of Mansfield Township. This will send a clear signal to the residents that we will not become another warehouse community in New Jersey. He knows that similar discussions have been held in the past but nothing has been passed. The time to do this is now and he urges the members of the Committee to support this long awaited motion on behalf of the residents.

Committeeman Tallon second the above motion and added that he would like to see the Township examine the Master Plan as soon as possible to look at all the elements that were not looked at closely enough in his opinion.

Committeeman Golenda mentioned that he and Committeeman Tallon have been fighting for something like this for over a year. He questioned Deputy Mayor Ocello as he had previously not supported this matter.

Deputy Mayor Ocello explained that it was a different subject at the time.

Solicitor Prime added that this Ordinance would need to be introduced by the Township Committee and forwarded to the Joint Land Use Board for review and comment.

The above motion to direct the Township Solicitor to prepare an Ordinance to put a hold on all further warehouse development was carried unanimously on a roll call vote recorded as follows:

AYE: OCELLO, TALLON, GOLEND, SISZ, MOJENA

NAY: NONE ABSENT: NONE

Committeeman Sisz made a motion for the Committee to direct the Township Solicitor as well as the Joint Land Use Board, to immediately begin the process of reexamining the Master Plan. This has been discussed at great length but never done. In this motion the Committee would direct the Solicitor and the Joint Land Use Board to examine the scope of the work necessary to accomplish this task as part of the effort several key issues must be analyzed and disclosed to the tax payers for the sake of clarity and transparency. These key issues include but are not limited to:

1. When was the Master Plan fully completed?
2. When was the last time the Master Plan was reexamined?
3. When is the Master Plan due to be redone or reexamined based on state rules and guidelines?
4. Does the Master Plan need to be completely redone or should specific sections like land use be reexamined?
5. What are the anticipated costs of completely redoing the Master Plan if necessary?
6. What are the anticipated costs of reexamining specific provisions of the Master Plan?
7. Present the scope of the work and associated costs to the residents of Mansfield and obtain public comment and feedback via any and all available means such as hearings, town halls and social media.

Committeeman Tallon second the above motion. He thanked Committeeman Sisz for bringing this up. This is something the community has been very interested in over the past year and there was much resistance with the former Committee on this matter.

Mayor Mojena thanked Committeeman Sisz for bringing this matter up as it is a very important aspect and has needed to be done for quite some time. This motion goes hand in hand with the motion made by Deputy Mayor Ocello and it is important to review all the aspects of the Master Plan. He is aware that reexamining the Master Plan can be very costly. He thinks it is important to understand what the specific scope is going to be. Most importantly it is important to bring all the information to the Township residents and make sure they understand the scope, the cost, what's involved and what is the end result to have full transparency.

Committeeman Tallon added that he has been in touch since last year with the state planning advocacy group. He had invited a member of the Joint Land Use Board and Environmental Commission to a meeting with said group. He would like to meet with the Mayor and give him the names of the people who will come out and will provide the Township with a lot of help and guidance. There may even be grants available to try to mitigate the costs.

Mayor Mojena stated that would be excellent. He would like to gather all the data and provide to the rest of the Committee to have a consensus.

Solicitor Prime explained that he had completed a memo on the Master Plan some time ago and he will update it just to give the Committee the various elements and what is involved with each element of the Master Plan. He will also get a proposal from the Township Planner for a full new Master Plan or a partial re-exam to have some numbers. Once all information is gathered he would like to add it on as a discussion item and go from there.

Committeeman Golenda questioned if the Township is required to use the Township Planner.

Solicitor Prime stated that no the Township is not required to use their Planner.

Committeeman Golenda is concerned that the current Township Planner has been inconsistent in providing information to the Committee and Board.

Solicitor Prime explained that it is the decision of the Committee on who will work on the Master Plan. He will get the proposal just to get some numbers not to award a contract.

The above motion directing the Township Solicitor as well as the Joint Land Use Board, to immediately begin the process of reexamining the Master Plan was carried unanimously by roll call vote recorded as follows:

AYE: SISZ, TALLON, GOLEND, OCELLO, MOJENA

NAY: NONE ABSENT: NONE

Mayor Mojena made a motion for the Committee to consider exploring and implementing a best in class interactive communications experience for the residents of Mansfield Township. This motion would include, consideration by the Committee to examine and upgrade of the totality of the Townships communications medium. This would include but not limited to a complete revamp of the webpage, as well as, upgrading and promoting all facets of the Township's social media experience. Additionally, the Township would create a plan to conduct periodic Town Hall meetings, publish an electronic newsletters and fully leverage the power of social media to ensure the public full transparency and effective listening. The Committee should also seek input and guidance from Township residents as to what they would like to see in the form of Township communications with the public. This motion will direct the Township Administrator and Clerk to explore the feasibility of using a consulting firm if necessary to assist in this effort. The Administrator and Clerk would report back to the Committee with associated scope of work, costs, implementation and timing.

Committeeman Tallon second the above motion.

Committeeman Sisz mentioned Nixel. When there was accident involving a law enforcement vehicle earlier today, Nixel came out in Bordentown Township and said not to drive on Route 130 North because of an accident. He would like this to be considered.

Mayor Mojena agreed that it was a great idea.

Committeeman Golenda questioned if this would include making meetings hybrid.

Mayor Mojena stated that it certainly could to the extent of whatever technology is needed. He certainly hopes that in person meetings can happen soon. Certainly, the meetings can be livestreamed and it is open to discussion on the logistics and technology required to allow for a fully interactive Zoom meeting.

Administrator Fitzpatrick stated that he will need input from someone on the Committee to explain exactly what he needs to do since there is a lot involved.

Mayor Mojena explained that this has been a long time coming and requires coordination and planning. There are many things to do to make this a best in class interactive experience as the residents deserve. It can be done if you look at webpages from other municipalities.

Committeeman Tallon questioned if other municipalities are doing similar things.

Mayor Mojena explained that in his research he saw Bordentown and Florence have very similar webpages that are done very well. The goal is to make it simple and easy to use as well as informative. Feedback from the community will be important such as what they would like to see changed, new or gone altogether. Additionally, talking about the totality of social media whether it's Facebook or other medium to get information out to the people.

The above motion for exploring and implementing a best in class interactive communications experience for the residents of Mansfield Township was carried unanimously by roll call vote recorded as follows:

AYE: MOJENA, TALLON, GOLEND, SISZ, OCELLO

NAY: NONE ABSENT: NONE

Solicitor Prime stated he should've explained executive session when they came out of same. For the public he explained that the Township Committee participated in executive session meeting earlier this evening. There were two items of personnel discussed, two items of litigation and/or potential litigation discussed. There will be no action taken on those items at this time.

