

MANSFIELD TOWNSHIP APPLICATION FOR USE OF RECREATION FACILITIES INSTRUCTIONS

Thank you for your interest in applying for the use of Mansfield Township recreation areas. We take pride in our facilities, and hope you find them enjoyable for your activity.

Attached you will find the rules and regulations pertaining to the use of our facilities, as well as a copy of Chapter 33B of the Mansfield Township Code for your review and acknowledgement, and the Mansfield Township Application for Use of Recreational Facilities.

All users are required to maintain, in addition to any insurance required by law, Comprehensive Liability Insurance, in an amount of not less than **\$1,000,000 per occurrence**. All applicants must provide proof of insurance certification and liability insurance **upon submission** of this application. **Mansfield Township** must be named as **additional insured** on the policy. Failure by the Township to enforce the required certificate will not void the user's obligation to provide the insurance as aforesaid. To purchase insurance, please refer to the enclosed MEL Gatherguard Program information.

To submit the application for approval, please follow these easy steps.

For use of ANY facility, submit the following:

- A completed Mansfield Township Application for Use of Recreational Facilities.
- A copy of your Liability Insurance Certificate.

For use of the indoor practice facility please submit the following:

- A completed Mansfield Township Application for Use of Recreational Facilities.
- A copy of your Liability Insurance Certificate.
- A completed Roster of your team, including Players Names, Age and Address.
- Application Fee, if applicable. See the indoor practice facility fee schedule in this packet.

These documents must be completed in their entirety and submitted to the Mansfield Township Clerks office **NO LATER** than the first of the month, so it can be actioned at the next Mansfield Recreation Committee meeting. All applications must be complete, or they will not be actioned by the Committee. Once the Recreation Committee approves the application, it is then submitted to the Mansfield Township Committee for approval. Once the Township Committee approves the application, your permit will be officially issued. Applications are NOT to be given to members of the Recreation Committee to submit for approval.

A \$25 deposit will be required when issued a key to the indoor practice facility. The deposit will be returned when the key is returned.

Other important rules that are applicable to the permit that you should be aware of:

- Mansfield Recreation Activities have priority for scheduling. We will make every effort to accommodate your requested dates and times, but there is the possibility you may be rescheduled to a different time or location.
- No Alcoholic Beverages are permitted.
- Permit does not include any use of any recreation buildings, and activities are not permitted within 50' of the buildings. This does not apply to the public restrooms.
- The indoor practice facility is under 24x7 video surveillance.
- Please clean up after your activity. This includes using the recycling receptacles.
- Offer for sale any article or thing, individually or by use of any stand, cart or vehicle, except by any regularly licensed concessioner approved by the Township of Mansfield is strictly prohibited.

Thank you and if you have any questions related to the permit process, please contact Mansfield Township Clerk at 609-298-0542.

THE FOLLOWING RULES AND REGULATIONS SHOULD BE READ CAREFULLY AND FOLOWED. YOU WILL BE AGREEING TO RECEIPT OF THESE RULES AND YOUR ADHERENCE TO THESE WHEN YOU SIGN YOUR PERMIT APPLICATION.

RULES AND REGULATIONS FOR ALL OUTDOOR FACILITIES:

- Park hours are dawn to dusk.
- No alcoholic beverages permitted.
- Recycling is required for all recyclable materials.
- Receptacles must be utilized for all trash and rubbish.
- The area must be left neat and orderly.
- No parking on the grass.
- Excessive noise is not permitted in the park.
- Children must be supervised at all times.
- Pets must be on a leash and any waste needs to be cleaned and disposed of properly.
- Compliance with the rules and regulations as stated in Chapter 33B of the code of Mansfield Township (attached).
- A park permit does not include use of any recreation buildings. This excludes the public rest rooms.
- No climbing on fences or batting cages.

