

**MANSFIELD TOWNSHIP
BURLINGTON COUNTY
TOWNSHIP COMMITTEE
October 18, 2023
REGULAR MEETING 7:00 PM**

The regular meeting of the Mansfield Township Committee was held on the above shown date with the following in attendance:

Members in Attendance: Mayor Mojena, Committeeman Boyd, Committeeman Tallon

Members Absent: Committeeman Golenda, Deputy Mayor Brian Siz

Also in Attendance: Timothy Prime, Esquire, Township Attorney
Doug Johnson, Township Engineer
Michael Fitzpatrick, Township Administrator
Bonnie Grouser, CFO
Ashley Jolly, Deputy Municipal Clerk
Linda Semus, Municipal Clerk

The meeting was called to order by Mayor Mojena at 7:04 PM followed by the following Opening Statement and salute to the flag:

Public notice of this meeting pursuant to the Open Public Meetings Act NJSA 10:4-6 to 10:4-21 has been satisfied. Notice of this meeting was properly given via Resolution 2023-1-10, which was adopted by the Mansfield Township Committee on January 4, 2023. Said Resolution was transmitted to the Burlington County Times and the Trenton Times, filed with the Clerk of the Township of Mansfield, posted on the official bulletin board at the Municipal Complex and posted on the official website. All of the mailing, posting, and filing having been accomplished as of January 8, 2023.

RECOGNIZING AND SWEARING IN OF POLICE OFFICER:

Chief Campbell recognized Sergeant Joseph Chiapetta, Patrolman Joseph Petillo and Patrolman Kevin O'Malley for their life saving actions that occurred on Saturday, May 20th. The officers were dispatched to a home for a patient experiencing cardiac arrest their quick response, training and teamwork gave the person another chance at life. A lifesaving pin and a plaque reading the following: "Life Saving Award presented to the officers in recognition of your quick response training and lifesaving actions for a cardiac arrest incident on Saturday, May 20, 2023. Your outstanding efforts gave someone another chance of life. Mansfield Police Community, Duty, Integrity" presented to the officers by Chief Campbell. He thanked the officers for their outstanding job and for their continued dedication to Mansfield Township.

Mayor Mojena thanked the three officers and all of the officers for the outstanding work they do every day for the community including the Fire and EMS departments.

Chief Campbell called Patrolman Thomas P. Kimball, III forward for his swearing in. He provided some background information on Mr. Kimball including his education accomplishments and military service. He congratulated Mr. Kimball on his successful completion of the Ocean County

Police Academy Basic Recruit Training Class 115. He is looking forward to Mr. Kimball's continued success in the Mansfield Township Police Department.

Clerk Semus swore in Thomas P. Kimball, III as a Patrolman for the Mansfield Township Police Department.

The Mayor and Committee congratulated Patrolman Kimball on his accomplishments.

The officers were released from the meeting at this time.

DEPARTMENT/BOARD REPORTS:

POLICE DEPARTMENT

Chief Campbell gave his report explaining that the Police Department (PD) responded to 1,450 incidents for the month of September. Chief Campbell stated that incidents included 11 arrests, 19 domestic violence, and 18 motor vehicle crashes. There were a few car burglaries at the Mansfield Community Park and Crystal Lake Park. He said that anything suspicious should be reported and reminded everyone to lock all vehicles as we are heading into the holiday season. Chief Campbell reported that PSE&G utility work was continuing and construction started on Jacksonville Road, which will continue towards Mill Lane. Road construction hours are Monday – Friday 7:00AM to 5:00PM and will take approximately 6 to 8 weeks. Traffic will be detoured therefore, avoiding the area is best. Officers have begun their second firearms qualification for the year. Two officers attended internal affairs investigation training. In regards to outreach, some officers attended the Northern Burlington High School homecoming carnival. He thanked the organizers for the invite. The PD would be attending the Trunk or Treat event being hosted at the Mansfield Township Elementary School on Saturday, October 28th from 6:00PM–8:00PM. The PD in partnership with the Providence House will be collecting toys and other items to help support victims of domestic violence. Donations may be dropped off at the Police Station starting Wednesday, November 1st through Thursday, December 7th. Items must be new and unwrapped and more information will be posted on the PD Facebook page. Officers will be participating in “No Shave” November for the month to help support the American Cancer Society.

Mayor Mojena thanked Chief Campbell for his report and mentioned that the Mansfield Township Board of Education passed a resolution to partner with the Township. Chief Campbell will be providing a resource officer for Mansfield Township Elementary School for security and educational purposes.