FIRST READING/INTRODUCTION:

Ordinance 2022-1:

**ORDINANCE 2022-1
CALENDAR YEAR 2022
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO
ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and members of Township Committee of the Township of Mansfield in the County of Burlington finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$63,754.24 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and members of Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to the final appropriation in either of the next two succeeding years;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and members of Township Committee of the Township of Mansfield, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Mansfield shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$223,139.86, and that the CY 2022 municipal budget for the Township of Mansfield be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Clerk Semus stated that second reading/public hearing/final adoption is scheduled for February 2, 2022 at 7PM.

A motion to introduce the above Ordinance was offered by **Committeeman Tallon** and second by **Deputy Mayor Ocello**. Motion carried unanimously on a roll call vote recorded as follows:

AYE: TALLON, OCELLO, GOLEND, SISZ, MOJENA

NAY: NONE ABSENT: NONE

Ordinance 2022-2:

**TOWNSHIP OF MANSFIELD
ORDINANCE 2022-2**

**AN ORDINANCE AMENDING THE MANSFIELD TOWNSHIP CODE, CHAPTER 2,
"ADMINISTRATION OF GOVERNMENT" TO CREATE A NEW SECTION 2-1 (D) ENTITLED "RULES
AND REGULATIONS OF THE TOWNSHIP COMMITTEE"**

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1. Purpose and intent. This Ordinance amends the Mansfield Township Code to establish the rules and regulations pertaining to the procedures governing the meetings of the Township Committee in Mansfield Township,

with the express intent being to enact regulations in a manner which ensures the orderly and efficient conduct of Township Committee meetings for the benefit of the safety, health and welfare of residents of the Township and the public at large.

SECTION 2. Amendment: The Mansfield Township Code, Chapter 2, entitled “Administration of Government,” is hereby amended to adopt a new Section 2-1.D entitled “Rules and Regulations of the Township Committee”, as follows:

§ 2-1.D “Rules and Regulations of the Township Committee”

- A. Applicability: This Ordinance shall apply to all meetings conducted by the Mansfield Township Committee, both in person and remote meetings. For purposes of this Ordinance, the term “Chair” shall mean the Mayor, Deputy Mayor or other individual presiding over the Township Committee meeting.
- B. Chapter 2-1 of the Mansfield Township Code entitled "Township Committee" provides, in subsection a: "The mayor shall be the chairman of the Township Committee and the head of the municipal government in accordance with the provisions of N.J.S.A. 40A:63-5 and shall have those powers set forth in said statute."
- C. N.J.S.A. 40 A: 63-5 entitled "Powers of the Mayor" provides that (1) the mayor shall be the chairman of the Township Committee and head of the municipal government; (2) the mayor shall have all those powers placed in the mayor by general law. (3) the mayor shall preside at meetings of the committee and shall have the right to debate on vote and vote on all questions before the committee.
- D. Rules and Regulations:
 - (1) Compliance with Open Public Meetings Act: All meetings of the Township Committee, shall comply with all provisions of the State of New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 *et. seq.*, specifically including, but not limited to, establishing its regular meeting time, its standing order of business, and its agenda for each meeting.
 - (2) Agenda: all regular meetings of the Township Committee shall follow the following format for the agenda:
 - I. Call to Order
 - II. Open Public Meetings Act Statement
 - III. Roll Call
 - IV. Executive Session (if required)
 - V. Flag Salute
 - VI. Department/Board Reports
 - VII. Ordinances for Introduction/First Reading
 - VIII. Ordinances for Second Reading/Public Hearing/Adoption
 - IX. Resolutions (Non-Consent)
 - X. Consent Agenda
 - XI. Approval of Bill List
 - XII. Approval of Minutes
 - XIII. Discussion Items/Public Hearings/Presentations to Council
 - XIV. Public Comment
 - XV. Any other Item of New Business
 - XVI. Motion for Adjournment
 - (i) Under Roberts Rules of Order, the agenda for any meeting shall be prepared by the president or chair of the body conducting the meeting, in this case the mayor. Pursuant to N.J.S.A. 40A:9-133, the Township Clerk, with the assistance of the Township Administrator and the Township Attorney, will prepare the preliminary agenda and forward it to the Mayor. The mayor shall review and approve the agenda with any modifications as set forth herein. Any member of the committee can add an item to the agenda with consent from a majority of the committee. Members of the Committee shall forward such request to the Mayor. If a majority of the committee approves, the matter is added to the agenda; if not, the items shall not be added. In advance of any committee meeting, the Mayor shall request consent from the committee in compliance with the Open Public Meetings Act. The Mayor shall forward the final agenda to the Township Clerk for official release to the public.
 - (ii) During a committee meeting, any member of the committee can make a motion to add a matter or item to the agenda of the meeting (or to add an item or matter to the agenda of a future meeting) with the consent of a majority of the committee. Any motion to add a matter or item to the agenda of the meeting (or to add a matter or item to the agenda of a future meeting) must be made during the “Any other Item of New Business” segment of

the meeting after conclusion of the regular agenda and prior to adjournment. The motion must be seconded and then considered by the Township Committee as a whole. If a majority of the committee approves, the matter is added to the agenda; if not, the motion fails.