FIELD FEES

Teams considered Mansfield Recreation/NBIAA (Northern Burlington Instructional Athletic Association)/NBSC (Northern Burlington Soccer Club) or Mansfield Recreation and/or NBIAA/NBSC or Mansfield Recreation or any Mansfield Township Recreation Committee approved Northern Burlington recreation organization, use the fields for free (ages 16 and under). Teams NOT considered Mansfield Recreation/NBIAA/NBSC or Mansfield Recreation and/or NBIAA/NBSC or Mansfield Recreation or any Mansfield Township Recreation Committee approved Northern Burlington recreation organization or participants who do not pay a registration fee to Mansfield Township will be charged \$350.00 per calendar year.

Teams to provide their own lime and will rake and maintain the field once they finish. If they do not maintain the field, their permit for use will be revoked.

LIGHT FEES

Teams NOT considered Mansfield Recreation/NBIAA/NBSC or Mansfield Recreation and/or NBIAA/NBSC or Mansfield Recreation or any Mansfield Township Recreation Committee approved Northern Burlington recreation organization or participants who do not pay a registration fee to Mansfield Township will be charged \$50 per hour increment.

Players that are on NBIAA district teams that pay registration thru NBIAA will be charged a light fee as part of their registration.

NOTE: NBSC (Northern Burlington Soccer Club) is granted free use of the fields but will be required to pay for lights according to fee schedule. Discounts are not to be granted.

INDOOR PRACTICE FACILITY FEE SCHEDULE

Tier	Description	Fee (March- October)	Fee 18+	Fee (November - February)	Fee 18+	Comments
3	Any Sports Team with 50% or more Mansfield Residents on the team. Each NON-RESIDENT shall pay a \$15 fee, on submission of the application, and is good for one year.	\$10/hour	\$15/hour	\$12/hour	\$18/hour	Unlimited time during off season. Limited during baseball/softball season.
4	Any Sports Team with 26-50% Mansfield Residents on the team. Each NON-RESIDENT shall pay a \$15 fee, on submission of the application, and is good for one year.	\$15/hour	\$20/hour	\$18/hour	\$23/hour	Unlimited time during off season. Limited during baseball/softball season.
5	Any Sports Team with less than 25% Mansfield Residents on the team. Each NON-RESIDENT shall pay a \$15 fee, on submission of the application, and is good for one year.	\$25/hour	\$40/hour	\$30/hour	\$45/hour	Unlimited time during off season. Limited during baseball/softball season.
6	Any Sports Team with NO Mansfield Residents on the team. Each TEAM shall pay a \$100 Application fee on submission of the application, and is good for one year.	\$40/hour	\$50/hour	\$45/hour	\$55/hour	Unlimited time during off season. Limited during baseball/softball season.
7	Mansfield Rec/NBIAA sponsored events where outside for-profit company is not used.	No Charge	No Charge	No Charge	No Charge	
8	Mansfield Rec/NBIAA sponsored event where for-profit company is used and registration fees collected.	TBD		TBD		
9	Outside for-profit ventures with NO sponsorship by Mansfield Rec or NBIAA.	\$40/hour		\$50/hour		
10	Northern Regional School District Athletic Teams.	\$40/hour		\$45/hour		

MANSFIELD TOWNSHIP INDOOR TRAINING FACILITY
BUILDING USE RULES AND REGULATIONS

BE AWARE OF BATTED AND THROWN BALLS AT ALL TIMES.