Administrator Fitzpatrick mentioned the break-ins in the parks and there have been discussions for the 2024 budget year to address lighting and camera upgrades for security purposes.

EMS

Chief Senf reported that the squad did 263 calls for service for the month of September 2023 with 179 patient contacts and 131 patient transports. In regards to training, they held two stop the bleed classes. Another class is scheduled for tomorrow, October 19th. EMS squad attended the Northern Burlington homecoming carnival. There were several people interested in doing a volunteer ship to volunteer to ride on the ambulance. Chief Senf would research the insurance regulations to see

if it was permissible. The EMS squad will attend the Mansfield Township Elementary School Trunk or Treat on October 28th.

ENGINEER REPORT

Engineer Johnson reported that the salt storage structure that went out to bid would be rebid as the first round of bids were rejected. The bids for the Fire Station floor project did not receive any bids and is currently being rebid on October 25th. It is anticipated that in November 2023 the Department of Transportation (DOT) will potentially award the FY2024 grant that was submitted for White Pine Road from Route 206 to N. Island Road. Aaronson Road has been substantially completed and will be closed out with the contractor and DOT. The municipal complex parking lot has been resurfaced. The striping is being coordinated. The Pheasant Run subdivision is currently under construction per the approved plans. Updated schedules are being provided on a biweekly basis and landscaping is scheduled. A pre-construction meeting for the Elion warehouse was held recently; that project should commence shortly. A bond letter was prepared for the Premier Trailer facility along Route 130.

Mayor Mojena mentioned that the municipal parking lot looks great as well as the added landscaping.

Clerk Semus questioned if the Committee was still in agreeance to put in for Country Walk Park for the Community Development Block Grant. Mayor Mojena and Committee agreed. Engineer Johnson would coordinate everything.

DPW

Administrator Fitzpatrick provided an update on the various items that the public works department has worked on during the month of September 2023 including: on-going road mowing, park/basin maintenance, tree trimming, grooming the baseball fields, fire extinguisher service, removal of fallen trees, stormwater and private basin inspections completed, stormwater grates cleaned, repair of sinkholes, removed beaver dam, repaired broken pipe at 655 Island Road, pick up of extra trash due to flooding, safety training completed, install new emergency lights at Mapleton recreation building, speed limit sign installed on Mansfield Road West, winterized the Mapleton recreation building, generator and panic button tests, curbside metal pickup, replaced flags at Columbus park, gates adjusted at the dog park, crack sealing, and changing of the a/c filters at the municipal building. He thanked G&G Landscaping for their work on the landscaping at the municipal building.

RECREATION/SPECIAL EVENTS/SOCIAL MEDIA

Mrs. Petrella explained that the recreational soccer program is doing very well and looking forward to more feedback on how to improve the program for future seasons. Basketball registration is open through November 1st, there are currently 77 kids registered. She thanked the Committee for agreeing to raise the registration fees to help offset the increase cost to run the program. The increases were as follows: kindergarten went from \$40 to \$50, 1st & 2nd grade went from \$65 to \$75 and 3rd grade through 6th grade went from \$75 to \$95. Recreation continues to meet monthly with coordinators from Chesterfield Township, North Hanover Township and Springfield Township as well as, other stake holders to discuss the rules of play, registration timelines and other issues concerning the collaborative programs. Replacement of the fencing of the batting

cage at Community Park has been completed. The irrigation system was shut down and winterized at civic club. Special Events has begun planning the annual tree lighting event for Saturday, December 2nd. Along with the usual yearly activities, the committee is looking to secure a trackless train ride to go through the displays at the park in lieu of the wagon rides, as well as, food trucks and additional lighting for playground safety. Mrs. Petrella asked the committee if they could have fireworks display after the tree was light. Both recreation and special events will be represented at the Mansfield Township Elementary School Trunk or Treat. A mini how-to campaign was started on the social media site for things such as how to report a street light out, how to dispose of old medication, etc. Mrs. Petrella was contacted by the Mansfield Township Elementary School special education program they are doing a block with their students on first responders/community helpers. The teachers asked if there could be a meet and greet for the fourteen students in the special education program with the first responders. The purpose was to help the kids be more comfortable with first responders. Clerk Semus confirmed with the committee that they were on board with the fireworks.