- (iii) Any Township Committee member can request that an ordinance or resolution covering a specific matter be prepared and added to the agenda of the meeting (or to be added at a future meeting), provided that all ordinances and resolutions must be prepared and/or reviewed by the Township Attorney prior to being added to the agenda.
- (3) Roberts Rules of Order: Except as may be modified by this § 2-1.D, as may be amended, the public meetings of the Township Committee shall be conducted pursuant to the latest addition of Robert's Rules of Order.
 - (4) Rules and Regulations Governing Public Comment (as adopted by Resolution 2022-1-9)
 - (a) These rules and procedures for public comment apply to all Township Committee meetings, both in-person and remote.
 - (b) Unless relaxed for good cause by the Chair, persons addressing the Township Committee shall be allowed a maximum of five (5) minutes for comment, and shall not be permitted to comment more than one time. Time cannot be shared with or allotted to other speakers.
 - (c) If the item on which the public comment is addressed is a matter on the Township Committee agenda for which there is a scheduled public hearing, all comments must be addressed to the Township Committee during the public hearing on that matter and not during the general Public Comment period of the Township Committee agenda.
 - (d) Unless relaxed for good cause by the Chair, the total time period for public comment during a Township Committee meeting shall not exceed one (1) hour.
 - (e) The Township Committee takes comments, concerns and questions from the public very seriously. Public Comment by way of questions is welcomed, however, the Public Comment period is not designed to be a discussion nor is it a question-and-answer session. Accordingly, unless a question is routine in nature, the public should not expect the Township Committee to respond to questions during the meetings. The Township Committee may require sufficient time to process and research issues so that questions can be answered correctly and expeditiously. The Township Committee will make every effort to respond to questions in a timely manner.
 - (f) The public will direct all comments to the Township Committee. Specific questions, concerns or requests are to be addressed to the Chair. As implied by the term "Public Comment", this portion of the meeting is for the public to speak and be heard. With the exception of the Chair, members of the Township Committee will refrain from commenting unless specifically directed to do so by the Chair.
 - (g) Questions or comments pertaining to litigation, personnel, or negotiations cannot be discussed in public.
 - (h) Members of the public addressing the Township Committee will identify themselves by stating their name, address, and group affiliation, if applicable.
 - (5) Violations; Penalties; removal from meeting. All persons, including members of the Township Committee, attending any Township Committee meeting shall observe order and decorum during the meeting. No person in the audience shall engage in noisy or disruptive conduct such as hand clapping, stamping of feet, whistling, using profane language, shouting or other similar demonstration which may disturb the peace and order of the meeting. Any person(s) making personal, defamatory or profane remarks or who willfully utters loud, threatening or abusive language or engages in any disruptive conduct which disturbs or disrupts the orderly conduct of any meeting shall be called to order by the Chair. If such conduct continues, after the call to order by the Chair, the Chair may order such person removed from that meeting by the Sergeant at Arms. In addition, any person violating this Ordinance may be subject to the provisions of Mansfield Code Section 1-15 specifying the general penalties for violation of any provision of the Code. In the event a committee meeting is being held virtually or remotely, the Chair shall maintain and implement all of the rules and procedures set forth in this ordinance using any tools available from the remote meeting provider. The Chair shall have the sole authority to instruct and/or direct the remote meeting provider host or technical support assistant.
 - (6) Sergeant at Arms. The Chief of Police, or such member of the Department of Police as the Chief may designate, shall be available as Sergeant of Arms at the meetings. On instruction of the Chair, the Sergeant at Arms shall remove from the meeting any person who disturbs the proceedings of the public meeting. Only the Chair shall have sole authority to direct the Sergeant at Arms.
 - (7) Resisting removal. Any person who resists removal from the meeting by the Sergeant of Arms, when directed by the Chair, may be charged with a violation of N.J.S.A. 2C:33-8, Disrupting Meetings and Processions, and the penalties for a disorderly person offense as set forth in N.J.S.A. 2C:52-3.
 - (8) Any rule or regulation adopted herein may be relaxed by a two-thirds majority of the Township Committee members.

Clerk Semus stated that second reading/public hearing/final adoption is scheduled for February 2, 2022 at 7PM.

A motion to introduce the above Ordinance was offered by **Deputy Mayor Ocello** and seconded by **Committeeman Sisiz**.

Committeeman Tallon is concerned with the half hour length of time. He would like to see that extended to perhaps an hour or hour and a half.

Solicitor Prime explained that earlier this year there was some discussion about adding items to the agenda and how a Township Committee person adds an ordinance or resolution to the agenda. After some research there has been a process but it has never been formalized. There is no resolution or ordinance that establishes the form of agenda, rules and regulations on getting things on the agenda or preparing the agenda. A memo was provided to the Committee as well as a draft ordinance with the provisions in it. Setting the agenda, providing the means to put things on the agenda, preserving the right of any Township Committee person to request a resolution or ordinance to be prepared and considered by the Committee. This will put a process in place so there is procedure on how meetings will be conducted. The portion of the ordinance that addresses public comment; the resolution that was previously adopted by the Township Committee was included in the ordinance so it is all in one place.

Committeeman Golenda commented that this ordinance does not simply address agendas. Section 4 of the regulations 4B states that someone addressing the Committee can only have 5 minutes per comment and 4D states that public comment is a total of 30 minutes. Accordingly, a maximum of 6 residents will be able to speak at a given meeting; this is certainly not a way to unite Mansfield. Additionally, under section 4F it states that Township Committee members will refrain from commenting unless directed to do so by the Chair. He feels that this says that the Chair can restrict any Committee member's freedom of speech.

Solicitor Prime explained that is not the intent of the ordinance. If the Committee would like to change it, they have the ability to do so. Although, as pointed out before this portion of the ordinance has already been adopted by the Township Committee.

Mayor Mojena explained that an amendment can be offered after comments and discussion.

Committeeman Tallon explained that he does not have a problem with things working through the Chair, he just wants to be sure that people aren't shut down especially if they have a particular knowledge. If he can answer a question he would like to be able to.

Mayor Mojena stated that he appreciates the analysis that Solicitor Prime conducted very thoroughly. In terms of the analysis the case and points on what other municipalities do in Burlington County and throughout the State, with respect to ordinances similar to 2022-2. He brought up Resolution 2020-10-1 which was passed by the Township Committee on October of 2020. He read aloud the portion regarding persons addressing Township Committee being aloud a maximum of 3 minutes for comment nor are the persons able to comment more than one time. He went on to read further portions of the resolution including wherein it states unless relaxed for good cause by the Chair the total time period of the Township Committee shall not exceed 2.5 hours. This has been in place since October of 2020. He felt the 3 minutes was a bit restrictive. He mentioned that Bordentown limits statements of comments for 5 minutes per speaker. In looking at the local Mansfield Township Elementary, it states that the Board of Education limits public comments to 2 minutes and the total time for public comment will be 30 minutes. Chesterfield Township has public comment of 3 minutes per person. Northern Burlington has a 5 minute per person limit and the total comment period is 30 minutes. This ordinance is really nothing new however to Committeeman Tallons point, the Chair has the ability to extend the public comment period as long as is necessary as long as it is controlled. He explained that the 30 minutes is a boundary. He is prepared to stay longer and/or give people more time as necessary. With questions being addressed to the Chair, public comment is time for the public to come and speak, it's not for the Committee to speak.

Committeeman Tallon explained that he has been a part of going to meetings in the Township for roughly 20 years and there are times when hot button issues come but at the same time there is a history of interacting with questions and answers. He would like if this ordinance is restructured so that portion does not disappear.