General

1. No more than 100 people are permitted in this (Building) at the same time (one batter at a time in cage).
2. No one under the age of 5 years old is permitted to use the batting cages.
3. Batters **MUST** wear helmets at all times. No exceptions.
4. No practice swings outside of cages unless in designated areas.
5. Only approved coaches allowed inside (batting area).
6. No climbing or leaning on fence or netting at any time.
7. Close gates at all times after entering or exiting the cages.
8. No person may pull, hang onto or harm any of the netting in the batting cages and/or surrounding the training area.
9. No person may cause damage to the walls, insulation, machines, lights, or any other fixture of the Facility, other than that caused by generally permitted training activities.
10. No person may pull on or attempt to remove turf fibers from the artificial turf.
11. Any person causing damage to the Facility shall be held accountable to reimburse Mansfield Township, in full, for all repair and/or replacement expenses arising from such conduct prior to subsequent participation at the Facility.
12. Parents and other spectators are required to view activities behind the metal fence. The only people allowed in the training area are the coaches and players.
13. No pets allowed in facility.
14. Coaches/parents/participants are responsible for ensuring that all waste/garbage generated by them (including any minors accompanying them and any individuals/groups under their direction or control) is removed from the training area and placed in the appropriate receptacles prior to leaving the training area.
15. Coaches/parents are responsible for the behavior and conduct of all minors accompanying them to the Facility, whether, in the case of coaches, such responsibility relates to participants on their team or their own children (as the case may be) or, in the case of parents, to minors accompanying them to the Facility. Such vicarious responsibility includes insuring that all rules and regulations of Mansfield Township are respected and obeyed, and they assume responsibility for all damage which results from the improper actions of such minors.
16. Mansfield Township reserves the sole right to cancel or reschedule any scheduled event within a reasonable time frame.
17. Mansfield Township has no responsibility whatsoever for any personal belongings that are lost disappear or may be stolen from the Mansfield Township facility.
18. Mansfield Township reserves the right to assess and collect damages from any persons who violate any rules and/or regulations of the Facility or cause damage to any person or property. Parents and/or guardians are responsible for the conduct of minors.
19. Garage door in the back should remain **CLOSED** at all times. In the event that a Coach decides to open for air circulation, you must make sure the middle tunnel is moved far enough from the batter side wall to allow the garage door to open.
20. Middle tunnel should remain open at all times. If the netting needs to be pushed to the far end, the garage door must remain closed to allow the net to be secured.

Food and Drink

1. No food of any type may be brought into the training area.
2. No sunflower seeds or gum while inside the Facility.
3. Alcohol, cigarettes, and other tobacco products are prohibited on the property.
4. No drinks of any type may be brought into the training area other than water. All other drinks are prohibited due to potential damage caused to the artificial turf.

Footwear

Sneakers and turf shoes are the only footwear items allowed in the facility area. No metal or molded cleats are allowed. Each person violating this rule shall be responsible for all resultant damage.

Handling of Nets & Retraction

1. Opening: One Man - Standing about 15' away, pull the 3 cords attached to end of the cage. Tie off the cords on the fence to keep the net open.
2. Closing: One Man - Pull the 3 cords from inside the cage. When just about closed exit the cage and push the ends back.
3. There is a retaining cord on the wall to hold the net back. Complete by attaching the cord to the opposite side.
4. When 2 or more men are available, repeat as above from each side.

On occasion the trolleys may bind a bit. Use a mild jogging or jerking motion when opening and closing.

Reminders (Posted above light switches at both Man doors)

1. Did you clean up (and have everything you came in with)?
2. Did you turn off the lights? (And turn on alarm)
3. Did you turn off the heat and the exhaust fans?
4. Did you lock ALL doors?

LIMITATIONS OF LIABILITY

All persons using the Mansfield Township Indoor Training Facility hereby acknowledge and agree that any and all use of the Facility shall be at their sole risk.

CHANGES TO THESE RULES AND REGULATIONS

Mansfield Township reserves the right to amend these Rules and Regulations at any time and in any way that it, in its sole discretion, deems appropriate. Following any and all such change, each person and team shall be deemed to consent to any and all amendments to these Rules and Regulations by their or its continued use of the facility after such change has been made. Mansfield Township shall use its best efforts to post a current set of these Rules and Regulations on its website for review by persons and teams prior to use and shall have copies of the applicable Rules and Regulations available for review at the Facility prior to use.