Mayor Mojena said that he attended the movie night which he thought was wonderful. He had some safety concerns regarding how dark the sidewalks and curbs were. He felt that it could be problematic for people to see where they were going at night. He asked that lighting for that area be looked into for the 2024 Budget.

ORDINANCES: NONE

RESOLUTIONS:

CONSENT AGENDA: *Note to the Public: Robert's Rules for Parliamentary Procedure provide for a consent agenda listing several items for approval by the Committee via a single motion. Any item requiring expenditure is supported by a Certification of Availability of Funds. Any item requiring discussion will be removed from the Consent Agenda.*

RESOLUTION 2023-10-1-RESOLUTION AWARDED CONTRACT TO FIRE & SAFETY SERVICES, LTD FOR THE PURCHASE OF ONE (1) PIERCE FREIGHTLINER 3000 GALLON TENDER

WHEREAS, P.L. 2011, c.139 allows local contracting units to utilize national cooperative contracts as a method of procurement of goods and services; and,

WHEREAS, Houston-Galveston Area Council (H-GAC) is a regional planning commission and political subdivision of the State of Texas operating under Chapter 391, Texas Local Government Code; and,

WHEREAS, pursuant to the Act, H-GAC is authorized to contract with eligible entities to perform governmental functions and services, including purchase of goods and services; and,

WHEREAS, in reliance on such authority, H-GAC has instituted a cooperative purchasing program under which it contracts with eligible entities under the Act; and,

WHEREAS, Mansfield Township Burlington County has joined and is a member of the H-GAC cooperative purchasing program and is eligible to purchase goods and services available under contracts that have been duly awarded by the H-GAC; and,

WHEREAS, H-GAC has awarded a contract that was publicly advertised and bid to Fire & Safety Services, Ltd under contract number FS12-19 for Fire Service Apparatus (All Types); and,

WHEREAS, the Qualified Purchasing Agent, in accordance with the requirements of P.L. 2011, c. 139 has recommended to the Governing Body the use of the contract awarded by H-GAC to purchase the Pierce Freightliner 3000 Gallon Tender for the reasons of efficiency and economy; and,

WHEREAS, The New Jersey Department of Community Affairs in LFN 2012-10, sets forth that the contracting unit must engage in a procedure that assert that cost savings benefits will be achieved, and further that the national contract entity has demonstrated that it has met appropriate New Jersey requirements; and,

WHEREAS, the Qualified Purchasing Agent has engaged in a process wherein such requirements have been satisfied; and,

WHEREAS, funds have been authorized for this purchase by adopted Capital Ordinance 2023-9;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that:

1. The Township Committee hereby awards a contract for the purchase of one (1) Pierce Freightliner 3000 Gallon Tender in accordance with the specifications described in the Proposal, by and between Mansfield Township Burlington County and Fire & Safety Services Ltd, 200 Ryan Street, South Plainfield NJ 07080, pursuant to the terms and conditions of the H-GAC contract number FS12-19 for Fire Service Apparatus (All Types), be and is hereby approved and authorized.
2. The total amount authorized for this purchase shall not exceed \$465,000.00, less any eligible discounts that may be applied for prompt progress payments.
3. Funds for this purchase have been authorized against Capital Ordinance 2023-9, as approved by the Township Committee at the Regular Meeting that was held on July 19, 2023, in the total amount of \$750,000.00.

BE IT FURTHER RESOLVED that this Resolution shall be effective immediately upon adoption hereof.

RESOLUTION 2023-10-2-RESOLUTION REJECTING BIDS FOR THE MANSFIELD TOWNSHIP SALT STORAGE STRUCTURE AT THE DEPARTMENT OF PUBLIC WORKS PURSUANT TO NJSA 40A:11-13.2

WHEREAS, there is a need in the Township of Mansfield for a Salt Storage Structure at the Department Of Public Works; and

WHEREAS, sealed bids were received and opened September 13, 2023; and

WHEREAS, upon review of the bid submissions, it was discovered that said submissions contain certain disqualifying factors that would necessitate the rejection of all bids pursuant to NJSA 40A:11-13.2; and

WHEREAS, it is the desire of the Township Committee, upon recommendation of the Township Solicitor, to reject all submitted bids for the Mansfield Township Salt Storage Structure at the Department of Public Works in accordance with the aforesaid statute.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey, that the bids received for the Mansfield Township Salt Storage Structure are hereby rejected.

BE IT FURTHER RESOLVED, that the Township Committee hereby authorizes said project to be re-bid under the authority of NJSA 40A:11-1 et seq.