Mayor Mojena explained that he is prepared to go as long as necessary for the people to speak as long as it's productive. He doesn't want a situation where politics and theatrics get in the way. With respect to questions, if routine in nature can and will be answered. If it is a question that someone on the Committee or anyone else is prepared to answer, that can certainly be done. The new agenda procedure allows for Committee members to add any new business or comment. In fact, there is a provision for Committee members to add or amend the agenda even before the meeting. This ordinance is to give the people more

visibility and transparency, however there must be order. It is time for the people to speak and not necessarily the time for the Committee to speak.

Committeeman Tallon made a motion to amend the Ordinance to allow for 1 hour of public comment period instead of the 30 minute public comment period limit. Said motion was seconded by **Deputy Mayor Ocello**.

The above motion was carried unanimously on a roll call vote recorded as follows:

AYE: TALLON, OCELLO, GOLEND, SISZ, MOJENA

NAY: NONE ABSENT: NONE

Committeeman Golenda asked that 4F is amended wherein it states that with the exception of the Chair members of the Committee will refrain from commenting unless specifically directed to do so by the Chair. He would like that portion to be removed.

Committeeman Golenda made a motion to amend the Ordinance to eliminate the last sentence in Section 4F. Said motion was seconded by **Committeeman Tallon**.

Mayor Mojena urged the Committee not to vote for that motion as he believes it is important to ensure the integrity of the meeting; public comment is public comment, it is not Committee comment and it is important to preserve that for the public.

Committeeman Golenda continued to explain his objection to this portion of the ordinance. The Committee consists of 5 equal members and none should be prevented from speaking.

Solicitor Prime explained that was not the intent of the ordinance. There have been members of the Township Committee who went on and on during public comment; this is not the intent of the public comment portion of the meeting. The ordinance simply states that during public comment, members of the Township Committee would refrain from commenting unless specifically directed to by the Chair. If the Chair feels that a question would be better answered by Committeeman Tallon, for example, and if Committeeman Tallon states that he has the answer, the Chair may allow him to answer. The intent is to eliminate the Township Committee from monopolizing the public's time for comment.

Mayor Mojena pointed out section 15 which specifically allows any member of the Committee to speak or add any new business/items. Additionally, members of the Committee are able to add items to the agenda for discussing either before the meeting takes place or during the meeting.

With there being no further comments, **Mayor Mojena** asked for a roll call on the above motion made by **Committeeman Golenda** and seconded by **Committeeman Tallon** to remove the last sentence in Section 4F. Said motion failed as follows:

AYE: GOLEND, TALLON

NAY: SISZ, OCELLO, MOJENA ABSENT: NONE

Committeeman Golenda stated his dissatisfaction with the above action.

Mayor Mojena asked for a roll call vote on the original motion to introduce Ordinance 2022-2 with the amendment made by **Committeeman Tallon** amending Section 4D providing for a not to exceed 1 hour public comment period.

Said motion carried unanimously on a roll call vote recorded as follows:

AYE: OCELLO, SISZ, TALLON, MOJENA

NAY: GOLEND ABSENT: NONE

It is noted that **Committeeman Tallon** still has concerns with the wording of Section 4F of said Ordinance.

CONSENT AGENDA: NOTE Consent Agenda Items are considered to be routine and expenditures are supported by certification of availability of funds. Any items requiring discussion will be removed from the consent agenda.

**RESOLUTION 2022-1-26
RESOLUTION TO AMEND RESOLUTION 2022-1-25
“RESOLUTION OF THE TOWNSHIP OF MANSFIELD,
COUNTY OF BURLINGTON, NEW JERSEY, SETTING THE
2022 TEMPORARY BUDGET”**

WHEREAS, Section 40A-4-19 provides that temporary appropriations may be made to provide for the period between the beginning of the budget year and the date of adoption of the budget; and

WHEREAS, the date of this resolution is within the first thirty days of the 2022 budget year; and

WHEREAS, the total of the following temporary appropriations does not exceed 26.25% of the total amount

of the appropriations made for all purposes in the 2021 budget (exclusive of Debt Service, Capital Improvement Fund and Public Assistance).

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, at a meeting held January 19, 2022 that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer after adoption.

Current Fund

<u>Department</u>	<u>Amount</u>
A&E: Salary and Wages	28,750.00
A&E: Miscellaneous	5,000.00
M&C: Salary & Wage	8,500.00
CLERK: Salary & Wage	31,250.00
CLERK: Miscellaneous	7,500.00
FIN: Salary & Wage	42,000.00
FIN: Miscellaneous	8,500.00
AUDIT: Miscellaneous	5,000.00
TAX C: Salary & Wage	18,500.00
TAX C: Miscellaneous	4,000.00
TAX A: Salary & Wage	10,000.00
TAX A: Miscellaneous	5,000.00
LEGAL: Miscellaneous	30,000.00
ENG: Miscellaneous	25,000.00
PLAN: Miscellaneous	4,000.00
LAND USE: Salary & Wage	8,500.00
LAND USE: Miscellaneous	700.00
OCE: PM: Salary & Wage	2,000.00
OCE: PM: Miscellaneous	100.00
ZONING OFFICER: Salary & Wage	2,075.00
ZONING OFFICER: Miscellaneous	1,000.00
LIABINS: Liability Insurance	20,000.00
WCOMP: Workers Compensation	40,000.00
EMPLOYER GROUP Health Insurance	100,000.00
POLICE: Salary & Wages	175,000.00
POLICE: Miscellaneous	18,000.00
EMGMT: Salary & Wage	1,250.00
EMGMT: Miscellaneous	1,900.00
AID TO FIRE COMPANIES: Miscellaneous	20,000.00
AID TO AMBULANCE: Miscellaneous	23,350.00
EMS: Salary & Wage	17,500.00
EMS: Miscellaneous	1,500.00
OCE: FIRE: Salary & Wage	9,500.00
OCE: FIRE: Miscellaneous	3,500.00
PROS: Other Professional	7,000.00
ROAD: Salary & Wage	48,000.00
ROAD: Miscellaneous	75,000.00
SWASTE: Miscellaneous	56,000.00
RECYCLING: Salary & Wage	2,350.00
B&G: Miscellaneous	24,250.00
VMaint: Miscellaneous	15,000.00
COMMUNITY SERVICES: Miscellaneous	15,250.00
PHEALTH: Salary & Wage	400.00
PHEALTH: Miscellaneous	700.00
ANIMAL: Miscellaneous	950.00
RECREATION: Salary & Wage	3,000.00
RECREATION: Miscellaneous	6,000.00
PARKS: Miscellaneous	16,500.00
CPEVNT: Miscellaneous	750.00
ELEC: Miscellaneous	25,000.00