CHAPTER 33B OF THE CODE OF MANSFIELD TOWNSHIP

Chapter 33B. PARKS AND RECREATION AREAS

[HISTORY: Adopted by the Township Committee of the Township of Mansfield as indicated in article histories. Amendments noted where applicable.]

Article I. Use Regulations

[Adopted 9-11-1996 by Ord. No. 1996-7]

§ 33B-1. Definitions.

As used in this article, the following terms shall have the meanings indicated:

FEED

To give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game. [Added 4-26-2006 by Ord. No. 2006-15]

MOTORCYCLE, MINIBIKE or ALL-TERRAIN VEHICLE

Includes motorcycles, motor bikes, bicycles with motor attached and all motor-operated vehicles of the bicycle or tricycle type, and three- or four-wheel all-terrain vehicles, except for motorized bicycles defined below, regardless of whether the motive power be a part thereof or attached thereto and having a saddle or seat with driver sitting astride or upon it or a platform on which the driver stands.

MOTORIZED BICYCLE

A pedal bicycle having a helper motor characterized by and that either the maximum piston displacement is less than 50 cubic centimeters or said motor is rated at no more than 1.5 break horsepower and said bicycle is capable of a maximum speed of no more than 25 miles per hour on a flat surface.

PARK, PARK PROPERTY or RECREATION AREA

Any and all property in the Township of Mansfield designated by the Township Committee as available for recreational purposes, including but not limited to the Mansfield Community Park and such other parks as may be designated from time to time by the Township Committee.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this state subject to municipal jurisdiction. [Added 4-26-2006 by Ord. No. 2006-15]

RESIDENT

Any person actually living in Mansfield Township or owning a home therein.

RETENTION BASIN, DETENTION BASIN or STORMWATER MANAGEMENT AREA

Includes any and all areas and/or devices constructed for the purpose of limiting stormwater runoff following development to a controlled rate of flow in accordance with the Township's Land Use Development Regulations.

[1] WILDLIFE

All animals that are neither human nor domesticated. [Added 4-26-2006 by Ord. No. 2006-15]

§ 33B-2. Unlawful acts.

No person in any park, park area or recreation area, or retention or detention basin or stormwater management area, shall:

- A. Willfully mark, deface, disfigure, injure, tamper with or displace or remove any buildings, tables, benches, railings, paving or paving material, public utilities or parts or appurtenances thereof, signs, notices or placards, whether temporary or permanent, or monuments or remove stake posts or other battery markers or other structures or equipment, facilities or park property or appurtenances whatsoever, either real or personal.
- B. Dig or remove any soil, rock, sand, stones, trees, shrubs or plants or other wood or materials or make any excavation by tool, equipment, blasting or other means or agency.
- C. Construct or erect any building or structure of whatever kind, whether permanent or temporary, or run or string any public service utility into, upon or across such lands, except on special written permit issued hereunder.
- D. Damage, cut, carve, transplant, or remove any tree or plant or injure the bark, pick flowers or seeds of any tree or plant, dig in or otherwise disturb grass areas or in any other way injure the natural beauty or usefulness of any area.