RESOLUTION 2023-10-3-RESOLUTION ACCEPTING THE CHANGE ORDER TO CONTRACT PREVIOUSLY AWARDED TO ARAWAK PAVING COMPANY, INC. FOR THE SERVICES RENDERED IN CONNECTION WITH RESURFACING OF THE MUNICIPAL COMPLEX PARKING LOT

WHEREAS, the Township entered into a contract with Arawak Paving Company, Inc. to provide for resurfacing of the Municipal Complex parking lot; and

WHEREAS, the township received correspondence, dated September 20, 2023 from Remington & Vernick Engineers attaching "Construction Change Order No. 1" for the project; and

WHEREAS, the Township has reviewed the requested change order pursuant to said letter regarding the services and compensation to be provided; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township to agree to the changes pursuant to the aforesaid Change Order.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that:

1. The original Contract entered into between the Township of Mansfield and Arawak Paving Company, Inc., pursuant to Resolution No. 2023-7-4, is hereby amended to include the aforementioned changes, resulting in an increased contract price of \$60,515.00 for a total amended/revised contract amount of \$259,515.00 as outlined in the letter from Remington & Vernick Engineers dated September 20, 2023 letter, and received by the Township of Mansfield on September 21, 2023

RESOLUTION 2023-10-4-RESOLUTION RELEASING ESCROW MONIES

WHEREAS, Sara Sowards appeared before the Mansfield Township Joint Land Use Board on July 24, 2023 for bulk variance approval for an above-ground swimming pool located at Block 10.08, Lot 38 – 37 Greenbrook Drive, and

WHEREAS, Ms. Sowards posted the required escrow amounts associated with her application to the Joint Land Use Board in the amount of \$2,500.00 for professional review, and

WHEREAS, Ms. Sowards received approval for the variance which was granted by the Joint Land Use Board as per Resolution 2023-7-16, and

WHEREAS, Ms. Sowards has received invoices from the Joint Land Use Board Professionals which have been satisfied, and

WHEREAS, the Joint Land Use Board Professionals have indicated that there are no outstanding invoices and there will be no future invoices in regard to this application, and

WHEREAS, Ms. Sowards has requested release of the remaining escrow money in the amount of \$643.78

NOW, THEREFORE, BE IT RESOLVED that the outstanding escrow amount of \$643.78 is hereby refunded to Ms. Sowards.

RESOLUTION 2023-10-5-RESOLUTION FOR THE CANCELLATION OF TAXES DUE TO VETERAN EXEMPTION

WHEREAS, N.J.S.A.54:4-3.30A allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute; and

WHEREAS, the properties listed below are owned by a 100% Disabled Veterans.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey, hereby memorializes the cancellation of the following taxes for 2023:

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Amount</u>
24.02	8	Guy Holliday	\$4,666.70

(Effective 09/22/23)

RESOLUTION 2023-10-6-RESOLUTION FOR THE REFUND OF CORELOGIC FOR TAX DUE TO VETERAN EXEMPTION

WHEREAS, the homeowners listed were declared to be a Disabled Veteran effective 09/22/23; and,

WHEREAS, the homeowners, therefore is totally exempt from paying property taxes according to N.J.S.A. 54:4-3.30; and,

WHEREAS, Corelogic paid the Taxes for 3rd quarter 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their regular meeting held on October 18, 2023 hereby authorizes the Tax Collector to refund taxes paid to Corelogic on the behalf of the following

<u>Block</u>	<u>Lot</u>	<u>Property Owner</u>	<u>Amount</u>
24.02	8	Guy Holliday	\$425.34

RESOLUTION 2023-10-7-RESOLUTION AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Township Committee has found that various equipment that is surplus are no longer needed for public use by the township, and

WHEREAS, the Township Committee believes that it would be advantageous to dispose of its surplus property, and

WHEREAS, N.J.S.A. 40A:12-13 and 40A:12-13.1 permit the Township to dispose of surplus property no longer needed and to authorize such action by Resolution of the municipality; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey that the following equipment be disposed of:

POLICE DEPARTMENT:

- 2 - Tahoe Setina Push bumpers
- 2 - Tahoe Setina cages
- 2 - Havis Tahoe Center Consoles
- 3 - Datalux Keyboards
- 3 - Computer Mounting Brackets
- 3 - Whelen Light Control Boxes
- 3 - Whelen Sirens and wiring
- 2 - Whelen lightbars (crown Vics) Mansfield Twp code #291 & #452
- 2 - L3 Dash Cameras Mansfield Twp code #470 & #287
- 1 - L3 Flashback 3 unit
- 1 - L3 Display Monitor

