

**MANSFIELD TOWNSHIP
COUNTY OF BURLINGTON**

ORDINANCE 2023-11

**AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY TO ESTABLISH AND CREATE THE POSITION OF PUBLIC
WORKS CREW LEADER**

Be it enacted by the Mansfield Township Committee as follows:

Section 2.

The Code of the Township of Mansfield is hereby amended by adding thereto, Chapter 2 §2-11 within The Public Works Department section of the Code of the Township under “Administration Of Government”, to read as follows:

WHEREAS, the Township of Mansfield, specifically the Public Works Department is in need of a Public Works Crew Leader; and

WHEREAS, the creation of this position of Public Works Crew Leader will allow the Mansfield Township Public Works Department to operate more efficiently and effectively; and

WHEREAS, The Mansfield Township Committee is in agreement that the position of Public Works Crew Leader should be created; and

NOW THEREFORE BE IT ORDAINED AND ESTABLISHED by the Township Committee of the Township of Mansfield, in the County of Burlington and State of New Jersey, that Chapter 2 (“Administration of Government”), of the Code of the Township of Mansfield is hereby amended as follows:

A. SECTION 2:11 Public Works Department

D. Public Works Crew Leader

- (1) The position of Public Works Crew Leader for the Mansfield Township Public Works Department is hereby created.
- (2) The job responsibilities of said Public Works Crew Leader, shall be as follows:
 - (a) Under direction, assists in supervising and works with a group of employees engaged in the construction, operation, maintenance, and repair of multiple public works facilities such as streets, parks, or other public works operations; may be required to operate, check, service, and make minor repairs to trucks and other maintenance/construction equipment; does other related duties as required.
 - (b) Supervises and works with employees engaged in loading and unloading street repair materials.
 - (c) Supervises and works with employees engaged in cutting brush, mowing grass, emptying refuse containers, loading refuse, and disposing of refuse at an assigned place.
 - (d) Assigns and works with employees in repairing/maintaining storm drain and sinkhole repairs.
 - (e) Ensures that safety precautions are followed and that procedures are taken to protect the public from injury during repair activities.

(f) May inspect completed work to ensure that procedures were followed, that reasonable standards of workmanship/output were maintained, and that desired objectives were achieved.

(g) Assumes all authority/responsibilities in the absence of the Public Works Foreman and/or Assistant Public Works Foreman.

(h) Will be required to learn to utilize various types of electric and/or manual recording and information systems used by the agency, office, or related units.

BE IT FURTHER RESOLVED that paragraph D and E of Chapter 2 Subsection 2-11 is hereby amended to read as E and F respectively.

The rate of compensation for the position of Public Works Crew Leader shall be within the following range **\$25.00 (twenty-five dollars) to \$32.00 (thirty-two dollars)** hourly.

Salary Ordinance 2023-2, covering the 2023-2024 years, is amended to include the above position.

REPEALER, SEVERABILITY AND EFFECTIVE DATE.

- A. Repealer. Any and all Ordinances inconsistent with the terms of this Ordinance are hereby repealed to the extent of any such inconsistencies.
- B. Severability. In the event that any clause, section, paragraph or sentence of this Ordinance is deemed to be invalid or unenforceable for any reason, then the Township Committee hereby declares its intent that the balance of the Ordinance not affected by said invalidity shall remain in full force and effect to the extent that it allows the Township to meet the goals of the Ordinance.
- C. Effective Date. This Ordinance shall take effect upon proper passage in accordance with the law.

I, LINDA SEMUS, RMC, CMR, Municipal Clerk of Mansfield Township, County of Burlington, State of New Jersey do hereby certify the foregoing to be a true and accurate copy of the Ordinance which was introduced by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey on July 19, 2023 and was finally adopted, after the public hearing, by the Township Committee, at their meeting held on August 16, 2023.

LINDA SEMUS, RMC, CMR
Municipal Clerk

Introduced: 7-19-23

Adopted: 8-16-23