SLIGHT: Miscellaneous	33,000.00
TELE: Miscellaneous	12,000.00
WATER: Miscellaneous	15,000.00
PETRO: Gasoline	7,500.00
LANDFILL: Miscellaneous	40,000.00
FICA: Employer Liability	50,000.00
DCRP: Miscellaneous	2,000.00
COURT: Salary & Wage	50,000.00
COURT: Miscellaneous	7,500.00
INTERLOCAL: SW Springfield Court	8,175.00
INTERLOCAL: SW Southampton Court	12,500.00
INTERLOCAL: Miscellaneous	2,500.00
PUBD: Other Professional	2,500.00
CAPITAL IMPROVEMENT FUND	10,000.00

\$1,227,700.00

TOTAL

Utility Fund

Operating Expenses \$ 11,000.00

RESOLUTION 2022-1-27

RESOLUTION FOR THE TRANSFER OF FUNDS IN THE CURRENT FUND IN THE TOWNSHIP OF MANSFIELD FOR THE BUDGET YEAR 2021

BE IT RESOLVED on this 19th day of January, 2022 by the Township Committee for the Township of Mansfield, County of Burlington, that from the surplus balance in the 2021 budget appropriations transfers be made as follows:

**CURRENT FUND: Inside the CAP to Inside the CAP
OPERATING EXPENSES AND SALARIES & WAGES**

<u>Title</u>		<u>Transfer From</u>	<u>Transfer To</u>
<u>CURRENT FUND</u>			
Police	SW	\$12,045.00	
Police	OE		4,818.00
Fire Inspection	OE		7,227.00
	TOTALS:	\$12,045.00	\$12,045.00

RESOLUTION 2022-1-28

**RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A SAFE AND SECURE COMMUNITIES PROGRAM FOR THE YEAR 2022 ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE
DEPARTMENT OF LAW AND PUBLIC SAFETY**

WHEREAS, the Township of Mansfield wishes to apply for funding of approximately \$16,200.00 with a local match of \$110,809.53 for an approximate project total cost of \$127,009.53 for a project under the State of New Jersey Safe and Secure Communities Grant Program; and

WHEREAS, the Mansfield Township Committee has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Township of Mansfield for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by the Mansfield Township Committee that:

1. As a matter of public policy the Township of Mansfield wishes to participate to the fullest extent possible with the Department of Law and Public Safety covering the period of 10/15/2021 through 10/14/2022.
2. The Attorney General will receive funds on behalf of the applicant, under sub-award P-22-0319.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each application as authorized.

RESOLUTION 2022-1-29

RESOLUTION REJECTING BIDS FOR THE REPLACEMENT OF THE ROOF TOP UNIT AT THE MUNICIPAL BUILDING PURSUANT TO N.J.S.A. 40A:11-13.2b

WHEREAS, on November 30, 2021, the Township accepted bids for the replacement of the roof top unit at the municipal building from Falasca Mechanical, Inc. and LGB Mechanical, Inc.; and

WHEREAS, the bids exceeded the available amount of funding for the project; and

WHEREAS, the Chief Financial Officer has recommended that the bids be rejected since the bids exceed the amount appropriated for this service; and

WHEREAS, the Township Committee hereby determines that it is in the best interest of the Township to reject said bids;

NOW, THEREFORE, BE IT RESOLVED on this 19th day of January, 2022, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that:

1. The bids received for the replacement of the roof top unit of the municipal building shall be and are hereby rejected pursuant to N.J.S.A. 40A:11-13.2b since the bids exceed the available funding for this service.
2. The Township's Engineer is hereby authorized to rebid said project.

RESOLUTION 2022-1-30

RESOLUTION MEMORIALIZING EXECUTION OF AGREEMENT WITH REMINGTON AND VERNICK ENGINEERS, FOR THE ENGINEERING / DESIGN SERVICES FOR THE EMERGENCY REPLACEMENT OF THE STORM CULVERT PIPE WITHIN MILL LANE

WHEREAS, excerpts from the October 20, 2021 Township Committee Meeting stated that action on the Mill Lane Emergency be taken that same night; and

WHEREAS, the Township had requested a quote from our Township Engineer to provide engineering/design, bidding/advertisement support and construction observation services; and

WHEREAS, Remington & Vernick has submitted a proposal in an amount not to exceed \$24,185.00 to provide the engineering services requested.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 19, 2022 that:

1. The Township Committee hereby memorializes the execution of a contract to Remington & Vernick Engineers for the engineering/design, bidding/advertisement support and construction observation services for the emergency replacement of the storm culvert pipe within Mill Lane for an amount not to exceed \$24,185.00.
2. The Mayor and Township Clerk are hereby authorized to execute a contract and any related documents in a form substantially the same as that included in the specifications.

RESOLUTION 2022-1-31

RESOLUTION EXTENDING THE CONTRACT WITH CNS CLEANING COMPANY FOR JANITORIAL SERVICES

WHEREAS, CNS Cleaning Company has provided general janitorial services for the Mansfield Township Municipal Building, the Police Station, Public Work, Civic Club Training Center, Columbus Park and Georgetown Park since February 1, 2020; and

WHEREAS, the Township is in need of continuing said janitorial services as scheduled; and

WHEREAS, the Township Administrator is satisfied with the performance of CNS Cleaning Company; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 19, 2022 that:

1. The Township Committee hereby extends the contract with CNS Cleaning Company, from February 1, 2022 and ending January 31, 2023; and
2. This award is made available through account numbers: 01-201-26-310-124.

RESOLUTION 2022-1-32

RESOLUTION AUTHORIZING THE SALE OF PERSONAL PROPERTY

WHEREAS, N.J.S.A. 40A:12-13 and 40A:12-13.1 permit the Township to dispose of personal property no longer needed for use and to authorize such action by Resolution of the municipality;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey as follows:

1. The following body armor is hereby declared to be no longer viable property and Unable to be used by the Police Department:

	Brand	Model	Front Panel	Back Panel	Trauma Plate
Vest	Hardwire	HW-2019-01-SB	SR21-188891	SR21-188749	10210224052

2. The Chief of Police is hereby authorized to dispose of said body armor

RESOLUTION 2022-1-33

A RESOLUTION APPOINTING POLICE OFFICER RYAN DEGROOT

WHEREAS, a vacancy exists in the rank of patrolman within the Mansfield Township Police Department; and

WHEREAS, a selection process was conducted to find the most qualified person to hire in this capacity and **Ryan DeGroot** has met all the qualification for said position;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Mansfield Township, County of Burlington, State of New Jersey at their Regular Meeting held on January 19, 2022 that **Ryan DeGroot**, is so hired, at the recommendation of Chief of Police, Ronald G. Mulhall, Jr. at Probation Step in the amount of \$47,979, with benefits, and with certification of funds by the Mansfield Township CFO/Treasurer. Appointment to said position is hereby effective as of January 31, 2022.