RESOLUTION 2023-10-8-RESOLUTION TO REAFFIRM THE MEMBERSHIP ROSTER OF THE FRANKLIN FIRE COMPANY #1

BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey hereby reaffirms the membership roster of all approved Franklin Fire Company #1 Members as follows:

John Chester Alloway	John Ross Alloway	Alex Belonzi
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Jim Blackwell	Paul Bleasdale	Douglas J. Borgstrom
Nicholas James Borgstrom	Alexander Scott Broder	Keith Buckalew
Mason Buckalew	Payton K. Buckalew	Oluwutomiloiu (Daniel) Balogun
Damien M. Cooke	Frank Doyle	Herbert Dubell, Jr.
Kenneth Friedrich Sr.	Sean S. Gable	Cameron Giovacchini
Joseph D. Goodenough III	Joseph Douglas Goodenough IV	Kristianne (Dowd) Goodenough
Earl Hopkins	Edson Hopkins Jr.	Kelsey Ingling
Denise Kehn	Tyler A. Kokotajlo	Matthew Konowicz
Ethan Konowicz	Connor Lovenduski	Michael J. Lovenduski
Arnold Miller	Thomas J. Minard	Michael E. Mitchell
Katherine Morton	Stephen S. Perkins Sr.	Jason Peters
Ryan T. Platt	Thomas L. Platt	Barry Rassmussen
Michael Robertson	Robert Ronan	Aaron F. Sadowksi
Miguel Tosado	Christopher R. VanMater	Holmes Dennis VanMater
Joseph D. VanMater	Bernard M. Ventimiglia	Brady Walulak

RESOLUTION 2023-10-9-RESOLUTION AMENDING RESOLUTION 2023-8-3 – RECLASSIFYING TERRY L. PETRONI, JR. AS A PUBLIC WORKS CREW LEADER

WHEREAS, due to an inadvertent error Resolution 2023-8-3 is hereby amended as follows:

WHEREAS, the Township has received, from the Public Works Foreman and Township Administrator, a recommendation to re-classify the full time Public Works Employee, Terry L. Petroni, Jr. as the full-time Public Works Crew Leader within the Mansfield Township Public Works Department; and

WHEREAS, the Township’s salary range for said position provides for an hourly rate of between \$25.00 and \$32.00 per hour, and the Township Committee has determined that the appropriate compensation for Mr. Petroni is twenty-six dollars and ninety-two cents (\$26.92) per hour with all benefits associated with said full-time position.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Burlington, and State of New Jersey that Terry L. Petroni, Jr. is hereby reclassified as the full-time Public Works Crew Leader for the Township of Mansfield commencing July 3, 2023.

RESOLUTION 2023-10-10-RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING RICHARD THOMAS GROVE AS A FULL-TIME PUBLIC WORKS’ EMPLOYEE FOR THE TOWNSHIP OF MANSFIELD, COUNTY OF BURLINGTON, STATE OF NEW JERSEY

WHEREAS, there is a vacancy for a full-time Public Works employee position for the Township of Mansfield; and

WHEREAS, applications were received and interviews conducted for said position by the Public Works Foreman and Township Administrator. It was unanimously agreed that Richard Thomas Grove best met the requirements needed to perform the duties of said position.

BE IT FURTHER RESOLVED that said appointment is subject to the successful completion of all required background evaluations, and upon clearance by Virtua At Work relative to Pre-employment testing requirements.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield at their Regular Meeting held on October 18, 2023 hereby appointments Richard Thomas Grove as a full-time Public Works employee, with an hourly wage of \$22.00 per hour and a 40 hour work week, effective October 10, 2023 with all benefits associated with said full time position.

RESOLUTION 2023-10-11-RESOLUTION TO HIRE A FULL TIME DEPUTY MUNICIPAL CLERK

WHEREAS, there is a need for a full time Deputy Municipal Clerk with additional duties including Land Use, Recycling and Construction, and

WHEREAS, Elizabeth A. MacLennan, had applied for said position, was interviewed, and was found to have all the necessary certifications and possesses excellent qualifications for the scope of the position;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Mansfield, County of Burlington, State of New Jersey at their meeting held on October 18, 2023 at the Municipal Building that Elizabeth A. MacLennan be hired as Mansfield Township’s Deputy Municipal Clerk, with additional duties including Land Use, Recycling and Construction at a full-time status effective, October 30, 2023 at a starting salary of \$60,000.00 per year, with all benefits associated with said full time position.