- E. Hunt, molest, harm, frighten, kill, trap, pursue, chase, tease, shoot or throw missiles at any animal, wildlife, reptile or bird; nor shall any person remove or have in his or her possession the young of any wild animal or the eggs or nests or young of any reptile or bird. Exception to the following is made in that snakes, known to be deadly poisonous, or deadly reptiles may be killed on sight.
- F. Have brought in or shall dump in, deposit or leave any bottles, broken glass, ashes, paper, boxes, cans, dirt, rubbish, waste, garbage or refuse or other trash. No such refuse or trash shall be placed in any waters in or contiguous to any park or recreation area or left anywhere on the grounds thereof but shall be placed in the proper receptacles where these are provided. Where receptacles are not provided, all such rubbish or waste shall be carried away from the park by the person responsible for its presence and properly disposed of elsewhere.
- G. Drive any vehicle on any area except the paved park roads or parking areas or such areas as may, on occasion, be specifically designated as temporary areas by the Township Committee.
- H. Carry or possess firearms of any description or air rifles, spring guns, bows and arrows, slings or other forms of weapons potentially inimical to wildlife and dangerous to human safety or any instrument that can be loaded with and fire blank cartridges or any kind of trapping device. Shooting into park areas from beyond park boundaries is forbidden.
- I. Set up tents, shacks or other temporary shelter for the purpose of overnight camping; nor shall any person leave in any park or recreation area after closing hours any movable structure or special vehicle to be used or which could be used for such purpose, such as a house trailer, camp trailer, camp wagon or the like, except in those areas designated by the Township Committee for those purposes.
- J. Bring alcoholic beverages or drink alcoholic beverages at any time in any park or recreation area. [Amended 8-27-2008 by Ord. No. 2008-24]
- K. Have in his possession or set or otherwise cause to explode or discharge or bum any firecrackers, torpedo rockets or other firecrackers or explosives of flammable material or discharge them or throw them into any such areas from lands or highways adjacent thereto. This prohibition shall include any substance, compound, mixture or article that, in conjunction with any other substance or compound, will be dangerous for any of the foregoing reasons. At the discretion of the Township Committee, a permit may be given for conducting properly supervised fireworks in a designated park or recreation area.
- L. Sleep or protractedly lounge on the seats or benches or other areas or engage in loud, boisterous, threatening, abusive, insulting or indecent language or engage in any disorderly conduct or behavior tending to breach the public peace.
- M. Disturb or interfere unreasonably with any person or party occupying any area or participating in any activity under the authority of a permit.
- N. Expose or offer for sale any article or thing, individually or by use of any stand, cart or vehicle, except by any regularly licensed concessioner acting by and under authority of the rules and regulations promulgated hereafter adopted; **or by an authorized permit for such activity recommended by the Recreation Committee and approved by the Township committee. The Permit shall specify the area of use and the named applicant for each event; and**
- O. Use or operate any motorcycle, minibike, motorized all-terrain vehicle or similar apparatus. **“Excepting Municipal owned/registered/insured motor vehicles including all-terrain vehicles, golf carts and the like previously approved by the Township Committee to be used in connection with the maintenance and upkeep of the Municipal Parks and the recreation fields located therein. Said motor vehicles, all-terrain vehicles, golf carts and the like shall only be operated by Municipal employees or individuals previously approved by the Township Committee. Any individuals operating any motor vehicle, all-terrain vehicle, golf cart or the like in connection with the maintenance and upkeep of the recreational facilities located in a Municipal Park must complete a safety class covering the operation of said vehicle designated by the Township Committee.”**
- P. Play baseball, football, soccer or rugby or engage in any other sports or participate in any other recreational activities in, around or about any detention pond or retention basis, detention pond or detention basin or any other facility constructed for the purpose of storm water management within the Township of Mansfield.
- Q. Allow, suffer or cause any dog or other domestic animal to soil, defile, defecate on or commit any nuisance on any sidewalk, passageway, bypath, play area, park or any other place within the park areas of the Township; and in the event that any dog shall, through inadvertence or otherwise, soil, defile, defecate or commit any nuisance upon said property, the person owning, harboring, keeping or in charge of such dog shall immediately remove all feces deposited by such dog in a sanitary manner by shovel, container, disposal bag, etc., or any other method approved by the Township's Board of Health, and said feces and droppings shall be removed immediately by said person from the

aforsaid designated areas and disposed of by said person in a sanitary manner.

- R. Feed, in any public park or on any other property owned or operated by Mansfield Township, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers).

[Added 4-26-2006 by Ord. No. 2006-15]

- S. Drive, hit, or throw golf balls in any parks or recreational areas throughout the Township of Mansfield, County of Burlington, State of New Jersey.

