

**MANSFIELD TOWNSHIP  
BURLINGTON COUNTY**

**RESOLUTION 2023-12-8**

**RESOLUTION APPOINTING A MUNICIPAL CLERK FOR THE TOWNSHIP OF  
MANSFIELD**

**WHEREAS**, N.J.S.A. 40A: 9-133(a) provides that in every municipality there shall be a municipal clerk appointed for a three-year term by the governing body of the municipality; and

**WHEREAS**, N.J.S.A. 40A: 9-133 (b) provides that no person shall be appointed or reappointed as a municipal clerk unless the person holds a registered municipal clerk certificate issued pursuant to N.J.S.A. 40 A-133.3 or 133.4; and

**WHEREAS**, said statute further provides that in the event of a vacancy in the office of municipal clerk, an appointment shall be made for a new three-year term and not for the unexpired term of the prior municipal clerk; and

**WHEREAS**, the current Township Municipal Clerk has retired and therefore there is a vacancy in the office of Municipal Clerk; and

**WHEREAS**, Ashley E. Jolly has been employed by Mansfield Township since 2014 and further has a registered Municipal Clerk Certificate as required by statute and meets all of the qualifications to perform all duties of the Municipal Clerk and such additional duties as specified for the Municipal Clerk's office in Ordinance 2023-14; and

**WHEREAS**, the Mansfield Township Committee finds that said Ashley E. Jolly is experienced and duly qualified to serve as Mansfield Township Municipal Clerk

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, that Ashley E. Jolly is hereby appointed as Mansfield Township Municipal Clerk, for a three (3) year term commencing on January 1, 2024, with an annual salary of \$94,469.89, with all benefits associated with said full time position, and shall perform all the duties as the Municipal Clerk as set forth in N.J.S.A. 40A: 9-133(e) and Ordinance 2023-14. Said salary is eligible for any future cost of living increases.

**AND BE IT FURTHER RESOLVED** that Ashley E. Jolly shall be paid a stipend in the amount of \$2,000.00 for the additional duties provided by her in November and December, 2023, during the transition period pending the retirement of the former Municipal Clerk.

**MOTION: DEPUTY MAYOR SISZ SECOND: COMMITTEEMAN BOYD**

**ROLL CALL VOTE:**

**AYES: COMMITTEEMAN TALLON, COMMITTEEMAN BOYD, DEPUTY MAYOR SISZ,  
MAYOR MOJENA**

**NAYS: NONE**

**ABSENT: COMMITTEEMAN GOLEND**

**ABSTAIN: NONE**