RESOLUTION 2023-10-12-RESOLUTION ADOPTING THE REVISED/AMENDED PERSONNEL POLICIES AND PROCEDURES WITH AN EFFECTIVE DATE OF OCTOBER 2023

WHEREAS, it is the policy of Mansfield Township (the Township) to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for

Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act), (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters), the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Township has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW, THEREBY BE IT RESOLVED, by the Township that the revised/amended Personnel Policies and Procedures Manual, on file in the Municipal Clerk's Office, is hereby adopted and is made effective as of October 18, 2023; and

BE IT FURTHER RESOLVED, that these personnel policies and procedures shall apply to all Township officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other case, these policies and procedures shall prevail; and

BE IT FURTHER RESOLVED, that this manual is intended to provide guidelines covering public service by Township employees and is not a contract. The provisions of this manual may be further amended and supplemented from time to time without notice and at the sole discretion of the Mansfield Township Committee;

BE IT FURTHER RESOLVED, that the maximum extent permitted by law, employment practices for the Township shall operate under the legal doctrine known as "employment at will";

BE IT FURTHER RESOLVED, that the Township Committee and all managerial/supervisory personnel are responsible for these employment practices. The Township Administrator and/or Township Human Resource Manager and the (Employment Attorney) shall assist the Township Committee in the implementation of the policies and procedures.

Motion to adopt Resolutions 2023-10-1 through 2023-10-12 was made by Committeeman Tallon. Second by Committeeman Boyd.

Roll Call Vote:

Ayes: Committeeman Boyd, Committeeman Tallon, Mayor Mojena

Nays: None

Abstain: None

Absent: Committeeman Golenda, Deputy Mayor Sis

All Ayes. Motion Carried.

BILLS LIST: (*Regular and Escrow*)

Motion to pay the bills and charge them to their respective accounts was made by Committeeman Boyd. Second by Committeeman Tallon.

Roll Call Vote:

Ayes: Committeeman Boyd, Committeeman Tallon, Mayor Mojena

Nays: None

Abstain: None

Absent: Committeeman Golenda, Deputy Mayor Sis

All Ayes. Motion Carried.

MINUTES: September 20, 2023 Regular Meeting Minutes

(Committeeman Golenda Absent)

Motion to approve the September 20, 2023 meeting minutes was made by Committeeman Tallon. Second by Committeeman Boyd. All Ayes. Motion Carried.

DISCUSSION ITEMS/PUBLIC HEARINGS/PRESENTATIONS TO COMMITTEE: NONE

NEW BUSINESS: *Mayor's Comments/Updates:*

Mayor Mojena thanked the CFO, Administrator, and the Volunteer Fire Department for their efforts in the procurement of the tender for the fire department. It was hard to obtain a vendor.

Mayor Mojena introduced the new Deputy Municipal Clerk, Elizabeth MacLennan. He said that Clerk Semus would be retiring come January 1, 2024 and Ashley Jolly would become the new clerk.

Mayor Mojena said that there were documented gravesites behind the Quaker Meetinghouse. He said that there have been productive meetings between Elion and the Quakers regarding the preservation and protection of the graves during the demolition of the home. There were some grave stones that were scattered about that Elion would move with guidance from the Quakers.

PUBLIC COMMENTS:

Colleen Herbert of 2 Millenium Drive added to the discussion of lights in the parking lot during movie night at the Mansfield Community Park. She asked for a few outlets to be put on the building. Possibly lights on a timer.

Mrs. Herbert asked who cuts the tree limbs from the power lines. Administrator Fitzpatrick said that PSE&G contracts that work out and that they were recently in town cutting trees. He asked Mrs. Herbert to email the locations to him and he would reach out to PSE&G.

Carl Schwartz of 40 Fitzgerald Lane felt that the Mayor's comments about the communication between Elion and the Quakers was very positive to hear.

ADJOURNMENT:

Motion to adjourn the meeting was made by Committeeman Tallon. Second by Committeeman Boyd. All Ayes. Motion Carried.

Prepared by,

Respectfully Submitted by,

Elizabeth MacLennan, RMC
Deputy Municipal Clerk

Linda Semus, RMC
Municipal Clerk