[Added 3-14-2013 by Ord. No. 2013-2]

§ 33B-4. Hours of operation; exceptions.

Except for unusual and unforeseen emergencies, parks and recreation areas shall be open to the public every day of the year, during the hours from dawn to dusk or as otherwise designated by the Township Committee. In the event that the hours to be designated are other than from dawn to dusk, the opening and closing hours for each individual park or recreation area shall be posted thereon for public information and shall be determined from time to time by resolution of the Township Committee. Any section or part of any park or recreation area may be declared closed to the public by the Mayor in the event of an emergency, or by the Township Committee by resolution at any time and for any interval of time, either temporary or at regular and stated intervals and either entirely or merely to certain uses, as shall be reasonably necessary. No person shall be permitted in the park, park areas or recreation areas except when same are open as provided above.

§ 33B-5. Enforcement.

- A. The members of the Township Committee, the Township Engineer or his representatives, the Township Police, the Zoning Officer, the Construction Official and Building Inspector shall, in connection with their duties imposed by law, have the authority to eject from the parks, recreation areas, detention basins or retention basins, or other municipally owned lands, any person or persons acting in violation of this article and shall have the authority to seize and confiscate any property, thing or device used or employed in violation of the terms of this article.
- B. Ordinance No. 2006-15[1] shall be enforced by the Mansfield Township Police Department.
- C. Any person found to be in violation of Ordinance No. 2006-15[2] shall be ordered to cease the feeding immediately.

§ 33B-6. Violations and penalties.

Any persons violating any of the provisions of this article, or any rule or regulation promulgated pursuant to this article, shall, upon conviction, be subject to a fine not exceeding \$1,000 or to a jail term in the county jail not exceeding 90 days or to a period of community service not exceeding 90 days, or any combination thereof.

§ 33B-7. Severability.

[Added 4-26-2006 by Ord. No. 2006-15]

Each section, subsection, sentence, clause and phrase of this article is declared to be an independent section, subsection, sentence, clause and phrase, and the finding or holding of any such portion of this article to be unconstitutional, void, or ineffective for any cause, or reason, shall not affect any other portion of this article.

[Added 10-28-2015 by Ord. No. 2015-12]

Severability. Should any portion of this Ordinance be declared invalid or unenforceable by a Court of competent jurisdiction, the remaining portions shall remain valid and of full force and effect.

§ 33B-8. Effective date.

[Added 4-26-2006 by Ord. No. 2006-15]

This article shall be in full force and effect from and after its adoption and any publication as may be required by law.

[Added 10-28-2015 by Ord. No. 2015-12]

Effective Date. This Ordinance shall become effective upon adoption, approval by the Commissioner of the Transportation, and publication in accordance with law.

MEL GATHERGUARD PROGRAM

Tenant users must purchase coverage directly from the links below using their own credit cards. GatherGuard will handle the reporting for the MEL.

**For Country Walk Park Please Use the Link or Venue Code Only.*

Unique Link:	Venue ID Code:	Venue Name:	Address:	Additional Insured Name:
https://app.gatherguard.com/?v=4990-041	4990-041	Mansfield Twp. Parades/Block Parties	3135 Route 206 South	Mansfield Township
https://app.gatherguard.com/?v=4990-042	4990-042	Georgetown Community Park	1 Arlington Ave. Mapleton Development	Mansfield Township
https://app.gatherguard.com/?v=4990-043	4990-043	Hedding Park	Old York Ave & Hedding Rd.	Mansfield Township
https://app.gatherguard.com/?v=4990-044	4990-044	Mansfield Community Park	24830 East Main St.	Mansfield Township
https://app.gatherguard.com/?v=4990-185	4990-185	Country Walk Park		
https://app.gatherguard.com/?v=4990-045	4990-045	Civic Club	3120 Route 206	Mansfield Township
https://app.gatherguard.com/?v=4990-046	4990-046	Franklin Fire Company	3135 Route 206 South Suite 4	Mansfield Township

MANSFIELD TOWNSHIP APPLICATION FOR USE OF RECREATIONAL FACILITIES

Contact Person:	Email Address:
Organization:	Evening Telephone:
Billing Address:	Cellular Telephone:

INSURANCE INFORMATION

Copy Must Be Attached and name Mansfield Township as Additional Insured.