BE IT FURTHER RESOLVED that said appointment is subject to the successful completion of all required background evaluations, and upon clearance by Virtua At Work relative to Pre-employment testing requirements.

RESOLUTION 2022-1-34

RESOLUTION AUTHORIZING SHORT-TERM SERVICES TO ASSIST THE TAX ASSESSMENT DATA FOR MANSFIELD TOWNSHIP

WHEREAS, the Township Administrator has advised the Township Committee that there is a need to provide short-term services to assist the Tax Assessment data for Mansfield Township; and

WHEREAS, the services to be performed will include; 2022 County Tax Appeals, General Record Maintenance, including 2022 added/omitted Assessments, Farmland Applications and field inspection as needed; and

WHEREAS, the Tax Assessor has stated that J.H. Services whose address is 520 Stokes Road, Suite d-2, Medford, NJ 08055 are qualified to perform the services outlined; and

WHEREAS, the Administrator in consultation with the Tax Assessor is recommending that the short-term services be awarded to J.H. Services, Inc. for the reasons stated herein.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township Of Mansfield, County of Burlington, State of New Jersey, that the short-term services be awarded to J.H. Services in an amount not to exceed \$8,000.00 for the year 2022.

RESOLUTION 2022-1-35

RESOLUTION OF THE TOWNSHIP OF MANSFIELD RE-APPOINTING DOUGLAS BORGSTROM AS FIRE OFFICIAL AND GREG HUBER AS THE NEWLY APPOINTED EMERGENCY BACK UP FIRE OFFICIAL IN THE ABSENCE OF THE FIRE OFFICIAL

WHEREAS, at this time the Mansfield Township Committee wishes to re-appoint Douglas Borgstrom as the Township's Fire Official and newly appoint **Greg Huber** as the Emergency Back-up Fire Official in the absence of the Fire Official; and

WHEREAS, both **Douglas Borgstrom** and **Greg Huber** are qualified as such by the State of New Jersey and is available as needed; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 19, 2022 that **Douglas J. Borgstrom** is hereby re-appointed as the Township's Fire Official and **Greg Huber** as the newly appointed Emergency Fire Official in the absence of Mr. Borgstrom, both appointments are for a term of 4 years, effective immediately.

RESOLUTION 2022-1-36
RESOLUTION APPOINTING ACTING MUNICIPAL COURT ADMINISTRATOR

WHEREAS, the position as the Mansfield/Springfield/Southampton Municipal Court Administrator became vacant on January 1, 2022, through the retirement of Lori Hall-David; and

WHEREAS, Suzanne Morales, who has been employed by the Township since January 2, 2017 as the Deputy Court Administrator and has demonstrated exceptional work ethics and skills; and

WHEREAS, the Township Committee is pleased with Ms. Morales' performance in fulfilling said role, and is desirous of affording her an opportunity to compete for the permanent position of the Mansfield/Springfield/Southampton Municipal Court Administrator; and

WHEREAS, applications were received and interviews conducted by officials within the Administrative Offices of the Court, the Township Administrator and the Township Human Resource Official for said position. A decision has not been reached and further interviews are anticipated to take place, and

WHEREAS, until said time that an individual is appointed to the permanent position, Ms. Morales is hereby appointed as the "Acting Municipal Court Administrator," effective January 1, 2022 and commencing until she or a duly qualified successor has been appointed; and

WHEREAS, the Township Committee has determined that Ms. Morales should be compensated at the annual salary of \$55,000.00, to serve as the "Acting Municipal Court Administrator" as follows: Forty Thousand Eight Hundred Twenty-One Dollars (\$40,821.00) for Mansfield Township and an annual stipend of Six Thousand (\$6,000.00) each for both Springfield Township and Southampton Township, along with an On Call Stipend of Two Thousand One Hundred Seventy Nine Dollars (\$2,179.00).

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Mansfield, County of Burlington, and State of New Jersey that Suzanne Morales be and is hereby appointed as the "Acting Municipal Court Administrator" for the Mansfield/Springfield/Southampton Municipal Court, effective January 1, 2022 and shall have all of the powers and perform all of the duties and responsibilities of a Municipal Court Administrator in accordance with all rules and regulations governing said position.

RESOLUTION NO. 2022-1-37
RESOLUTION AUTHORIZING, FOR THE YEAR 2022, THE ASSISTANCE AND GUIDANCE FOR THE TOWNSHIP'S TAX COLLECTOR

WHEREAS, there is a need to provide guidance and support to the Tax Collector; and

WHEREAS, Elaine Fortin is willing to provide such services and has been instrumental with the assistance and guidance she has provided to the Tax Collector;

WHEREAS, the Township Committee, for the year 2022, wishes to authorize Ms. Fortin's appointment, on an "as needed basis", utilizing her assistance and guidance to the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington and State of New Jersey, that the Township Finance Officer and Township Tax Collector are authorized to utilize Elaine Fortin to provide assistance and guidance to the Township within the Tax Collector's Office on an "as needed" basis during calendar year 2022 as an independent contractor at the hourly rate of \$35.00 dollars per hour, and a total amount not to exceed \$1,500.00.

RESOLUTION 2022-1-38
RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING MEGAN LIEDTKA AS A FULL-TIME TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

WHEREAS, there is a vacancy for a full-time Technical Assistant to the Construction Official position within the Construction Office of The Township of Mansfield; and

WHEREAS, applications were received and interviews conducted for said position by the Construction Official, Township Administrator and the Township Human Resource Manager. It was unanimously agreed that Megan Liedtka best met the requirements needed to perform the duties of said position.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield at their Regular Meeting held on January 19, 2022 hereby memorializes the appointment of Megan Liedtka as a full-time Technical Assistant to the Construction Official, with a salary of \$42,000.00 and a 35 hour work week, effective January 3, 2022 with all benefits associated with said full time position.

RESOLUTION 2022-1-39
RESOLUTION FOR THE REFUND OF TAX OVERPAYMENTS FROM REVISED ASSESSMENT

WHEREAS, Property Taxes for Preliminary Taxes (1st & 2nd Qtrs.) 2021 were overpaid on the properties listed below; and

WHEREAS, the Tax Assessor revised the assessment from \$2900 to \$100; and

WHEREAS, an overpayment was due to a payment by Old Acres Farm, LLC. and a refund is due.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on January 19, 2022 hereby authorizes the refunding of the following to Old Acres Farm, LLC, by the Tax Collector.

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Amount</u>
55	2 QFarm	Old Acres Farm, LLC	\$44.98

Total \$44.98

A motion to approve the Consent Agenda was offered by **Committeeman Tallon** and second by **Deputy Mayor Ocello**. Motion carried unanimously on a roll call vote recorded as follows:

AYE: TALLON, OCELLO, GOLEND, SISZ, MOJENA

NAYS: NONE ABSENT: NONE

BILL LIST: Regular & Escrow

A motion to approve the bill list was offered by **Deputy Mayor Ocello** and seconded by **Committeeman Sisiz**. Motion carried unanimously on a roll call vote recorded as follows:

AYE: OCELLO, SISZ, TALLON, GOLEND, MOJENA

NAY: NONE ABSENT: NONE

MINUTES:

December 15, 2021

A motion to approve the above mentioned minutes was offered by **Deputy Mayor Ocello** and seconded by **Committeeman Tallon**. Motion carried unanimously on a roll call vote recorded as follows:

AYE: OCELLO, TALLON, GOLEND

NAY: NONE ABSTAIN: SISZ, MOJENA ABSENT: NONE

January 3, 2022

A motion to approve the above mentioned minutes was offered by **Deputy Mayor Ocello** and seconded by **Committeeman Sisiz**.

Committeeman Golenda questioned what went into the decision of hiring the Professionals for 2022.

Mayor Mojena explained that a list of professionals that submitted proposals was received. All the members of the Committee received said list. In some cases, such as the Solicitor, there was only one bidder. According to state law you look at the lowest compliant bidder; who is able to provide the services at the best price value. Personally, he had done due diligence in looking at all the submittals and consulting with the Township Administrator, the CFO and Deputy Mayor Ocello who is the senior member of the Committee.

Clerk Semus asked if the motion above could be addressed prior to moving forward with the above mentioned discussion since it does not apply directly to the minutes.

Motion carried unanimously on a roll call vote recorded as follows:

AYE: OCELLO, SISZ, TALLON, MOJENA

NAY: NONE ABSTAIN: GOLEND ABSENT: NONE

Committeeman Sisiz added that he wanted continuity when it came to selecting the professionals for the 2022 year. Because the Committee has changed 80% in one calendar year, he felt there should be some sort of continuity.

REPORTS:

Clerk, Court, Construction, EMS, Tax

A motion to approve the above mentioned reports was offered by **Committeeman Tallon** and seconded by **Deputy Mayor Ocello**. Motion carried unanimously.

PUBLIC COMMENT:

Anthony Quinto, 27 Waverly Drive – He requested that all Township Committee members, Professionals and Staff to remain on camera when having remote meetings. He thanked the Committee for a very productive and informative meeting. He also thanked Mayor Mojena and Committeeman Sisiz specifically, who conducted a very professional, organized and meaningful meeting in addition to demonstrating actions that align with promises made during the campaign. Specifically, improving Committee meetings and communications as well as no more warehousing and Master Plan updates.

Joseph VanMater, 26954 Mount Pleasant Road – He thanked the Township Committee for offering the Zoom option. He feels it increases the ability for the public to be involved. Additionally, he appreciates the adjustments on the Environmental Committee’s roster. He would like to see the minutes of a meeting or the resolution to address who the sponsor is of a particular action. He would also like to ensure that the minutes reflect the content of the public comment portion. Specifically, he has seen some instances where there is comments that do not exist on the minutes and he would like to make sure when someone speaks their content is available for anyone to see. He also suggested that the Township Committee direct the Township Solicitor to create some sort of Ordinance that restricts professionals that have contracts with Mansfield Township from contributing to local politics. He does not think that the optics of it are appropriate. He questioned what would prevent the Township Committee from arbitrarily or selectively restricting someone who may have something to say that is less than favorable. He appreciates the steps taken to adopting more social media presence and reaching out to the community to try to get everyone involved.

Clerk Semus asked the Mayor if she could address the questions raised by Mr. VanMater in regards to the minutes and permission was granted by the Mayor to allow for clarity.

Mr. VanMater explained that there were minutes from some previous meetings that some comments were made that were not reflected in the minutes.

Clerk Semus explained that minutes are not verbatim. The pertinent information is inserted to give a general idea as to what happened at the meeting and provide information on any action that takes place.

Mayor Mojena addressed the question regarding someone that would say something less than favorable. The public has the right to speak for their allotted time, as long as there is no profanity or disrespectful the public can say whatever they would like.

Ramy Reddy, 7 Pheasant Court – He thanked the Committee members for serving the town. He requested that all Township Committee members treat each other with respect because sometimes there are children watching and it’s important for them to see professionalism as it sets an example.

Dan Berg, 646 Mansfield Road West – He thanked the Mayor and the full Committee for the Ordinance pertaining to no more warehousing and the Master Plan. He also thanked Committeeman Tallon for being open minded to allow the process to work. He explained that he does not care where this came from; he only cares about the result. This is a good night for the Township and he is very pleased to see the result. He added that it would be nice if some sort of decorum and professionalism could be improved moving forward.

Carl Schwartz, 40 Fitzgerald Lane – He requested that all Committee members at the meetings have their video turned on during a Zoom meeting. In following up Mr. VanMater’s comment regarding the minutes, if the meetings are Zoom meetings they are recorded and added to the website; therefore, if someone is interested in more detail or a transcript version of said meeting they can look at the Zoom recording. He thinks this meeting was well done and it is extremely important as the leadership committee in this township that all act civilly and respectfully to each other and the public.

John O’Callaghan, 53 Oak Lane, New Egypt – He thanked the Committee for what was discussed. Addressing the warehousing issue, the Master Plan and considering improving the township communications; these are all good things for the community. There is however, still an uneasy tension within this Committee. He thanked Committeeman Tallon and Committeeman Golenda for their persistence in the last year in bringing some of these things forward. If the idea is to unite Mansfield, he asked that the fighting stops. It does not appear that everyone is talking to each other outside of the meetings. He does not want anyone to take this opportunity to attack one another. His comment is not directed at one side or another, although it seems other public comment this evening seemed to be against one member of the Committee who is clearly upset with the way things have been going. He is going to put anything that was said personally to himself or his family behind him. He asked that the Committee talk to one another and work with each other. He asked Mayor Mojena to acknowledge Bob and Dan’s part in the Ordinance that was put in place earlier. They put in a lot of hard work last year and the Committee should be working together.