Mansfield Township
3135 Route 206 South, Suite 1
Columbus, NJ 08022

Company:	Coverage Amount:
Policy Number:	Coverage Effective Dates:

FACILITIES REQUESTED FOR USE. PLEASE CHECK ALL THAT APPLY.

Mansfield Community Park	Georgetown Park (Mapleton)	Civic Club Route 206
<input type="checkbox"/> Softball Field <input type="checkbox"/> 50/70 Baseball Field <input type="checkbox"/> 60/90 Baseball Field <input type="checkbox"/> Town Hall Baseball Field <input type="checkbox"/> Soccer Field 1 <input type="checkbox"/> Soccer Field 2 <input type="checkbox"/> Basketball Courts <input type="checkbox"/> Horseshoe Pits <input type="checkbox"/> Open Area Near Concession Stand	<input type="checkbox"/> Baseball Field <i>(Lights additional charge. Please note below.)</i> <input type="checkbox"/> Basketball Courts <input type="checkbox"/> Hockey Rink <input type="checkbox"/> Field 1 <input type="checkbox"/> Field 2	<input type="checkbox"/> Baseball Field <i>(Lights additional charge. Please note below.)</i> <input type="checkbox"/> Indoor Practice Facility <i>Must include team roster and Application Fee (if applicable).</i> <input type="checkbox"/> Soccer Field <i>(Lights additional charge. Please note below.)</i>

Hedding Park	Country Walk
<input type="checkbox"/> Baseball Field <input type="checkbox"/> Basketball Courts <input type="checkbox"/> Tennis Courts <input type="checkbox"/> Open Field	<input type="checkbox"/> Baseball Field <input type="checkbox"/> Tennis Courts

Dates Requested

Dates and availability of facilities subject to change for Mansfield Township Recreation activities. We will try to accommodate as best as possible.

Date	Facility	Setup Time Start	Start Time	End Time	Breakdown End Time
Please attach additional pages if you need more space.					

Additional Setup Requirements (Please circle one):

Field Lights (Additional fees may apply.) **Yes or No**

Scoreboard (Additional fees may apply.) **Yes or No**

Will refreshments or goods be offered for sale? **Yes or No**

Estimated Attendance _____

The undersigned hereby acknowledges receipt of the rules package provided with this application and agrees to adhere to all the rules and regulations which are listed in the application packet.

All users are required to maintain, in addition to any insurance required by law, Comprehensive Liability Insurance, in an amount of not less than **\$1,000,000 per occurrence**. All applicants must provide proof of insurance certification and liability insurance upon **submission** of this application. **Mansfield Township** must be named as **additional insured** on the policy. Failure by the Township to enforce the required certificate will not void the user's obligation to provide the insurance as aforesaid. In addition, by making this application, the user agrees, that should this application be granted, the user will indemnify, hold harmless and defend the Township, against any and all demands, claims, damages, fees, costs and liabilities of any kind (including but not limited to attorney's fees) to the fullest extent permitted by law. All users agree to abide by the terms in the policy and regulation guides provided above.

Any violation of said rules and regulations may result in monetary fines and/or revocation of this permit or future permits.

Signature of Applicant

Date

Office Use Only											
Completed form:	Y or N										
Insurance attached and valid for time requested:	Y or N										
Roster attached (If Applicable)	Y or N										
Application fee received (if applicable)	Y or N										
Indoor Facility Billing Tier:	1	2	3	4	5	6	7	8	9	10	
Recreation Committee approval:	Y or N						Date:				
Permit Number:							Expires:				
Field Usage Rate/Light Charge: \$											