Mayor Mojena explained that he personally looks forward to working with all the members of the Committee. Behind the scenes there is a lot planning in these meetings and there has been a lot of interaction to the extent that we can while adhering to the OPMA. This is the first regular meeting and time is needed to get used to each other. He will be engaging with Mr. Tallon in regards to the Master Plan. All agree that the Committee needs to work together despite disagreements or differences. He acknowledges everyone and all the hard work they have done as well as their commitment to same.

Mr. O’Callaghan mentioned the new stormwater Ordinance that went into place wherein the Township adopted last May based on what the DEP said. Many asked that the Ordinance be looked at too sure it up because of the environmental sensitive areas in Mansfield. He has brought this up several times in the past.

Committeeman Tallon and Committeeman Golenda tried to move things forward however it never seems to come to the front of the table. He asked that a member of the Township Committee make a motion to direct the Environmental Commission and the Joint Land Use Board to exam the Stormwater Ordinance with whatever other professionals need to be involved for its appropriateness for Mansfield.

Administrator Fitzpatrick explained that is a very heavy lift and there is a lot of backstory to that issue. A lot of time was spent with the DEP on that matter. It is his opinion that before any motion is made there needs to be some conversation and he thinks that the Mayor and Committeeman Sisz need to be brought up to speed on what took place with the DEP.

Solicitor Prime agreed with Administrator Fitzpatrick and stated that the DEP advised that the Township not change the Ordinance.

Mr. O'Callaghan asked that the Committee direct some of the people we are pertinent to the conversation to look into it again and share back with the public their findings

Committeeman Tallon added that he would check with Solicitor Prime and update the Mayor on this matter if that would be sufficient.

Mayor Mojena confirmed that he would like to learn more about this matter as it is new to him. He would hope also that the Environmental Commission would review and come back with recommendations for the Township Committee has a whole.

Colleen Herbert, 2 Millennium Drive – She questioned the Engineer with regards to the intersection of Island Road and Mansfield Road East. She stated that it was paved but when you are coming onto Island Road and it intersects Mansfield Road East to the right the pavement does not go all the way over; there is no curbing. The buses and cars cut the corner and there is a gully again in the mud. With all the water it is now ponding and she was wondering if it could be graded a little bit differently or extend the paving so people aren't cutting it short and digging up the grass.

Engineer Johnson explained that he will need to go out there and take a look at it with the Public Works Foreman.

Mrs. Herbert added that she had a couple more comments. She explained that there should be no sides here but the sides of the residents. She is encouraged with the talking and communication this evening. Disagreements and discussion is good. Everyone brings something different to the table. She asked that everyone please conduct themselves in a professional manner, work together, listen and disagree respectfully. She thanked Mayor Mojena's further explanation of the new ordinance regarding public comment. The more explanation the Committee can give the public the better. In addition, she appreciates the option of extending the public comment portion if needed, but she asked that everyone please consider that the employees get there very early and it's a long day.

William Hnatiuk, 4 Deerpath Lane – He does not feel that it is in the spirit of the Committee to try to impede on anyone's freedom of speech. He thinks the Committee is looking for input and a constructive way of doing the good work of the people. He suggested that the Committee consider memorializing the questions they are confronted with and supplying those answers either on a document published on the website or social media. He believes something like that would eliminate anyone feeling their freedom of speech being impeded because everyone has the option of addressing the question in writing and publishing it to the community. He understands this could be a difficult tasks however, it is an idea.

Committeeman Golenda liked the idea.

Mayor Mojena mentioned that it is a point well taken. Along with extending the public whatever time they need to comment and make a firm comment to answer questions that can be answered at the meeting or others that may need to researched, he does think it's important to have accurate record keeping of those questions, if for nothing else but for knowledge transfer and knowledge retention and maybe it can be considered for the revamped webpage and social media upgrades to memorialize questions so that it is possible if someone has a question that has already been answered and they can simply do a search on the webpage and find it. He would like all input from the community regarding the webpage and social media.

Amy Burns, 95 Mansfield Road East – She feels it was a very good and promising meeting. She mentioned the comment of doing hybrid meetings moving forward. She request that the Committee allows Zoom participation regardless of the Covid situation because there are a lot residents with small families who would like to participate.

Mayor Mojena concurred with Ms. Burns comment and has heard same from several residents. The township will need to be setup with the proper media equipment. This is an effort to make it easier for the residents to participate.

Josh Rosier, 24739 East Main Street – He thanked the Committee for the warehouse ordinance as well as finally starting to talk about the Master Plan. He believes it is important to recognize Committeeman Tallon and Committeeman Golenda because they started the no more warehouse movement and it is great to see all on board.

Mayor Mojena thanked the public for all comments and feedback.

MAYOR AND COMMITTEE UPDATES/COMMENTS:

Deputy Mayor Ocello – Thanked Committeeman Tallon, Committeeman Sisz and Mayor Mojena. He got to work with Mr. Tallon and it was a pleasure. He thinks this committee has come together and there will be improvement and success. He added that the Committee is working for the people in the community.

Committeeman Tallon – He added that the Environmental Commission was discussing last year a local scout who has a project for a disposal bin for pizza boxes since they cannot be recycled. Some townships have these bins for the pizza boxes and the local farmers use them as a mulch. There is a Scout in the township that would like to do this for a project. Collectively, the Environmental Commission talked about it and would like to move in that direction. At no cost, the Watershed Association is willing to fund the Scout, it's just the logistics of getting it done. There is a farmer who is willing as well. He wanted to update everyone on this matter. He also thanked the public for their comments.

Mayor Mojena stated that if there is anything the Committee can do assist on the Township level he would like to do that.

Committeeman Golenda – He wanted to let the public know that his camera was not working correctly and he apologized for same.

Committeeman Sisz – He thanked the residents for allowing him to serve the Township.

Mayor Mojena – He thanked the members of the Committee and he also recognized the members of the administration including, Administrator Fitzpatrick, Clerk Semus, CFO Grouser, Deputy Clerk Jolly as well as, all of the members of the Township Government including the Police, Fire and EMS departments. These are all hardworking people whose job is to help and serve the Township. He is very thankful to the public. He appreciates all the comments and feedback. He hopes for even more participation in the future.

ADJOURNMENT:

A motion to adjourn the meeting was offered by **Committeeman Sisz** and seconded by **Committeeman Tallon**. Motion carried unanimously.

PREPARED BY:

RESPECTFULLY SUBMITTED BY:

Ashley Jolly, RMC, CMR
Deputy Clerk

Linda Semus, RMC, CMR
Municipal Clerk